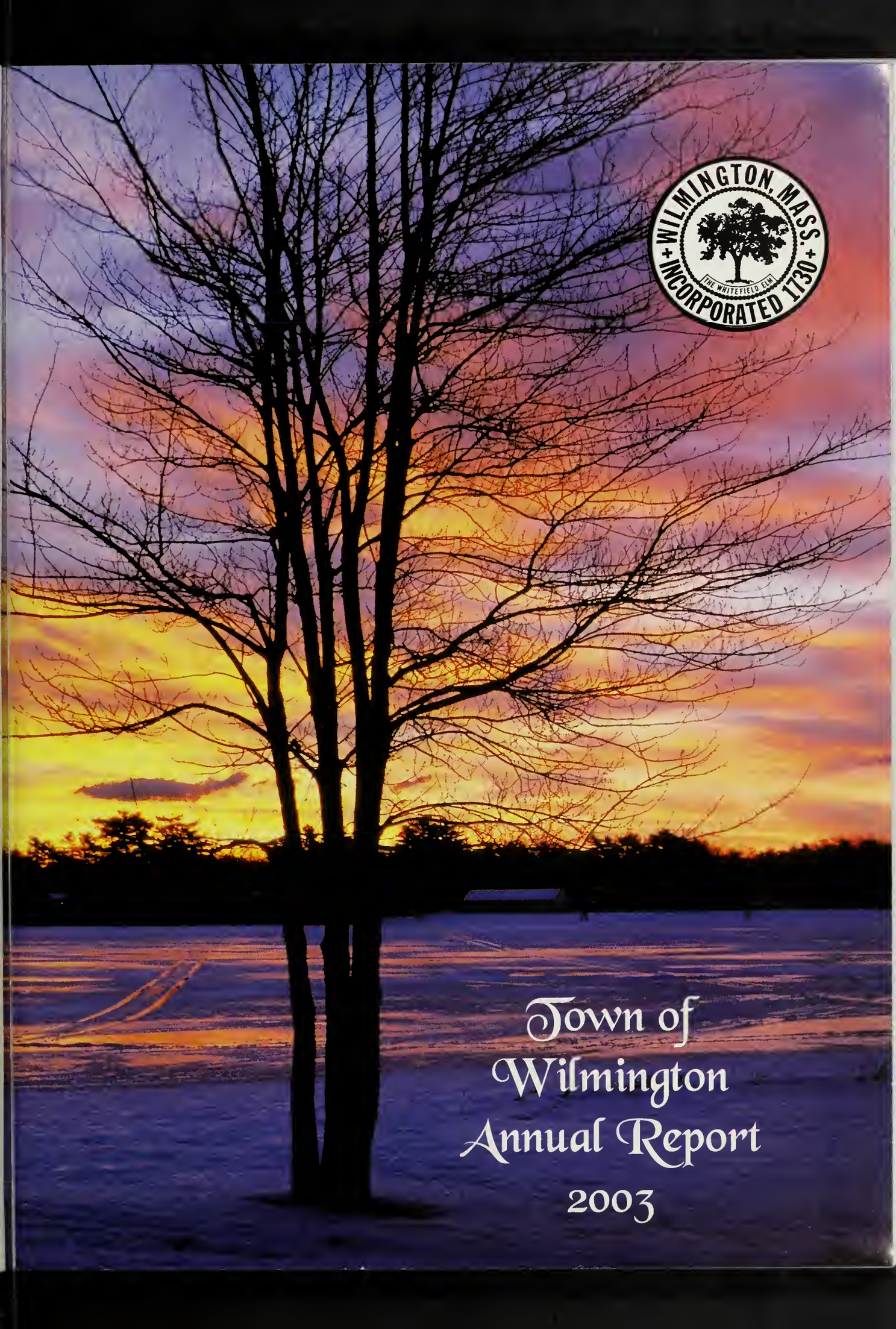


Town of Wilmington Annual Report

2003

IN MEMORIAM

ARTHUR J. BOUDREAU

FREDERICK E. CLAGUE

MARGARET E. CUNNINGHAM

LEONARDO DELSONNO

RICHARD C. FULLER

FREDERICK L. JAESCHKE

HELEN LARKIN

PATRICK J. LEONARD

(front cover)

A winter sunset on Silver Lake

A spectacular sunset captured in a photograph generously provided for our 2003 Annual Report. Photo is courtesy of Wilmington resident Edward Virtue.

Table of Contents

Title		Page
Mission Statement		1
Board of Selectmen		2
Town Manager		4
Administration & Finance	Town Clerk	8
	Board of Registrars	9
	Town Counsel	10
	Board of Assessors	13
	Town Treasurer/Collector	14
	Town Accountant	15
Public Safety	Fire Department	34
	Police Department	38
	Animal Control Officer	42
Facilities & Infrastructure	Public Buildings Department	43
	Permanent Building Committee	44
	Department of Public Works	45
	Water and Sewer Department	48
Human Services & Consumer Affairs	Library	51
	Council for the Arts	58
	Carter Lecture Fund	60
	Historical Commission	60
	Recreation Department	63
	Elderly Services Department	68
	Housing Authority	72
	Disabilities, Commission on	72
	Veterans' Services	73
	Board of Health	73
	Cable T. V. Advisory Task Force	77
	Sealer of Weights and Measures	77
Education	Wilmington Public Schools	78
	Shawsheen Valley Reg. Voc. Tech. H. S.	100
Community Development	Planning/Conservation Department	116
	Housing Partnership	123
	Metropolitan Area Planning Council	124
	Middlesex Canal Commission	126
	Inspector of Buildings	128
	Board of Appeals	129
Town Meetings & Elections	Constable	151
	Annual Town Election - April 19, 2003	152
	Annual Town Meeting - April 26, 2003	153
	Special Town Meeting - June 9, 2003	188
Directory of Officials		194
	Boards, Committees & Commissions	195
	Officers and Department Heads	199
	Municipal Services Guide	200
Meeting Dates and Times		205
Accepted Streets		206
Telephone Directory by Department		

The "Mission Statement for the Town of Wilmington" is as follows:

> "The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.

Town of Wilmington

Office of the
Board of Selectmen
(978) 658-3311

121 Glen Road
Wilmington, MA 01887-3597

Fax (978) 658-3334
TTY (978) 694-1417

As Chairman, I would like to personally thank the unanimous vote of confidence given to me by my fellow Selectmen to be your Chairman for 2003-2004. It is with great pleasure that I submit the Board's 2003 Annual Report to the residents of Wilmington.

Calendar year 2003 continued to be a challenging year in many areas. The economic downturn that has affected so many people across the Commonwealth and across the nation resulted in a projected state budget deficit in excess of $2.0 billion for the fiscal year beginning July 1, 2003. As a consequence, state aid to cities and towns including Wilmington was reduced significantly. While many communities pursued Proposition 2 ½ overrides or faced reductions in local services and were forced to layoff teachers, police officers, fire fighters and other municipal personnel, I am pleased to report that Wilmington was the exception to the rule. Due to the policy directives of the Board to develop conservative spending plans over the past few years and due to the execution of those directives by the Town Manager and his staff, the town developed a sizable free cash reserve in excess of $9.0 million. Other communities surrounding the Town of Wilmington have imposed user fees relative to bus transportation for their children, and rubbish pickup. I am glad to report that the Town of Wilmington has not imposed any kind of user fees. The Town of Wilmington is in good financial shape and the outlook is strong. Hopefully, as the economy turns around in a positive outlook and the state generates more revenue, the town will be back to getting its fair share of local aid, therefore driving the town back above and beyond surplus revenue for the town under our free cash reserve. Those reserves were used both to balance the fiscal year 2003 budget and to sustain service and staffing levels in the new fiscal year beginning July 1, 2003 without the need of new taxes.

In fact, while residential property values continued to increase dramatically in 2003 due to the strong demand for housing in the Boston metropolitan area, Wilmington's residential tax rate continued to be the lowest tax rate in our area. Given the significant commercial and industrial sector that has developed in Wilmington, the Board approved a separate tax rate for the commercial and industrial sector, which shifted some of the tax burden away from residential homeowners to commercial and industrial property owners.

The Board appointed new Town Counsel in 2003 after conducting a solicitation process, which involved interviewing nine law firms. By a majority vote of 3-2, the Board selected the law firm of Deutsch/Williams to serve as Town Counsel. Deutsch/Williams law firm is based in Boston, Massachusetts. Contamination of the town's drinking water wells in south Wilmington continued to be a major focal point of the Board's efforts in 2003. Thanks to the efforts of the Community Advisory Panel, which was appointed by the Board of Selectmen in 2002, the environmental consulting firm GeoInsight Inc. of Londonderry, N.H. was recommended and ultimately hired to evaluate remediation activities related to the Maple Meadow Landfill closure project and the Olin Corporation's efforts to address groundwater contamination. GeoInsight has been assigned to complete a specific scope of work that, in part, critiques the work of consultants hired by representatives from Maple Meadow Landfill and Olin and assists the town to develop a future course of action.

In June of 2003, there was a special town meeting, petitioned by myself in order to bring attention to a building moratorium. I believe, as many believed that the issue of development needed to be addressed. However, the article lost poorly. I believe it is time to move on as many do. I believe we need to develop this community in an orderly fashion. We must take into account lack of water supplied by our own town, contaminated well fields, encroachment of our neighborhoods, and quality of life. Keeping this in mind, and the sentiment of the town meeting vote, we must have orderly development.

As Chairman of the Board, I have introduced a new segment of our agenda called "Public Comments." This segment gives every resident in town an opportunity to address the Board of Selectmen directly, therefore cutting red tape and hopefully getting results that same night or within a short time. I believe the Board of Selectmen have been very helpful in guiding residents through the maze of local government with the new segment of public comments.

To honor the sacrifice and valor of our young men and women from Wilmington who are serving in the military in this country, the Mid-East and throughout the world, the Board presented their family members with the Blue Star Banner. We have honored 62 of our local military service personnel at Selectmen's meetings throughout the year. Those brave young men and women deserve our deepest respect and appreciation and our heartfelt hope for their continued safety and a speedy return. We are not only part of a grateful nation, we are a small grateful community thanking these young men and women.

The Board wishes to extend its thanks to Robert J. Cain for his 25 years of service as a member of the Board of Selectmen. The Board would also like to extend it's sincere thanks to Bob Palmer as he plans to vacate his seat this April. We also would like to extent our appreciation to the Town Manager, the department heads, and all the great town employees who provide the Town of Wilmington with dependable service that the town has come to expect.

As we fast approach celebrating our 275th year as a town, we must take time to reflect on how we got here. Many folks who have lived here all their lives like you and me, and the many residents who moved to the town from other communities want to call Wilmington their home. It is a great town and there are a lot of great people living here. We must try as a people, and as a community, to maintain Wilmington's charm and character so that when we celebrate our 300th year as a community, future generations will say Wilmington is still a nice place to call home.

Michael V. McCoy

Michael V. McCoy, Chairman
Board of Selectmen

Board of Selectmen, from left: Suzanne M. Sullivan, Raymond N. Lepore, Chairman Michael V. McCoy (seated), Robert P. Palmer and Frank J. West.

TOWN OF WILMINGTON

121 GLEN ROAD
WILMINGTON, MA 01887

OFFICE OF THE
TOWN MANAGER
(978) 658-3311

FAX (978) 658-3334
TTY (978) 694-1417

To The Honorable Board of Selectmen and Residents of Wilmington:

The harsh reality of war confronted our nation's citizens and people throughout the world in 2003. Hundreds of American families experienced the excruciating pain of a loved one's ultimate sacrifice for their country. Thousands of America's sons and daughters were and remain engaged in our country's war against terrorism. Regardless of one's political beliefs, most Americans are profoundly grateful that there are men and women among us who willingly defend our nation's commitment to the pursuit of liberty and the preservation of freedom.

In an effort to manifest that gratitude, the town established a program to recognize Wilmington families whose spouses, children, grandchildren and other close family members were actively serving in the military. Beginning last April and continuing throughout the year, the Board of Selectmen presented Blue Star Service Banners to those families. The banners are intended to be displayed in a window of their home in recognition that a household member is serving in the military. The town is grateful to Phyllis Vieira for her assistance in initiating the program and to the generous benefactor who purchased the banners but chose to remain anonymous.

In 2003 the softening economy and burdensome state aid reductions posed significant challenges to Massachusetts communities. Many cities and towns responded by passing overrides and instituting user fees while others were forced to slash or eliminate programs, layoff personnel and defer important capital expenditures. Wilmington, however, was fortunate to have as an option the ability to draw down on reserves in order to balance our budget and continue the town's progress. That alternative was available to Wilmington because of a sustained and deliberate effort to establish adequate reserves. During the past two fiscal years the budget absorbed local aid cuts in excess of $1.7 million. These reductions coupled with the sluggish economy, necessitated the use of reserves over the past two years of approximately $3.5 million.

Despite the town's reliance on surplus funds, Wilmington's certified free cash as of June 30, 2003 stands at just over $5.7 million. The town's undesignated fund balance is nearly $6.1 million which is further supported by approximately $1.2 million in overlay allowances. Wilmington's fiscal challenge over the next few years is to identify new revenue sources thereby enabling less of a reliance on surplus funds.

The Town of Wilmington's 2003 Annual Report is a compilation of detailed summaries of the activities undertaken by various departments, committees and officers of the town during the past calendar year. Responsibility for providing essential services, establishing new programs and enhancing existing offerings are vested in the employees, volunteers and other providers whose good work keeps Wilmington "on the move." I would encourage residents to examine the reports contained herein in order to gain a better understanding of Wilmington's government and the services available to its residents.

Maintaining and improving municipal services requires an annual investment in the town's infrastructure, plant and equipment. The provision of adequate public safety services remains a top priority. In 2003 the town purchased two

fully-equipped police cruisers. The Fire Department acquired a hazardous materials equipment trailer and received delivery on a new ambulance. The Department of Public Works acquired replacement vehicles and equipment for the Water, Cemetery and Parks and Grounds Divisions. Among last year's most important acquisitions was a new handicapped-accessible van for the Elderly Services Department. The van makes approximately 40 runs each day to accommodate seniors in need of transportation for medical appointments, necessary shopping trips, social activities and other appointments important to ensuring a positive quality of life.

Among the many improvements made to municipal school and recreation facilities in 2003 were:

- The replacement of more than 10,000 square feet of roof over classrooms at the Woburn Street School.
- The installation of a new upper flat roof at the Wilmington Memorial Library.
- The installation of new lighting in sections of the Wildwood, Woburn Street and West Intermediate Schools.
- The installation of energy efficient lights at the Department of Public Works garage and at the North Intermediate School tennis courts.
- The replacement of deteriorated culverts on Chestnut Street and Shawsheen Avenue.
- The improvement of the irrigation system at the Woburn Street School fields.
- The refurbishment of the Brown's Crossing pump station.
- The installation of 5,250 feet of new and replacement water mains.

Among the town's major Public Works' projects is the North Wilmington improvement project. Work began in the summer of 2003 with the construction of approximately 2,500 linear feet of cement concrete sidewalks and granite curbing and the installation of approximately 870 linear feet of wood guardrails on Middlesex Avenue. The project, which is expected to be completed in the spring of 2004, also includes drainage improvements, road resurfacing and the completion of the construction of the North Wilmington municipal parking lot.

At year's end, the town submitted its Comprehensive Water Resource Management Plan to the Executive Office of Environmental Affairs. The Plan is intended to serve as a guideline for the town's management of storm water, drinking water and waste water programs. The Water Department has undertaken the design of a piped connection to the MWRA water system, the construction of which will be funded by the Olin Corporation. The connection is intended to serve as an emergency source for water. Remote read water meters continued to be installed through the community. The new meters will improve the accuracy of the billing system.

Two major issues confronting the town concern the closure of the Maple Meadow landfill and the contamination of wells located in the Maple Meadow Brook aquifer. The town is working in conjunction with the Department of Environmental Protection to ensure the appropriate closure of the landfill. Town officials are seeking to have the property owners complete the capping of the landfill at no cost to the town and in strict accordance with environmental laws, both state and local. The Department of Environmental Protection has concluded that chemicals found in four of the five wells located in the Maple Meadow Brook aquifer is the result of contamination migrating from property on Eames Street owned by the Olin Corporation. The town was made aware of the presence of NDMA in the wells on February 28, 2003. The four affected wells had been off-line since the previous fall and remain inactive. The fifth well was shut off as a precautionary measure. The town is reviewing its options as to the potential future use of this water source.

The town continues to offer a wide variety of programs and services to its residents through the establishment of new programs and the enhancement of existing offerings. Among the noteworthy accomplishments in 2003 were:

- The successful collaboration of school and municipal departments to improve upon emergency response.
- The establishment of a fire fighter safety and health program funded by $97,000 in state and federal grants.
- The expansion of the town's Community Policing Program.
- The success of the drunk driver enforcement initiative resulting in a 30% increase in DUI arrests.
- The establishment of four new historic districts to be listed on the National Register of Historic Places.
- The continuation of the Housing Rehabilitation Program providing important home improvements for twenty-seven Wilmington families.
- The establishment of a town-wide reading program, Wilmington Reads One Book, One Community.
- The creation of a new light industrial/office zoning district.
- The establishment of age restricted zoning for residents 55 years of age and older.
- The expansion of program offerings in the Elderly Services and Recreation Departments.

Despite the downturn in the economy, Wilmington's residential values continued to skyrocket. In many areas in town, houses have doubled and even tripled in value over the last six to eight years. At the same time, commercial and industrial property values rose moderately or not at all. Although Wilmington continues to attract and retain businesses, the market value for business properties has not kept pace with those properties in the residential sector. As the gulf between the values of these groups of properties widens, a greater tax burden is shifted to homeowners. Recognizing the negative implications of this trend to the homeowner, the state has adopted temporary changes in law to enable communities such as Wilmington to offer a measure of relief to residential taxpayers. As I write this message the Board of Selectmen is considering the recommendation of the Board of Assessors to mitigate the tax increase on homeowners.

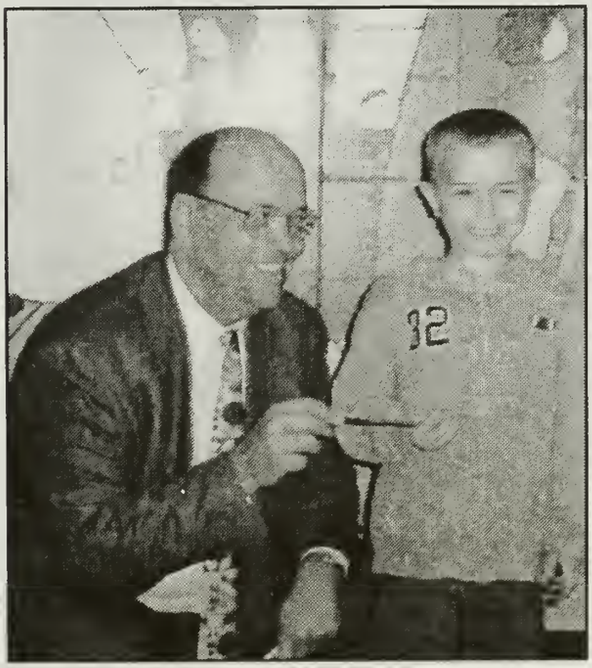
Daniel Webster said, "Let us develop the resources of our land, call forth its powers, build up its institutions, promote all its great interests and see whether we also, in our day and generation, may not perform something worthy to be remembered." Webster's remarks, although global in intent, can still be applied to the operation of a small community whose very existence relies on the energy and vision of it's citizens who volunteer their time and expertise for the public good. We are very grateful to all who serve the community, whether on the ball fields or in the board rooms, each of whom accept the responsibility and obligation of working for the betterment of Wilmington and its families.

Several residents stepped down from their volunteer posts in 2003. We are grateful for the past service of Board of Appeals members David Spurr and George Hooper, Conservation Commissioner Mark Brazell, Historical Commission member George Hooper, Jr. and Alfred Meegan, a member of the Housing Partnership. William Savosik who served since 1985 as a member of the Recreation Commission and William Cavanaugh, Jr., a 15-year member and past chairman of the Cemetery Commission, both stepped down after outstanding service to the town. The town is most grateful to Lester White who remains active in local government but who this past year retired as a member of the Board of Library Trustees. Evelyn Kaminski was recently honored by the Elderly Services Commission as Volunteer of the Year after having served for so many years on the Commission as a member and chairman. This past year I was honored to appoint Ann Buzzell as Trustee Emeritus of the Public Library's Board of Trustees. Although Ann is no longer an active member of the Board, her advice and counsel is welcomed and expected. Bob Cain retired after serving 25 consecutive years as a member of the Board of Selectmen. He served with integrity and distinction. At year's end the town mourned the passing of retired Fire Chief Arthur Boudreau who presided over the Fire Department for nearly three decades. Earlier in the year we were saddened by the death of Frederick Jaeschke, former Public Buildings Superintendent and more recently a member of the Town Forest Committee.

In 2003 my respected colleague from the "other" side of town government, Superintendent of Schools Geraldine O'Donnell, retired. It was a privilege to work with Dr. O'Donnell for the past ten years in a collaborative effort to continue the progress of the Wilmington school system. Her successor, William McAlduff, brings leadership, experience and a solid commitment to continue upon that progress. Four municipal employees retired in 2003 including two prominent members of the Police Department. Beth Lessard served the Department for 18 years as its administrative clerk and Officer James Peterson for 20 years, more than half of which were served as the Department's prosecutor. Joan Goulet brought a smile and a strong work ethic to her position as clerk in the Board of Health office. She retired following 17 years of service to the town. Ronald Swasey, who managed the Recreation Department for more than 31 years while introducing a wide variety of diversified recreational offerings to Wilmington residents, retired this past summer. Deborah Cipriani, the former clerk and program coordinator in the Recreation Department is the new Recreation Director. Her appointment was met with widespread enthusiasm throughout the community and her leadership to date is proof positive that the Recreation Department is in great hands.

For many communities the difficult economic times have thrown obstacles in the path of progress. A recent survey by the Massachusetts Municipal Association found that cities and towns across the state have reduced municipal personnel by more than 1,000 and school districts have cut more than 1,300 full-time equivalent teacher positions. Communities throughout Massachusetts have closed schools, increased class sizes, eliminated library hours of operation and reduced or eliminated scores of important programs and services. During the past year, Wilmington's local government has worked hard to maintain essential services while respecting the taxpayer's ability to pay. The significant investment of time and energy by so many citizens have enabled Wilmington to continue on its path of progress.

As I write this report on an unusually warm winter Saturday, my attention is partly diverted to a father and his three children playing basketball on the small court located across the driveway from my office. Two sons and a daughter laughing and playing with dad, undoubtedly storing up memories. It is a snapshot of Wilmington that represents the essence of our community. A community steeped in the tradition of family values and resolute in its commitment to providing the highest quality of life for all of its citizens. I am grateful for the opportunity to be a small part of this important mission.



Town Manager Michael Caira meets with Jimmy Lawrenson at the Boutwell Early Childhood Center.

Respectfully submitted:

Michael A. Caira
Town Manager

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Public Information Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2003:

Births	281
Marriage Intentions	89
Marriages	88
Deaths	217
Deaths - Out of State	22
Burial Permits	167
Veterans Buried in Wildwood Cemetery	38

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Sixty-two flammable permits were issued during the year.

Permits & Recordings:

Uniform Commercial Code Terminations	9
Business Certificates and Withdrawals	214
Federal Lien Recordings	0
Federal Lien Releases	7
Fish and Wildlife Licenses	358
Pole & Conduit Locations	6
Dog Licenses	1,598
Raffle and Bazaar Permits	3

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular monthly meeting night, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meetings & Elections 2003:

Annual Town Election	April 19
Annual Town Meeting	April 26
Special Town Meeting	June 9

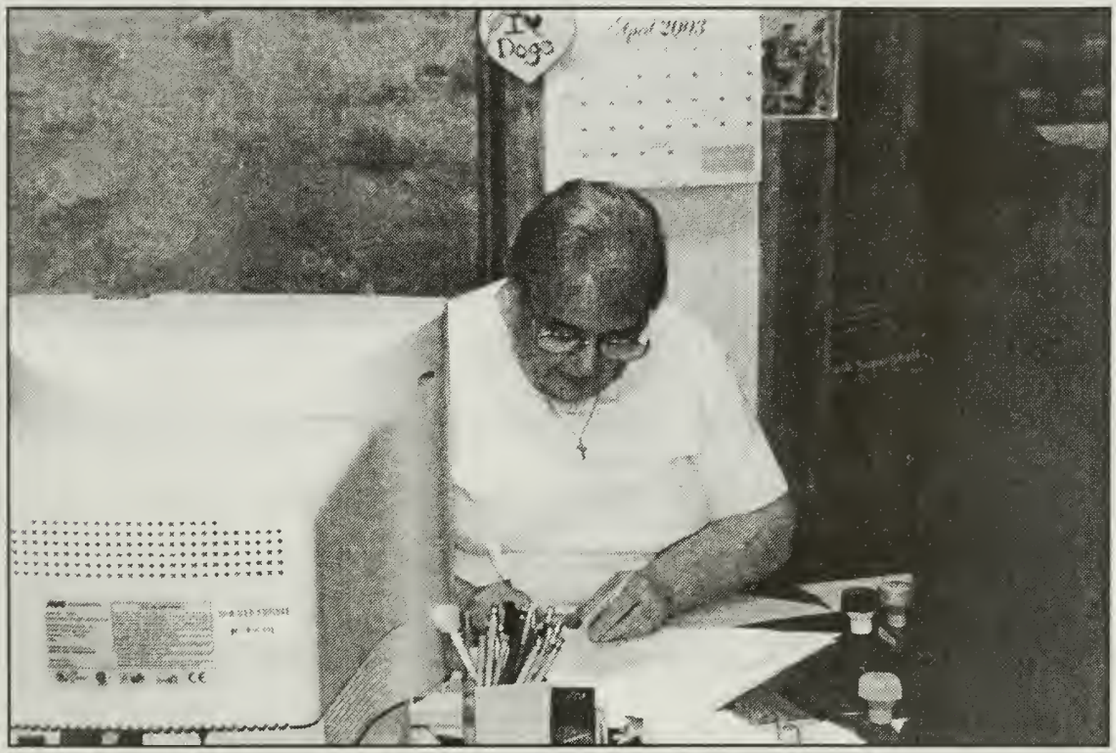
Board of Registrars

In accordance with Section 1, Chapter 3 of the Town By-laws, meetings of the Board of Registrars were held on the second Monday of each month for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws, Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2003 had a total of 14,297 registered voters from our listed 21,663 inhabitants.

The Board of Registrars wants to thank the 6,007 households that returned their town census forms in 2003. A true census is an asset to the town.



Alice M. Hooper, Board of Registrars Chairperson.

Town Counsel

1. ADVICE AND LEGAL DOCUMENTS. We became Town Counsel effective July 1, 2003. Our first task was to assemble, locate and organize town records and files. Advisory opinions were rendered to various town officials and Boards relating to a wide variety of issues and subjects. Frequent and ongoing attention was given to reviewing and/or drafting By-laws, easements, public road documents, compliance with the State Ethics Act and Open Meeting Law, various town rules and regulations, and other legal documents.
2. CONTRACTING AND PROCUREMENT. During the period of our involvement with the town, we reviewed contracts and agreements and procurement documents.
3. PROJECTS. We assisted the town in connection with the Olin property contamination issue and Maple Meadow Landfill, New England Transrail proposals, water resource allocation plans, affordable housing initiatives, road acceptance issues, various real estate projects, water meter issues and the Regency Place Comprehensive Permit hearing.
4. LABOR. Our labor specialists provided advice to the town on various personnel issues.
5. MISCELLANEOUS. On a regular basis, we provided advice to the Board of Selectmen, the Town Manager, Water and Sewer Commission and various other public officials regarding a variety of matters. These issues included conflicts of interest, open meeting law and procedure, land use and zoning, procurement and competitive bid procedures, and the enforcement of laws and regulations. This office has continued the pursuit of claims against several taxpayers, for outstanding excise, real estate and personal property taxes, as well as outstanding water and sewer charges, owed to the town (see also Litigation below).
6. LITIGATION.

   As of December 31, 2003, there were a total of 50 lawsuits and claims pending:

   7 lawsuits involving the Board of Appeals:

   Charles Sullivan v. Bruce MacDonald, et al, Land Court, Misc. No. 179451.

   Max Johnson v. Bruce MacDonald, et al, Land Court, Misc. No. 179448.

   Mary Nelson v. Louis Farkas, et al, Middlesex Superior Court #94-2516.

   Scott Garrant, James Diorio, Kevin Brander, Michael Sorrentino and Ann Yurek as they are members of the Wilmington Planning Board v. Charles E. Boyle, John R. Forest, Dan Wandell, Jr. as they are members of the Wilmington Board of Appeals and Mark Nelson, individually, Land Court Docket No. 267499.

   Mark D. Nelson et al v. Town of Wilmington et al, Land Court Misc. Case No. 285904.

   Regency Place, LLC v. Board of Appeals of the Town of Wilmington, Housing Appeals Court Docket No. 03-19.

   Joanne Cavallaro v. Board of Appeals, Land Court, Misc. No. 288225

   5 lawsuits involving the Planning Board:

   Presidential Development Corporation, et al v. Wilmington Planning Board, Land Court, Misc. No. 192780.

   Robert Troy v. Planning Board of the Town of Wilmington, Land Court Misc. No. 274810.

   Fred C. Cain, Inc. v. Town of Wilmington et al, Land Court Misc. Case No. 284632.

   Mark D. Nelson v. Town of Wilmington et al, Land Court Misc. Case No. 284416.

   Presidential Development Corporation et al v. Wilmington Planning Board et al., Middlesex Superior Court Docket No. 01-1966

1 lawsuit involving the Board of Health:

Joanne M. Cuoco, et al v. Gregory Erickson, et al, Woburn District Court No. 945CV1090.

1 lawsuit involving the School Committee:

Mary A. Brennan v. Town of Wilmington Public Schools, MCAD Docket No. 02BEM00365.

5 lawsuits involving the Board of Selectmen:

Jason Stowers v. Town of Wilmington et al, Middlesex Superior Court Docket No. 02-0941.

Royal Dynasty, Inc. v. Town of Wilmington, Suffolk Superior Court, Docket No. 03-1411-G.

Town of Wilmington v. Shawsheen River Associates Ltd. Partnership et al, Superior Court Docket No. 02-04925.

Town of Wilmington v. Robert H. Pacheco, DIA Case No. 2556329/2635664.

James F. Murphy and William T. Murphy v. Town of Wilmington, Middlesex Superior Court No. 99-1333.

2 lawsuits involving the Police Department:

Mark D. Nelson v. Town of Wilmington et al, Woburn District Court Order, Docket No. 9953CV2227.

Mark D. Nelson v. Town of Wilmington et al, District Court Docket No. 200253CV00187.

3 lawsuits involving the Water and Sewer Commission:

Town of Wilmington v. Amerada Hess Corp. et al, Middlesex Superior Court Docket No. 02-2382.

Duxbury et al. v. Amerada Hess et al., United States District Court Docket No. 2003-123991265

Wilmington v. Department of Environmental Protection, DEP Document No. 2003-074

6 lawsuits involving the Tax Collector:

Town of Wilmington v. Jamcorp, District Court Docket No. 200253CV001151.

Town of Wilmington v. JZK, Inc., District Court Docket No. 200253CV001152.

Town of Wilmington v. Burnham Service Company, Inc., District Court Docket No. 200253CV001153.

Town of Wilmington v. Axis Systems, Inc., District Court Docket No. 200253CV001154.

Town of Wilmington v. Aurora Imaging Technology, Inc., District Court Docket No. 200253CV001155.

Tax Collector of the Town of Wilmington v Enclos Corp., FKA Harmon Contract d/b/a Harmon, Ltd. Corp., Woburn District Court Docket No.: 200353-CV-000125

1 lawsuit involving the Building Inspector:

Mark Nelson v. State Building Code Appeals Board; Daniel Paret Inspector of Buildings, Town of Wilmington, Middlesex Superior Court Civil Action No.: 2003-2097.

4 lawsuits involving the Town Administration:

Thomas Igoe v. Town of Wilmington, Middlesex Superior Court Docket No. 03-1876

Hooper v. Wilmington and Division of Employment and Training, BR-90464

Mountain Peak Financial Services, Inc. v. Shepard et al., Middlesex Superior Court Docket No. 03-4101

Patrick v. Luciano, Middlesex Superior Court Docket No. 03-03182

1 lawsuit involving the Conservation Commission:

Town of Wilmington v. Scarano, DEP Administrative Appeal Docket No. 2003-167

14 claims which are not yet lawsuits:

Kingman v. Town of Wilmington (DPW)

Fred Shine v. Town of Wilmington (Building Inspector)

Robert Vassallo v. Town of Wilmington (Fire Department)

Gracia v. Town of Wilmington (DPW)

Hayes v. Town of Wilmington (DPW)

Breslin v. Town of Wilmington (School Department)

Brown v. Town of Wilmington (School Department)

Clark v. Town of Wilmington (Recreation Department)

D'Arcangelo v. Town of Wilmington (School Department)

Ciampa v. Town of Wilmington (DPW)

Cote v. Town of Wilmington (DPW)

Gagnon v. Town of Wilmington (DPW)

Gamst v. Town of Wilmington (DPW)

Grinder v. Town of Wilmington (Police Department)

Each of the above efforts required the participation of numerous town officials and private citizen volunteers - all working together towards a better Wilmington.

Thanks to the Board of Selectmen and all other town officials and citizens for their cooperation and assistance towards another successful year.

Board of Assessors

RECAPITULATION - 2004 FISCAL YEAR

Total Appropriation		$56,982,034.00
Special Education	0.00	
County Retirement Assessment	2,033,038.00	
Mass. Bay Transportation Authority	410,859.00	
Air Pollution Districts	5,921.00	
Metropolitan Area Planning Council	5,557.00	
Mosquito Control Project	37,879.00	
Amount Certified by Collector & Treasurer for Tax Title	0.00	
Overlay of Current Year	744,465.00	
Cherry Sheet Offsets	42,385.00	
M.W.R.A	1,774,470.00	
Final Court Judgments	0.00	
RMV Surcharge	12,440.00	
Miscellaneous	20,315.00	5,087,329.00
		$62,069,363.00

Less Estimated Receipts and Available Funds

2004 Estimated Receipts from Local Aid	$8,255,803.00	
Motor Vehicle and Trailer Excise	3,329,567.00	
Penalties and Interest on Taxes	100,000.00	
Payments in Lieu of Taxes	610,000.00	
Charges for Services - Sewer	2,122,748.00	
Other Charges for Services	175,000.00	
Fees	40,000.00	
Rentals	9,600.00	
Departmental Revenue - Library	15,000.00	
Departmental Revenue - Cemetery	60,000.00	
Other Department Revenue	146,955.00	
Licenses and Permits	270,000.00	
Special Assessments	1,000.00	
Fines and Forfeits	140,000.00	
Investment Income	350,000.00	
Voted from Available Funds	520,523.00	
Free Cash	3,537,607.00	
Miscellaneous	170,433.00	$19,854,236.00

Real Estate

Residential	$2,288,624,785.00	@ 9.65 p/t	$22,085,229.00
Commercial	$ 104,907,615.00	@ 28.09 p/t	2,946,855.00
Industrial	$ 554,955,700.00	@ 28.09 p/t	15,588,706.00
Personal Property	$ 56,758,180.00	@ 28.09 p/t	1,594,337.00
			$42,215,127.00

Treasurer/Collector

Commitments

2003 Real Estate	$29,745,534.45
2003 Personal Property	1,409,134.65
2002 Excise	3,107,699.80
2001 Excise	129,977.05
Ambulance	597,664.67
Apportioned Water Betterments	231.82
Interest	11.59
Apportioned Street Betterments	348.57
Interest	104.58
Apportioned Sewer Betterments	31,707.78
Interest	21,866.40
Sewer Liens	28,205.74
Water Liens	107,744.67
Electric Liens	15,338.34
Apportioned Title 5 Betterments	3,719.35
Interest	1,389.68
Total	$35,200,679.14

Collections

Real Estate	$39,500,450.41
Personal Property	2,055,992.44
Excise	3,178,938.00
Water Betterments	729.95
Street Betterments	697.13
Sewer Betterments	39,286.17
Title V Betterments	39,665.69
Water Liens	100,593.55
Sewer Liens	32,743.84
Electric Liens	19,288.89
Excise Interest and Charges	72,720.07
Ambulance	254,374.14
Lien Certificates	66,386.00
Water Collections	3,090,380.80
Sewer Collections	1,701,002.91
Real Estate Interest & Charges	90,096.89
Personal Property Interest & Charges	7,472.17
Tax Titles	206,723.77
Tax Title Interest	29,589.82
Total	$50,487,132.64

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2003

Members of the Board of Selectmen
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the Town of Wilmington for the fiscal year ended June 30, 2003 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

Michael Morris
Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2003

Table of Contents

	PAGE
Combined Balance Sheet-All Fund Types and Account Groups	17
Notes to Financial Statements	18
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balances-All Governmental Fund Types and Expendable Trust Funds	22
Schedule of Combined Balance Sheet-Special Revenue Accounts	23
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balance-Special Revenue Accounts	24
Schedule of Expenditures and Encumbrances Compared with Authorization by Function and Activity-General Fund	25
Schedule of Revenues and Expenditures-Water Department Fund	30
Schedule of Revenues and Expenditures-Capital Projects Fund	31
Schedule of Debt Retirement	32
Schedule of Trust Funds	33

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND GROUPS
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED JUNE 30, 2003

Assets	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	12,811,251.23	4,723,511.31	242,575.88	1,245,870.52		19,023,208.94
Receivables:						
General Property Taxes	672,636.10					672,636.10
Less: Prov for Abates & Exemptions	(1,170,661.86)					(1,170,661.86)
Tax Liens	340,491.85					340,491.85
Tax Foreclosures	376,646.75					376,646.75
Motor Vehicle Excise	522,823.67					522,823.67
Departmental	277,849.87					277,849.87
Betterments	4,498.10					4,498.10
User Charges	69,907.88	329,038.82				398,946.70
Due from Other Gov'ts		326,854.09				326,854.09
Amounts to be provided for:						
Retirement of Long Term Debt					27,687,471.11	27,687,471.11
Total Assets	13,905,443.59	5,379,404.22	242,575.88	1,245,870.52	27,687,471.11	48,460,765.32
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	984,360.19	158,182.67	5,000.00	32,825.15		1,180,368.01
Deferred Revenue:						
General Property Taxes	672,636.10					672,636.10
Other Accounts Receivable	1,592,218.12	655,892.91				2,248,111.03
Notes Payable					27,687,471.11	27,687,471.11
Payroll Withholdings	55,763.68					55,763.68
Total Liabilities	3,304,978.09	814,075.58	5,000.00	32,825.15	27,687,471.11	31,844,349.93
Fund Balance:						
Res. For Encumbrances	1,567,070.98	1,316,028.80				2,883,099.78
Res. For Special Purpose		2,078,670.58	237,575.88	1,198,045.37		3,514,291.83
Res. For Subsequent Years	2,957,290.00	505,523.00		15,000.00		3,477,813.00
Unreserved-Undesignated	6,076,104.52	665,106.26				6,741,210.78
Total Fund Balance	10,600,465.50	4,565,328.64	237,575.88	1,213,045.37	0.00	16,616,415.39
Total Liabilities & Fund Balance	13,905,443.59	5,379,404.22	242,575.88	1,245,870.52	27,687,471.11	48,460,765.32

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally accepted accounting principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex County Retirement System - administers the retirement system for employees of member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Northeast Solid Waste Committee - provides facilities for waste disposal for its members.

Massachusetts Water Resources Authority - provides sewage disposal services.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of many municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Contributory Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The employer contribution by the town as determined by the County's actuarial valuation normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled U.M.A.S. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified U.M.A.S. for its financial statements.

The significant departures from G.A.A.P. included in the town of Wilmington's financial statements are:

A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).

B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.

C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2003.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2002	$30,820,000	$7,652,625	$38,472,625
Retirements	$ 3,425,000	$1,498,188	$ 4,923,188
Outstanding June 30, 2003	$27,395,000	$6,154,437	$33,549,437

As of June 30, 2003 the town had authorized and unissued debt of $1,430,000 as outlined below.

Lowell Street Sewer Project	$ 1,430,000
	$ 1,430,000

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2003

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:					
General Property Taxes	39,675,647.72	0.00			39,675,647.72
Tax Liens	286,449.89	107,167.07			393,616.96
Special Assessments	52,492.40	42,763.73			95,256.13
Excise	3,266,976.09	0.00			3,266,976.09
Penalties	130,026.42	0.00			130,026.42
Licenses and Permits	270,377.50	0.00		21,294.80	291,672.30
Intergovernmental	9,289,613.65	2,835,348.60		838.96	12,125,801.21
Charges for Services	1,929,757.63	5,558,156.38		967,157.71	8,455,071.72
Fines	154,892.10	0.00			154,892.10
Fees	69,330.34	0.00			69,330.34
Interest Earnings	384,802.94	9,141.46		28,414.26	422,358.66
Appropriation Refunds	405,001.23	0.00			405,001.23
Gifts	0.00	85,813.09		1,614,045.88	1,699,858.97
Other	1,056,155.84	277,338.32		209,406.40	1,542,900.56
Total Revenues	56,971,523.75	8,915,728.65	0.00	2,841,158.01	68,728,410.41
EXPENDITURES:					
General Government	1,535,431.55	41,177.66		1,881,539.15	3,458,148.36
Public Safety	5,877,386.89	221,218.31	171,929.00	897,331.43	7,167,865.63
Human Services	854,113.78	744,104.53		9,225.08	1,607,443.39
Public Works	5,322,259.22	2,265,923.03	13,571.45	5,075.00	7,606,828.70
Community Development	655,953.52	263,005.27			918,958.79
Building Maintenance	3,032,420.59	5,791.55		62,561.97	3,100,774.11
Education	25,360,065.58	3,116,331.13	1,198,277.95	132,075.00	29,806,749.66
Recreation	131,584.01	0.00			131,584.01
Veterans' Services	16,854.17	0.00			16,854.17
Debt and Interest	5,089,969.52	0.00			5,089,969.52
Unclassified	6,553,762.79	24,748.54			6,578,511.33
Statutory Charges	3,748,135.00	0.00			3,748,135.00
Capital Outlay	452,258.34	1,600,237.73			2,052,496.07
Warrant Articles	177,513.84	0.00			177,513.84
Total Expenditures	58,807,708.80	8,282,537.75	1,383,778.40	2,987,807.63	71,461,832.58
Excess (deficiency) of Revenues over Expenditures	(1,836,185.05)	633,190.90	(1,383,778.40)	(146,649.62)	(2,733,422.17)
OTHER FINANCIAL SOURCES (USES):					
Proceeds of General Obligation Bonds					0.00
Operating Transfers In	622,902.54	65,074.12			687,976.66
Operating Transfers Out	(47,982.28)	(614,994.38)		(25,000.00)	(687,976.66)
State and County Charges					0.00
Total Other Financing Sources (Uses)	574,920.26	(549,920.26)	0.00	(25,000.00)	0.00
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	(1,261,264.79)	83,270.64	(1,383,778.40)	(171,649.62)	(2,733,422.17)
Fund Balance July 1, 2002	11,664,888.04	4,482,058.00	1,621,354.28	1,384,694.99	19,152,995.31
Decrease in Provision for Abatements and Exemptions	196,842.25				196,842.25
Fund Balance June 30, 2003	10,600,465.50	4,565,328.64	237,575.88	1,213,045.37	16,616,415.39

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2003

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Cash	946,861.52	71,838.05	417,887.09	841,120.78	2,445,803.87	4,723,511.31
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					329,038.82	329,038.82
Due from Other Gov'ts	326,854.09					326,854.09
Amounts to be provided for:						
Retirement of Long Term Debt						
Total Assets	1,273,715.61	71,838.05	417,887.09	841,120.78	2,774,842.69	5,379,404.22
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	52,757.58			68,901.68	36,523.41	158,182.67
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	326,854.09				329,038.82	655,892.91
Notes Payable						
Payroll Withholdings						
Total Liabilities	379,611.67	0.00	0.00	68,901.68	365,562.23	814,075.58
Fund Balance:						
Res. For Encumbrances					1,316,028.80	1,316,028.80
Res. For Special Purpose	916,800.46	71,838.05	382,887.09	707,144.98		2,078,670.58
Res. For Subsequent Years			35,000.00		470,523.00	505,523.00
Unreserved-Undesignated	(22,696.52)			65,074.12	622,728.66	665,106.26
Total Fund Balance	894,103.94	71,838.05	417,887.09	772,219.10	2,409,280.46	4,565,328.64
Total Liabilities & Fund Balance	1,273,715.61	71,838.05	417,887.09	841,120.78	2,774,842.69	5,379,404.22

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2003

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
REVENUES:						
General Property Taxes						0.00
Tax Liens					107,167.07	107,167.07
Special Assessments				42,107.26	656.47	42,763.73
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	2,672,608.41			157,240.19	5,500.00	2,835,348.60
Charges for Services				2,648,596.69	2,909,559.69	5,558,156.38
Fines						0.00
Fees						0.00
Interest Earnings	3,800.48		5,340.98			9,141.46
Appropriation Refunds						0.00
Gifts		62,150.00		23,663.09		85,813.09
Other	8,870.00		29,828.70	107,676.17	130,963.45	277,338.32
Total Revenues	2,685,278.89	62,150.00	35,169.68	2,979,283.40	3,153,846.68	8,915,728.65
EXPENDITURES:						
General Government	37,851.24			3,326.42		41,177.66
Public Safety	221,178.36			39.95		221,218.31
Human Services	60,415.94			683,688.59		744,104.53
Public Works	365,480.12		75.00	35,981.06	1,864,386.85	2,265,923.03
Community Development	125,668.75			137,336.52		263,005.27
Building Maintenance				5,791.55		5,791.55
Education	985,818.77			2,130,512.36		3,116,331.13
Recreation						0.00
Veterans' Services						0.00
Debt and Interest						0.00
Unclassified	24,748.54					24,748.54
Statutory Charges						0.00
Capital Outlay					1,600,237.73	1,600,237.73
Warrant Articles						0.00
Total Expenditures	1,821,161.72	0.00	75.00	2,996,676.45	3,464,624.58	8,282,537.75
Excess (deficiency) of Revenues over Expenditures	864,117.17	62,150.00	35,094.68	(17,393.05)	(310,777.90)	633,190.90
OTHER FINANCIAL SOURCES (USES):						
Proceeds of General Obligation Bonds						0.00
Operating Transfers In				65,074.12		65,074.12
Operating Transfers Out	(211,395.38)		(30,000.00)		(373,599.00)	(614,994.38)
State and County Charges						0.00
Total Other Financing Sources (Uses)	(211,395.38)	0.00	(30,000.00)	65,074.12	(373,599.00)	(549,920.26)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	652,721.79	62,150.00	5,094.68	47,681.07	(684,376.90)	83,270.64
Fund Balance July 1, 2002	241,382.15	9,688.05	412,792.41	724,538.03	3,093,657.36	4,482,058.00
Increase in Provision for Abatements and Exemptions						
Fund Balance June 30, 2003	894,103.94	71,838.05	417,887.09	772,219.10	2,409,280.46	4,565,328.64

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FISCAL YEAR 2003

FUNCTION/ACTIVITY		CARRY FORWARD TO FY 2003 FROM FY 2002	TRANSFER & APPROPRIATION FISCAL 2003	EXPENDITURES FISCAL 2003	BALANCE FISCAL 2003	CARRY FORWARD TO FY 2004 FROM FY 2003	CLOSE FISCAL 2003
GENERAL GOVERNMENT:							
Selectmen	Salaries	0.00	3,300.00	3,300.00	0.00	0.00	0.00
Selectmen	Expenses	0.00	13,300.00	13,300.00	0.00	0.00	0.00
		0.00	16,600.00	16,600.00	0.00	0.00	0.00
Elections	Salaries	0.00	24,829.00	24,434.89	394.11	0.00	394.11
Elections	Constable	0.00	150.00	150.00	0.00	0.00	0.00
Elections	Expenses	0.00	4,200.00	4,200.00	0.00	0.00	0.00
		0.00	29,179.00	28,784.89	394.11	0.00	394.11
Registrars	Salaries	0.00	1,825.00	1,825.00	0.00	0.00	0.00
Registrars	Expenses	0.00	5,300.00	5,180.87	119.13	0.00	119.13
		0.00	7,125.00	7,005.87	119.13	0.00	119.13
Finance Comm.	Salaries	0.00	1,183.15	1,183.15	0.00	0.00	0.00
Finance Comm.	Expenses	0.00	7,695.00	7,358.50	336.50	0.00	336.50
		0.00	8,878.15	8,541.65	336.50	0.00	336.50
Town Manager	Sal-Town Manager	0.00	106,161.23	106,161.23	0.00	0.00	0.00
Town Manager	Salaries-Other	0.00	269,076.36	269,076.36	0.00	0.00	0.00
Town Manager	Expenses	549.59	89,158.36	89,606.83	101.12	0.00	101.12
Town Manager	Furnish. & Equip.	0.00	8,134.00	8,070.09	63.91	0.00	63.91
		549.59	472,529.95	472,914.51	165.03	0.00	165.03
Town Accountant	Sal-Town Accountant	0.00	76,340.93	76,340.93	0.00	0.00	0.00
Town Accountant	Salaries-Other	0.00	181,115.00	180,498.46	616.54	0.00	616.54
Town Accountant	Expenses	19,539.63	2,450.00	2,377.06	19,612.57	19,612.57	0.00
		19,539.63	259,905.93	259,216.45	20,229.11	19,612.57	616.54
Treas/Collector	Sal-Treasurer/Collector	0.00	59,866.61	59,866.61	0.00	0.00	0.00
Treas/Collector	Salaries-Other	0.00	130,411.00	126,855.99	3,555.01	0.00	3,555.01
Treas/Collector	Expenses	0.00	19,915.00	16,017.95	3,897.05	1,058.15	2,838.90
		0.00	210,192.61	202,740.55	7,452.06	1,058.15	6,393.91
Town Clerk	Sal-Town Clerk	0.00	63,938.74	63,938.74	0.00	0.00	0.00
Town Clerk	Salaries-Other	0.00	81,595.00	80,769.84	825.16	0.00	825.16
Town Clerk	Expenses	0.00	2,975.00	2,610.28	364.72	0.00	364.72
		0.00	148,508.74	147,318.86	1,189.88	0.00	1,189.88
Assessors	Sal-Prin. Assessor	0.00	80,180.24	80,180.24	0.00	0.00	0.00
Assessors	Salaries-Other	0.00	83,339.00	78,506.50	4,832.50	0.00	4,832.50
Assessors	Expenses	34,147.52	132,500.00	128,673.96	37,973.56	35,088.69	2,884.87
Assessors	Furnish. & Equip.	0.00	1,500.00	1,500.00	0.00	0.00	0.00
		34,147.52	297,519.24	288,860.70	42,806.06	35,088.69	7,717.37
Town Counsel	Contractual Services	0.00	112,812.50	103,412.50	9,400.00	9,400.00	0.00
		0.00	112,812.50	103,412.50	9,400.00	9,400.00	0.00
Permanent Bld Com	Salaries	0.00	650.00	35.57	614.43	0.00	614.43
Permanent Bld Com	Expenses	0.00	100.00	0.00	100.00	0.00	100.00
		0.00	750.00	35.57	714.43	0.00	714.43
General Government Subtotal		54,236.74	1,564,001.12	1,535,431.55	82,806.31	65,159.41	17,646.90
PUBLIC SAFETY:							
Police	Sal-Chief	0.00	90,030.30	90,030.30	0.00	0.00	0.00
Police	Sal-Dep. Chief	0.00	74,879.94	74,879.94	0.00	0.00	0.00
Police	Sal-Lieut.	0.00	118,023.30	118,023.30	0.00	0.00	0.00
Police	Sal-Sgts.	0.00	306,044.43	306,044.43	0.00	0.00	0.00
Police	Sal-Patrolmen	0.00	1,421,956.00	1,421,956.00	0.00	0.00	0.00

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FISCAL YEAR 2003

FUNCTION/ACTIVITY		CARRY FORWARD TO FY 2003 FROM FY 2002	TRANSFER & APPROPRIATION FISCAL 2003	EXPENDITURES FISCAL 2003	BALANCE FISCAL 2003	CARRY FORWARD TO FY 2004 FROM FY 2003	CLOSE FISCAL 2003
Police	Sal-Clerical	0.00	89,087.11	89,087.11	0.00	0.00	0.00
Police	Sal-Part Time	0.00	10,400.00	0.00	10,400.00	0.00	10,400.00
Police	Sal-Fill In Costs	0.00	289,684.75	289,684.75	0.00	0.00	0.00
Police	Sal-Pd.Holidays	0.00	88,133.21	88,133.21	0.00	0.00	0.00
Police	Sal-Specialist	0.00	12,200.00	11,175.00	1,025.00	0.00	1,025.00
Police	Sal-Incentive	0.00	273,600.00	273,161.60	438.40	0.00	438.40
Police	Sal-Night Diff	0.00	35,880.00	34,476.80	1,403.20	0.00	1,403.20
Police	Sick Leave Buyback	0.00	15,759.00	15,156.61	602.39	0.00	602.39
Police	Expenses	44.80	190,167.00	181,320.68	8,891.12	1,344.56	7,546.56
		44.80	3,015,845.04	2,993,129.73	22,760.11	1,344.56	21,415.55
Fire Dept.	Sal-Chief	0.00	93,945.90	93,945.90	0.00	0.00	0.00
Fire Dept.	Sal-Dep. Chief	0.00	71,644.46	71,644.46	0.00	0.00	0.00
Fire Dept.	Sal-Lieut.	0.00	312,158.08	312,158.08	0.00	0.00	0.00
Fire Dept.	Sal-Privates	0.00	1,424,459.21	1,424,459.21	0.00	0.00	0.00
Fire Dept.	Sal-Clerk/Disptch	0.00	41,076.69	41,076.69	0.00	0.00	0.00
Fire Dept.	Sal-Part Time	0.00	13,455.00	10,805.40	2,649.60	0.00	2,649.60
Fire Dept.	Sal-Overtime Costs	0.00	281,700.00	260,249.77	21,450.23	0.00	21,450.23
Fire Dept.	Sal-Pd.Holidays	0.00	100,624.00	99,850.16	773.84	0.00	773.84
Fire Dept.	Sal-Incentive/EMT	0.00	11,225.00	7,875.00	3,350.00	0.00	3,350.00
Fire Dept.	Sal-Fire Alarm	0.00	22,000.00	13,537.62	8,462.38	0.00	8,462.38
Fire Dept.	Sick Leave Buyback	0.00	22,541.00	21,060.18	1,480.82	0.00	1,480.82
Fire Dept.	Expenses	0.00	110,620.00	99,433.02	11,186.98	10,705.00	481.98
Fire Dept.	Furnish & Equip.	5,962.19	8,000.00	7,493.58	6,468.61	3,692.59	2,776.02
		5,962.19	2,513,449.34	2,463,589.07	55,822.46	14,397.59	41,424.87
Public Safety Central Dispatch	Salaries Full Time	0.00	342,828.00	339,488.44	3,339.56	0.00	3,339.56
Public Safety Central Dispatch	Salaries Overtime	0.00	25,000.00	27,291.60	(2,291.60)	0.00	(2,291.60)
Public Safety Central Dispatch	Salaries Part Time	0.00	29,952.00	13,865.85	16,086.15	0.00	16,086.15
Public Safety Central Dispatch	Expenses	0.00	18,000.00	7,906.17	10,093.83	6,037.99	4,055.84
		0.00	415,780.00	388,552.06	27,227.94	6,037.99	21,189.95
Animal Control	Salaries	0.00	29,493.00	29,493.00	0.00	0.00	0.00
Animal Control	Expenses	0.00	4,325.00	2,623.03	1,701.97	707.33	994.64
		0.00	33,818.00	32,116.03	1,701.97	707.33	994.64
Public Safety Subtotal		6,006.99	5,978,892.38	5,877,386.89	107,512.48	22,487.47	85,025.01
PUBLIC WORKS:							
Engineering	Salaries	0.00	159,870.00	159,869.64	0.36	0.00	0.36
Engineering	Salaries-Part Time	0.00	3,936.00	3,936.00	0.00	0.00	0.00
Engineering	Expenses	0.00	8,400.00	7,539.56	860.44	0.00	860.44
		0.00	172,206.00	171,345.20	860.80	0.00	860.80
Highway Division	Sal-D.P.W. Supt.	0.00	82,302.31	82,302.31	0.00	0.00	0.00
Highway Division	Salaries-Other	0.00	1,027,013.09	1,027,013.09	0.00	0.00	0.00
Highway Division	Stream Maint. Sal	0.00	16,740.00	8,482.50	8,257.50	0.00	8,257.50
Highway Division	Stream Maint. Exp.	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Highway Division	Expenses	128.41	274,600.00	251,996.02	22,732.39	13,816.65	8,915.74
Highway Division	Road Machinery Exp.	0.00	68,000.00	66,475.58	1,524.42	0.00	1,524.42
Highway Division	Fuel & Other	3,838.18	160,920.00	162,967.09	1,791.09	0.00	1,791.09
Highway Division	Drainage Projects	0.00	33,000.00	30,741.34	2,258.66	0.00	2,258.66
Highway Division	Public Street Lights	24,912.32	183,000.00	188,112.02	19,800.30	0.00	19,800.30
Highway Division	Furnish & Equip.	0.00	39,600.00	39,447.72	152.28	0.00	152.28
		28,878.91	1,886,175.40	1,858,537.67	56,516.64	13,816.65	42,699.99
Snow & Ice Control	Salaries	0.00	239,465.00	236,515.20	2,949.80	0.00	2,949.80
Snow & Ice Control	Expenses	0.00	317,115.00	314,611.51	2,503.49	903.00	1,600.49
		0.00	556,580.00	551,126.71	5,453.29	903.00	4,550.29

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FISCAL YEAR 2003

FUNCTION/ACTIVITY		CARRY FORWARD TO FY 2003 FROM FY 2002	TRANSFER & APPROPRIATION FISCAL 2003	EXPENDITURES FISCAL 2003	BALANCE FISCAL 2003	CARRY FORWARD TO FY 2004 FROM FY 2003	CLOSE FISCAL 2003
Highway Division	Rubbish Collection	847,014.56	1,329,600.00	2,063,246.74	113,367.82	113,367.82	0.00
		847,014.56	1,329,600.00	2,063,246.74	113,367.82	113,367.82	0.00
Tree Division	Salaries	0.00	137,962.00	129,071.40	8,890.60	0.00	8,890.60
Tree Division	Expenses	0.00	9,395.00	7,129.84	2,265.16	0.00	2,265.16
		0.00	147,357.00	136,201.24	11,155.76	0.00	11,155.76
Parks & Grounds Division	Salaries	0.00	240,710.93	240,710.93	0.00	0.00	0.00
Parks & Grounds Division	Expenses	0.00	41,944.99	41,879.58	65.41	0.00	65.41
		0.00	282,655.92	282,590.51	65.41	0.00	65.41
Cemetery Division	Salaries	0.00	135,841.40	135,841.40	0.00	0.00	0.00
Cemetery Division	Expenses	0.00	17,750.00	14,167.59	3,582.41	0.00	3,582.41
		0.00	153,591.40	150,008.99	3,582.41	0.00	3,582.41
Sewer	Salaries	0.00	59,230.00	56,895.34	2,334.66	0.00	2,334.66
Sewer	Expenses	112,557.82	111,870.00	52,306.82	172,121.00	112,000.00	60,121.00
Sewer Subtotal		112,557.82	171,100.00	109,202.16	174,455.66	112,000.00	62,455.66
Total Public Works		988,451.29	4,699,265.72	5,322,259.22	365,457.79	240,087.47	125,370.32
COMMUNITY DEVELOPMENT:							
Board of Health	Sal-Director	0.00	65,449.93	65,449.93	0.00	0.00	0.00
Board of Health	Salaries-Other	0.00	154,199.38	154,199.38	0.00	0.00	0.00
Board of Health	Expenses	25.47	10,285.00	8,469.50	1,840.97	1,517.41	323.56
Board of Health	Mental Health	0.00	30,700.00	30,699.96	0.04	0.00	0.04
Board of Health	Furnish. & Equip.	76.47	0.00	76.47	0.00	0.00	0.00
		101.94	260,634.31	258,895.24	1,841.01	1,517.41	323.60
Sealer/Wts & Meas.	Salaries	0.00	4,800.00	4,800.00	0.00	0.00	0.00
Sealer/Wts & Meas.	Sm. Tools & Equip.	0.00	100.00	60.00	40.00	0.00	40.00
		0.00	4,900.00	4,860.00	40.00	0.00	40.00
Planning/Conserv.	Sal-Director	0.00	68,741.66	68,741.66	0.00	0.00	0.00
Planning/Conserv.	Salaries-Other	0.00	153,453.00	151,931.18	1,521.82	0.00	1,521.82
Planning/Conserv.	Expenses	7,439.00	17,875.00	14,497.08	10,816.92	1,348.00	9,468.92
Planning/Conserv.	Furnish. & Equip.	943.00	200.00	0.00	1,143.00	928.00	215.00
		8,382.00	240,269.66	235,169.92	13,481.74	2,276.00	11,205.74
Bldg. Inspector	Sal-Bldg Inspector	0.00	61,847.08	61,847.08	0.00	0.00	0.00
Bldg. Inspector	Salaries-Other	0.00	93,330.00	90,867.28	2,462.72	0.00	2,462.72
Bldg. Inspector	Expenses	0.00	5,865.00	4,314.00	1,551.00	1,495.01	55.99
		0.00	161,042.08	157,028.36	4,013.72	1,495.01	2,518.71
Community Development Subtotal		8,483.94	666,846.05	655,953.52	19,376.47	5,288.42	14,088.05
PUBLIC BUILDINGS:							
Public Buildings	Sal-Super.	0.00	93,945.91	93,945.91	0.00	0.00	0.00
Public Buildings	Salaries-Other	0.00	1,927,957.00	1,890,396.54	37,560.46	0.00	37,560.46
Public Buildings	Expenses-Town Bldg	589.51	126,500.00	106,355.82	20,733.69	12,667.30	8,066.39
Public Buildings	Electric-Town Bldgs.	0.00	160,000.00	134,647.53	25,352.47	0.00	25,352.47
Public Buildings	Utilities-Town Bldgs.	0.00	99,350.00	93,085.72	6,264.28	0.00	6,264.28
Public Buildings	Expenses School Bldg	400.00	183,200.00	175,091.04	8,508.96	8,508.96	0.00
Public Buildings	Training & Conference	0.00	385.00	0.00	385.00	0.00	385.00
Public Buildings	Fuel Heating	0.00	425,000.00	464,683.14	(39,683.14)	0.00	(39,683.14)
Public Buildings	Asbestos Repair	0.00	7,000.00	7,000.00	0.00	0.00	0.00
Public Buildings	Roof Repairs	11,886.31	9,500.00	11,677.97	9,708.34	9,708.34	0.00
Public Buildings	HVAC Repairs	0.00	63,000.00	55,536.92	7,463.08	7,463.08	0.00
		12,875.82	3,095,837.91	3,032,420.59	76,293.14	38,347.68	37,945.46
Public Buildings Subtotal		12,875.82	3,095,837.91	3,032,420.59	76,293.14	38,347.68	37,945.46

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FISCAL YEAR 2003

FUNCTION/ACTIVITY		CARRY FORWARD TO FY 2003 FROM FY 2002	TRANSFER & APPROPRIATION FISCAL 2003	EXPENDITURES FISCAL 2003	BALANCE FISCAL 2003	CARRY FORWARD TO FY 2004 FROM FY 2003	CLOSE FISCAL 2003
HUMAN SERVICES:							
Veterans	Salary	0.00	7,528.81	7,528.81	0.00	0.00	0.00
Veterans	Expenses	0.00	2,350.00	1,813.83	536.17	0.00	536.17
Veterans	Assistance	0.00	15,000.00	7,511.53	7,488.47	0.00	7,488.47
		0.00	24,878.81	16,854.17	8,024.64	0.00	8,024.64
Library	Salary-Director	0.00	65,449.93	65,449.93	0.00	0.00	0.00
Library	Salaries-Other	0.00	454,236.00	452,495.95	1,740.05	0.00	1,740.05
Library	Expenses	0.00	121,553.30	121,455.16	98.14	0.00	98.14
Library	M.V.L.C.	0.00	31,416.00	31,416.00	0.00	0.00	0.00
Library	Furnish & Equip.	0.00	3,160.00	3,160.00	0.00	0.00	0.00
		0.00	675,815.23	673,977.04	1,838.19	0.00	1,838.19
Recreation	Salary-Director	0.00	78,855.22	78,855.22	0.00	0.00	0.00
Recreation	Salaries-Other	0.00	51,962.00	50,759.52	1,202.48	0.00	1,202.48
Recreation	Expenses	0.00	2,800.00	1,969.27	830.73	0.00	830.73
		0.00	133,617.22	131,584.01	2,033.21	0.00	2,033.21
							-
Elderly Services	Salary-Director	0.00	49,867.46	49,867.46	0.00	0.00	0.00
Elderly Services	Salaries-Other	0.00	70,301.00	69,702.40	598.60	0.00	598.60
Elderly Services	Expenses	0.00	35,387.00	33,007.61	2,379.39	0.00	2,379.39
		0.00	155,555.46	152,577.47	2,977.99	0.00	2,977.99
Historical Comm.	Salaries	0.00	23,100.00	22,661.01	438.99	0.00	438.99
Historical Comm.	Expenses	0.00	4,000.00	1,634.30	2,365.70	2,365.70	0.00
Historical Comm.	Furnish & Equip.	4,726.00	2,500.00	3,263.96	3,962.04	3,962.04	0.00
		4,726.00	29,600.00	27,559.27	6,766.73	6,327.74	438.99
Com on Disabilities	Salaries	0.00	300.00	0.00	300.00	0.00	300.00
Com on Disabilities	Expenses	0.00	500.00	0.00	500.00	0.00	500.00
		0.00	800.00	0.00	800.00	0.00	800.00
Human Services Subtotal		4,726.00	1,020,266.72	1,002,551.96	22,440.76	6,327.74	16,113.02
EDUCATION:							
School Dept.	Salaries	0.00	17,688,000.00	17,453,703.78	234,296.22	234,296.22	0.00
School Dept.	Expenses	228,746.89	5,152,250.00	5,202,344.80	178,652.09	178,652.09	(0.00)
		228,746.89	22,840,250.00	22,656,048.58	412,948.31	412,948.31	0.00
Regional Vocational	Shawsheen Vocational	0.00	2,704,017.00	2,704,017.00	0.00	0.00	0.00
		0.00	2,704,017.00	2,704,017.00	0.00	0.00	0.00
Education Subtotal		228,746.89	25,544,267.00	25,360,065.58	412,948.31	412,948.31	0.00
DEBT SERVICE:							
Debt & Interest	Schools	0.00	3,630,900.00	3,630,900.00	0.00	0.00	0.00
Debt & Interest	Gen. Government	0.00	1,149,300.00	1,149,300.00	0.00	0.00	0.00
Debt & Interest	Sewer	0.00	192,630.00	192,629.50	0.50	0.00	0.50
Debt & Interest	Water	0.00	0.00	0.00	0.00	0.00	0.00
Debt & Interest	Auth. Fees & Misc.	0.00	126,458.00	117,140.02	9,317.98	0.00	9,317.98
		0.00	5,099,288.00	5,089,969.52	9,318.48	0.00	9,318.48
Debt & Interest Subtotal		0.00	5,099,288.00	5,089,969.52	9,318.48	0.00	9,318.48
Insurance & Bonds		0.00	667,730.00	639,995.29	27,734.71	27,734.71	(0.00)
Employee Health & Life Insurance		98,001.66	5,550,822.07	5,415,827.26	232,996.47	232,996.47	(0.00)
Veterans' Retirement		0.00	13,399.00	13,008.48	390.52	0.00	390.52
Employ. Retire. Unused Sick Leave		0.00	27,500.53	27,500.53	0.00	0.00	0.00
Medicare Employers' Contr.		0.00	315,391.00	302,461.53	12,929.47	0.00	12,929.47
Salary Adj. & Add. Costs		0.00	41,645.22	36,823.91	4,821.31	2,769.88	2,051.43
Local Trans/Training Conf.		1,970.00	7,500.00	3,470.12	5,999.88	0.00	5,999.88
Out of State Travel		0.00	1,500.00	0.00	1,500.00	0.00	1,500.00

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FISCAL YEAR 2003

FUNCTION/ACTIVITY		CARRY FORWARD TO FY 2003 FROM FY 2002	TRANSFER & APPROPRIATION FISCAL 2003	EXPENDITURES FISCAL 2003	BALANCE FISCAL 2003	CARRY FORWARD TO FY 2004 FROM FY 2003	CLOSE FISCAL 2003
Computer Hdwe/Sftwe Maint. & Expenses		44,018.04	80,000.00	58,888.16	65,129.88	65,129.88	0.00
Records Storage		1,000.00	1,000.00	0.00	2,000.00	2,000.00	0.00
Annual Audit		0.00	16,000.00	13,900.00	2,100.00	2,100.00	0.00
Ambulance Billing		0.00	30,000.00	16,337.09	13,662.91	0.00	13,662.91
Town Report		0.00	10,000.00	9,213.00	787.00	0.00	787.00
Professional & Technical Services		59,613.09	70,300.00	16,337.42	113,575.67	113,575.67	0.00
Reserve Fund		0.00	104,700.00	0.00	104,700.00	0.00	104,700.00
Unclassified Subtotal		204,602.79	6,937,487.82	6,553,762.79	588,327.82	446,306.61	142,021.21
Amt. Cert. Coll. Tax Title		0.00	20,000.00	18,346.00	1,654.00	0.00	1,654.00
Current Year Overlay		0.00	700,000.00	0.00	700,000.00	0.00	700,000.00
Retirement Contributions		0.00	1,523,899.00	1,523,899.00	0.00	0.00	0.00
Offset Items		0.00	45,020.00	0.00	45,020.00	0.00	45,020.00
Special Education		0.00	1,484.00	0.00	1,484.00	0.00	1,484.00
Mass Bay Trans Auth.		0.00	435,441.00	417,019.00	18,422.00	0.00	18,422.00
MAPC (Ch. 688 of 1963)		0.00	5,583.00	5,421.00	162.00	0.00	162.00
RMV Non-Renewal Surcharge		0.00	15,940.00	12,440.00	3,500.00	0.00	3,500.00
Metro Air Poll. Cont. Dist.		0.00	6,106.00	6,037.00	69.00	0.00	69.00
Mosquito Control Program		0.00	31,333.00	35,692.00	(4,359.00)	0.00	(4,359.00)
M.W.R.A. Sewer Assessment		0.00	1,640,000.00	1,709,357.00	(69,357.00)	0.00	(69,357.00)
Charter Schools		0.00	15,000.00	7,418.00	7,582.00	0.00	7,582.00
School Choice		0.00	1,014.00	4,006.00	(2,992.00)	0.00	(2,992.00)
Criminal Justice Training		0.00	8,500.00	8,500.00	0.00	0.00	0.00
Statutory Charges Subtotal		0.00	4,449,320.00	3,748,135.00	701,185.00	0.00	701,185.00
Unclassified	Memorial/Vets Day	0.00	5,000.00	5,000.00	0.00	0.00	0.00
Unclassified	Lease of Quarters	0.00	2,250.00	2,250.00	0.00	0.00	0.00
Unclassified	Facilities Development Proc	0.00	368.50	368.50	0.00	0.00	0.00
Unclassified	Streets	0.00	300.00	300.00	0.00	0.00	0.00
Unclassified	Senior Tax Rebate Prog.	2,500.00	10,000.00	7,000.00	5,500.00	1,545.00	3,955.00
Unclassified	EIS-Wastewater Plan	87,595.34	0.00	87,595.34	0.00	0.00	0.00
Unclassified	Storm Water Mgmt Plan	80,000.00	0.00	0.00	80,000.00	80,000.00	0.00
Unclassified	Land Acq. Town Forest	75,000.00	0.00	75,000.00	0.00	0.00	0.00
Warrant Articles Subtotal		245,095.34	17,918.50	177,513.84	85,500.00	81,545.00	3,955.00
Police	Cruisers	0.00	128,635.00	127,641.09	993.91	0.00	993.91
Police	Photo Imaging	0.00	30,800.00	30,769.00	31.00	0.00	31.00
Public Safety Central Dispatch	Reverse 911 System	0.00	28,000.00	26,795.99	1,204.01	0.00	1,204.01
Public Works	Backhoe Tractor	0.00	38,000.00	37,876.88	123.12	0.00	123.12
Public Works	Truck Lift	0.00	28,000.00	24,990.00	3,010.00	0.00	3,010.00
Public Works	P & G Rehab Track Alumni	0.00	30,000.00	0.00	30,000.00	30,000.00	0.00
Public Works	P & G Woburn St. Soccer	0.00	14,500.00	14,500.00	0.00	0.00	0.00
Public Works	P & G Skateboard Park	0.00	30,000.00	0.00	30,000.00	30,000.00	0.00
Public Works	Cemetery Expansion	0.00	83,000.00	0.00	83,000.00	83,000.00	0.00
Public Works	Irrigation System	1,951.27	0.00	1,121.01	830.26	0.00	830.26
Public Works	Town Septage Facility	125,000.00	0.00	108,708.00	16,292.00	16,292.00	0.00
Public Works	Soccer Field	4,068.49	0.00	3,724.24	344.25	0.00	344.25
Public Works	No. Wilmington Parking Are	32,000.00	0.00	0.00	32,000.00	32,000.00	0.00
Public Buildings	Bucket Truck	0.00	57,000.00	55,413.00	1,587.00	0.00	1,587.00
School	Replace Glass Windows	0.00	28,000.00	20,719.13	7,280.87	7,280.87	0.00
School	Security System WHS	0.00	50,000.00	0.00	50,000.00	50,000.00	0.00
Capital Outlay Subtotal		163,019.76	545,935.00	452,258.34	256,696.42	248,572.87	8,123.55
GRAND TOTAL		1,916,245.56	59,619,326.22	58,807,708.80	2,727,862.98	1,567,070.98	1,160,792.00

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2003

REVENUES:	Actual Fiscal 2000	Actual Fiscal 2001	Actual Fiscal 2002	Actual Fiscal 2003
Water Receivables Rates	2,973,787.16	2,761,354.25	2,970,572.68	2,746,952.98
Water Receivables Services	12,080.22	24,226.85	28,741.52	25,653.55
Water Receivables Industrial	10,979.23	24,557.56	13,976.68	20,662.63
Water Receivables Connections	58,950.00	60,718.80	115,616.85	37,005.65
Water Receivables Fire Protection	43,567.30	44,819.92	44,693.98	48,479.63
Water Receivables Cross Connections	26,845.00	25,760.00	24,714.15	26,355.00
Water Liens	118,444.78	120,107.69	120,053.07	107,167.07
Special Assessments	1,238.84	1,189.23	1,060.30	656.47
Property Rentals	0.00	0.00	65,119.90	101,671.60
Miscellaneous	36,926.25	168,180.84	51,803.81	33,742.10
Reimbursements	0.00	55,718.61	12,072.50	5,500.00
Total Revenue	3,282,818.78	3,286,633.75	3,448,425.44	3,153,846.68
Operating Costs	2,084,018.29	2,200,029.73	2,694,514.68	3,464,624.58
Total Operating Costs	2,084,018.29	2,200,029.73	2,694,514.68	3,464,624.58
Excess Revenues over Operating Costs	1,198,800.49	1,086,604.02	753,910.76	(310,777.90)
Transfer to General Fund for Debt Service, Employees Benefits and Allocated Charges	459,005.00	480,297.00	338,003.00	373,599.00
Excess of Expenditures and Transfers over Revenues	739,795.49	606,307.02	415,907.76	(684,376.90)
Total Fund Balance - Beginning	2,401,865.53	2,071,442.58	2,677,749.60	3,093,657.36
Fund Balance Transfers	(1,070,218.44)	0.00	0.00	0.00
Total Fund Balance - Ending	2,071,442.58	2,677,749.60	3,093,657.36	2,409,280.46

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINING STATEMENTS OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2003

Town Meeting Dates	Main Street Sewer 4/22/89	Lowell Street Sewer 4/27/96	Middle School Project 4/26/97	Public Safety Building 4/26/97	High School Renovation 4/21/01	Total (Memorandum Only)
Initial Project Authorization	747,000	80,000	25,600,000	8,000,000	975,000	35,402,000
REVENUES:						
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
EXPENDITURES:						
Capital Outlay						
Total Expenditures	0.00	13,571.45	256,128.65	171,929.00	942,149.30	1,383,778.40
Excess of revenues over/under expenditures	0.00	(13,571.45)	(256,128.65)	(171,929.00)	(942,149.30)	(1,383,778.40)
Other Financial Sources(uses):						
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	0.00
Operating Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	(13,571.45)	(256,128.65)	(171,929.00)	(942,149.30)	(1,383,778.40)
FUND BALANCE JULY 1, 2002	56,000.60	13,571.45	377,941.45	192,811.32	981,029.46	1,621,354.28
FUND BALANCE JUNE 30, 2003	56,000.60	0.00	121,812.80	20,882.32	38,880.16	237,575.88

TOWN OF WILMINGTON
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2003

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2002	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2003
INSIDE DEBT LIMIT								
Comprehensive Middle School	06/01	06/11	4.5-5.0	24,300,000	21,871,500	0	2,427,500	19,444,000
High School Renovation	06/01	06/11	4.5-5.0	975,000	877,500	0	97,500	780,000
Public Safety Building	06/01	06/11	4.5-5.0	5,986,000	5,386,000	0	600,000	4,786,000
Public Safety Building	06/01	06/11	4.5-5.0	2,000,000	1,800,000	0	200,000	1,600,000
Main Street Sewer Project	06/01	06/11	4.5-5.0	985,000	885,000	0	100,000	785,000
TOTAL				34,246,000	30,820,000	0	3,425,000	27,395,000

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2003

	Balance June 30, 2002				Investment			Balance June 30, 2003		
	Non-Expend	Expendable	Total	Bequests	Income	Transfers	Expenditures	Non-Expend	Expendable	Total
Trusts										
S. Carter Common Fund	200.00	1,142.58	1,342.58	0.00	29.22	0.00	0.00	200.00	1,171.80	1,371.80
SDJ Carter Lecture Fund	6,000.00	4,231.82	10,231.82	0.00	221.98	0.00	300.00	6,000.00	4,153.80	10,153.80
Library Funds:										
Benjamin Buck	500.00	1,018.10	1,518.10	0.00	33.02	0.00	0.00	500.00	1,051.12	1,551.12
Bumap	200.00	476.60	676.60	0.00	14.72	0.00	0.00	200.00	491.32	691.32
Chester M. Clark	500.00	1,342.04	1,842.04	0.00	40.09	0.00	0.00	500.00	1,382.13	1,882.13
Charlotte C. Smith	500.00	461.04	961.04	0.00	20.92	0.00	0.00	500.00	481.96	981.96
Stanley Webber	0.00	3,017.60	3,017.60	0.00	65.65	0.00	0.00	0.00	3,083.25	3,083.25
E. Wilmington Imp. Assoc.	3,820.00	(3,841.80)	(21.80)	0.00	0.00	0.00	(21.80)	3,820.00	(3,820.00)	0.00
Walker School Fund	275.00	956.16	1,231.16	0.00	26.79	0.00	0.00	275.00	982.95	1,257.95
Housing Partnership	0.00	93,546.01	93,546.01	0.00	2,035.15	0.00	0.00	0.00	95,581.16	95,581.16
Cemetery Funds	589,277.67	28,335.89	617,613.56	27,675.00	14,850.49	(25,000.00)	75.00	616,877.67	18,186.38	635,064.05
Biggar Scholarship	25,000.00	3,359.93	28,359.93	0.00	606.57	0.00	0.00	25,000.00	3,966.50	28,966.50
Scott D. Braciska Scholarship	0.00	25,031.82	25,031.82	0.00	538.85	0.00	750.00	0.00	24,820.67	24,820.67
Elderly Services	0.00	23,837.25	23,837.25	14,596.25	692.31	0.00	9,246.88	0.00	29,878.93	29,878.93
Carney-Veterans Fund	0.00	156.78	156.78	0.00	3.44	0.00	0.00	0.00	160.22	160.22
Town Scholarship Fund	0.00	7,941.56	7,941.56	5,539.58	135.89	0.00	3,250.00	0.00	10,367.03	10,367.03
WHS Scholarship Fund	0.00	53,428.36	53,428.36	15,941.61	1,269.01	0.00	17,625.00	0.00	53,013.98	53,013.98
Zeneca Settlement	0.00	5,218.05	5,218.05	0.00	113.51	0.00	0.00	0.00	5,331.56	5,331.56
Invest. Fund Conservation	0.00	3,880.49	3,880.49	0.00	1,089.43	0.00	0.00	0.00	4,969.92	4,969.92
Donation - Public Safety	0.00	1,864.86	1,864.86	0.00	27.73	0.00	0.00	0.00	1,892.59	1,892.59
Confined Space	0.00	18,878.00	18,878.00	0.00	0.00	0.00	8,601.10	0.00	10,276.90	10,276.90
Employee Benefits	0.00	187,511.14	187,511.14	1,500,293.44	3,817.23	0.00	1,805,676.12	0.00	(114,054.31)	(114,054.31)
Olin Chemical	0.00	0.00	0.00	50,000.00	52.63	0.00	0.00	0.00	50,052.63	50,052.63
Andover St. Traffic Lights	0.00	16.89	16.89	0.00	0.29	0.00	0.00	0.00	17.18	17.18
Tracy Circle	0.00	5,186.13	5,186.13	0.00	77.10	0.00	0.00	0.00	5,263.23	5,263.23
Barrows Aud. Renovation	0.00	897.00	897.00	0.00	19.52	0.00	0.00	0.00	916.52	916.52
Flex Spending Town	0.00	0.00	0.00	39,322.75	0.00	0.00	32,932.47	0.00	6,390.28	6,390.28
Flex Spending School	0.00	0.00	0.00	30,957.80	0.00	0.00	30,112.81	0.00	844.99	844.99
Ambulance	0.00	0.00	0.00	91,535.97	0.00	0.00	91,535.97	0.00	0.00	0.00
Middlesex Pines I & II	0.00	6,560.15	6,560.15	0.00	97.54	0.00	0.00	0.00	6,657.69	6,657.69
Adoption	0.00	366.24	366.24	0.00	5.44	0.00	0.00	0.00	371.68	371.68
I93 Ballardvale	0.00	1,275.01	1,275.01	0.00	18.96	0.00	0.00	0.00	1,293.97	1,293.97
Student Activity Fund	0.00	152,922.04	152,922.04	139,125.85	2,510.78	0.00	112,867.85	0.00	181,690.82	181,690.82
Tax Title Recordings	0.00	(824.83)	(824.83)	191.00	0.00	0.00	60.75	0.00	(694.58)	(694.58)
Street Openings	0.00	31,300.00	31,300.00	20,000.00	0.00	0.00	5,000.00	0.00	46,300.00	46,300.00
Dog Licenses	0.00	75,634.10	75,634.10	11,409.00	0.00	0.00	0.00	0.00	87,043.10	87,043.10
Sporting Licenses	0.00	4,092.35	4,092.35	9,885.80	0.00	0.00	9,157.00	0.00	4,821.15	4,821.15
Outside Details: Police	0.00	(9,064.80)	(9,064.80)	746,315.70	0.00	0.00	758,797.65	0.00	(21,546.75)	(21,546.75)
Outside Details: Fire	0.00	(887.62)	(887.62)	59,119.47	0.00	0.00	38,396.71	0.00	19,835.14	19,835.14
Outside Details: Public Bldgs	0.00	(648.73)	(648.73)	49,995.57	0.00	0.00	62,561.97	0.00	(13,215.13)	(13,215.13)
Forfeiture Deposits	0.00	29,650.00	29,650.00	0.00	0.00	0.00	50.00	0.00	29,600.00	29,600.00
Performance Bonds	0.00	99.44	99.44	0.00	0.00	0.00	0.00	0.00	99.44	99.44
Meals Tax	0.00	54.67	54.67	838.96	0.00	0.00	832.15	0.00	61.48	61.48
GRAND TOTAL	626,272.67	758,422.32	1,384,694.99	2,812,743.75	28,414.26	(25,000.00)	2,987,807.63	653,872.67	559,172.70	1,213,045.37

PUBLIC SAFETY

Fire Department

It is with great pleasure that I submit the following annual report of the operations, activities and accomplishments of the Wilmington Fire Department for the year 2003.

The manual force consists of the Chief, Deputy Chief, five lieutenants, thirty fire fighters, one full-time clerk and one part-time clerk. With deep regret, the department saw the passing of retired Chief Arthur J. Boudreau and retired Fire Fighter Richard Fuller. The following roster is provided:

Fire Chief

Daniel R. Stewart

Deputy Fire Chief

Edward G. Bradbury, Jr.

Lieutenants

John Brown, Jr.
Daniel M. Hurley, Jr.
Christopher J. Nee
Edmund J. Corcoran, III
Joseph T. McMahon

Clerks

Linda K. DeMole
Isabel E. Raschella - Part-Time

Fire Fighters

Brian D. Anderson
George A. Anderson, Jr.
George A. Anderson, III
Thomas C. Casella
Thomas W. Ceres
David J. Currier
Walter R. Daley
Gary J. Donovan
George J. Driscoll
David R. Feyler
Linda S. Giles
Kenneth P. Gray
Eric M. Gronemeyer
William J. Herrick, Jr.
Richard J. Hughes
Andrew W. Leverone
Richard T. McClellan
John F. McDonough
Terry L. McKenna
Robert E. Patrie, Jr.
Christopher G. Pozzi
Eric S. Robbins
Gary P. Robichaud
Frederick J. Ryan
Daniel J. Stygles
Charles R. Taylor, Jr.
Robert W. Varey, Jr.
Robert E. Vassallo, Jr.
David P. Woods
Robert J. Woods, Jr.

The combined civilian dispatch center has been operational since we moved into the Public Safety Building three years ago. The unit is under the direct and joint control of both the Fire and Police Departments and is staffed by the following personnel:

Dispatcher Supervisor

Cathy L. Driscoll

Dispatchers

Marc D. DiLeo
Jamie A. Gustafson
Angela Hand
April E. Kingston
Thomas E. Quinn
Denis C. Ring
Thomas J. Seeley, Jr.
Darryl N. Sencabaugh
Kyle L. Sencabaugh
Christopher S. Zollner

Part-Time

Michael J. Enos
Robert J. LaVita

The Central Dispatch Department funds twelve full-time dispatchers as well as an on-call roster of part-time dispatchers. This concept has allowed for much more efficient use of fire fighters in service to the community.

Lieutenant Joseph McMahon continues to provide in-service training to dispatchers as needed through a series of classes that cover the policies and standard operating guidelines of the Fire Department. Deputy Chief Edward Bradbury continues to oversee the fire side of dispatch and works closely with Supervisor Cathy Driscoll and the dispatchers to insure a smooth operation.

Central Dispatch also continues to work with Deputy Chief Bradbury to upgrade the already state-of-the-art equipment (i.e., radios, computers, fire alarm systems) to match the needs of our town. The emergency monitoring capability of dispatch continues to grow and improve.

With the help of WCTV a video Dispatcher Training Program was produced covering topics such as radio communications, Fire Department procedures, fire prevention and fire alarm systems. Special appreciation to WCTV volunteers Sandra Curtin, Don Leard and Ron Bucchliero for the many creative hours invested. Also participating were Fire Lieutenants Edmund Corcoran, Daniel Hurley, Joseph McMahon and Fire Fighter Thomas Ceres. The program is used as an in-service refresher course and for initial employee orientation.

The department responded to a total of 2,628 calls during 2003.

Residential Buildings	5	False Alarms	322
Residential (Other)	1	Ambulance/Rescues	1,557
Commercial Structures	3	Service Calls	329
Commercial (Other)	0	Carbon Monoxide Detectors	16
Haz Mat (out of Town)	8		
Chimney, Fireplaces & Woodburning Stoves	7		
Vehicles	73	Out-of-Town Assistance	117
Brush, Grass or Rubbish	73	Fire	33
Dumpsters	0	Ambulance/Rescue	84

Estimated value of property endangered was $2,178,500. Estimated property loss $71,000.

The following is a list of permits issued:

Black Powder	4	Propane	81
Blasting	18	Report	33
Class C Explosive	1	Smoke Detector	307
Fire Alarm	49	Tank	69
Flammable Liquid	27	Miscellaneous	14
Oil Burner	122	Sprinkler	30
Subpoena	1	Truck	0
Welding	0	Gas Stations	3
		TOTAL	759

As required by law, all schools, public buildings, nursing homes and flammable storage facilities were inspected by the Fire Prevention Bureau under the direction of Lieutenant Daniel Hurley. Other inspections listed below:

New Residential Plans Review	192
New Residential Fire Inspections	49
New Industrial Plans Review	137
Fire Inspection Industrial/Commercial	75
Underground Tank Removals	69
Underground Tank Installations	0
Oil Burner	47
Propane	81

Members of the Wilmington Fire Department march in the Memorial Day Parade.

Shift personnel inspected 307 residential properties for smoke detectors in compliance with M.G.L. Chapter 148, Section 26F. This year we began an in-service fire inspection program of commercial properties. The inspections are conducted by on-duty shift personnel to identify and correct hazards while familiarizing themselves with the properties. The program is supervised by Lieutenants Joseph McMahon, John Brown, Christopher Nee and Edmund Corcoran and overseen by Fire Prevention Lieutenant Daniel Hurley.

Classrooms at all of the public schools have received instruction on fire safety utilizing the state grant entitled, "Student Awareness of Fire Safety Education" or "SAFE." Lieutenant Daniel Hurley and Lieutenant John Brown supervise the program with assistance from Fire Fighters Robert Patrie, Frederick Ryan, Gary Robichaud, Thomas Ceres and Christopher Pozzi. Seniors at the Senior Center also received instruction on fire safety in the home.

In August, after several months of planning, a school emergency preparedness exercise was conducted at the Middle School. The exercise consisted of a full day presentation of plans, a table top emergency exercise for each school, a critique and demonstration by police and fire specialized response units. The event was a continuation of a tremendous collaborative effort by municipal and school personnel to identify and plan for all types of emergency situations. Special acknowledgement to Town Manager Michael Caira, Assistant Town Manager Jeffrey Hull and School Superintendent William McAlduff who termed the event as "the finest and most comprehensive he has ever seen." I would also acknowledge Deputy Police Chief Robert Spencer and School Business Manager Kevin Mahoney.

The municipal fire alarm division personnel are Lieutenant Edmund Corcoran and Fire Fighter David Feyler. Their mission is to maintain and expand the Municipal Fire Alarm System/Keltron digital communicator to provide protection to any new or existing facility.

Two hundred and twenty-one master boxes, sixteen street boxes, and approximately twenty-five miles of wire currently make up the six circuits. All circuits and boxes are in good working order and all repairs due to storm damage or accidents have been corrected.

New fire alarm boxes added to the system are as follows:

1221	Northeastern Development
	Keltron Systems
	Ahura Corp, 26 Jonspin Road
	Chem Genes Corp, 33 Industrial Way
	Howland Development, 250 Ballardvale Street
	Neo Resins, 730 Main Street
	Howland Development, 207 Lowell Street
	St. Elizabeth's Church, 4 Forest Street

A multiple wire was extended from Main Street at the footbridge to the water tower at Nassau Avenue for two (2) radio circuits. The Main Street Reconstruction Project was completed in the fall of 2003 with the tie-in of multi-pair wire from the Public Safety Building to the Nassau Avenue water tower for radio repeater sites.

Lieutenant Edmund Corcoran and Fire Fighter Feyler attended Keltron Central Station Programming training at L.W. Bills. The Keltron Alarm Central Station service has sixteen accounts that receive fire alarms in addition to the master boxes. I would like to commend these individuals for taking the initiative to learn a completely new system and implement it as they have.

A hazardous materials equipment trailer was secured through a Department of Environmental Protection Grant. The trailer will carry equipment to help initially contain large spills of hazardous materials. Quick response to these types of incidents can prevent extreme damage to life, property and the environment. Board of Health Director, Gregory Erickson, was instrumental in securing this grant.

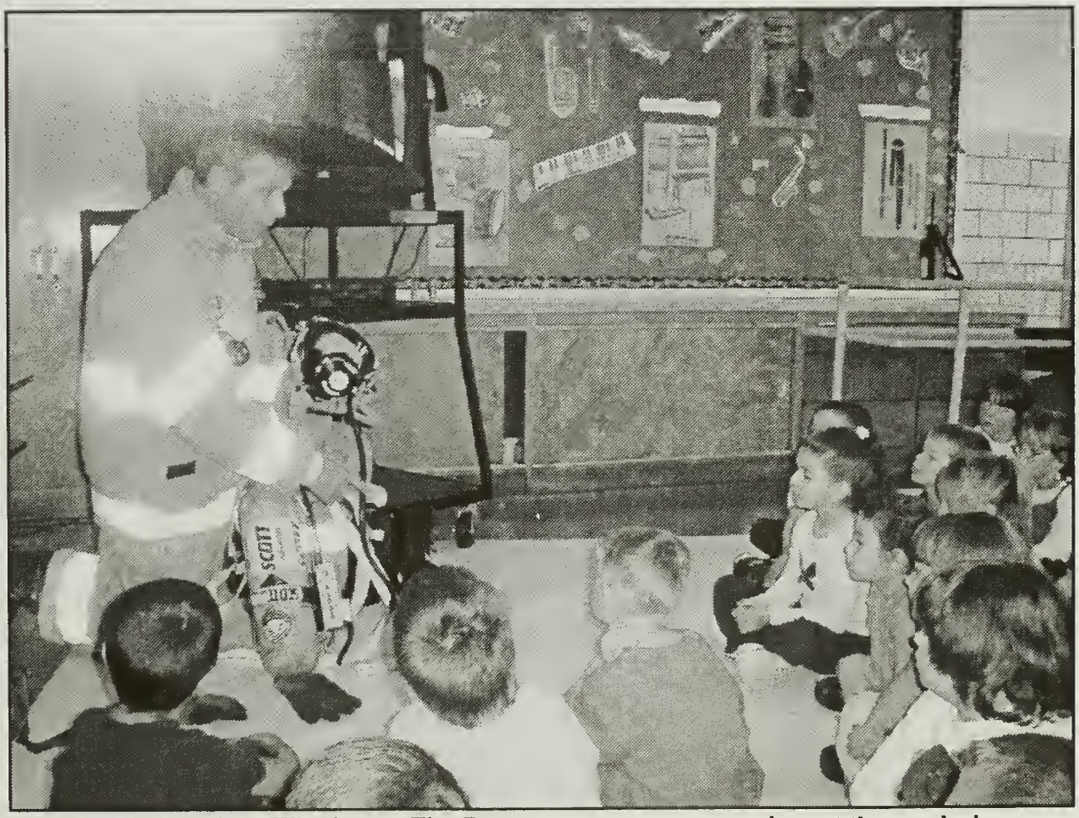
In December the department was awarded a Fire Fighter Safety and Health Grant from FEMA in the amount of $87,685. This funding will provide for baseline medical evaluations and record keeping for our fire fighters, training for healthier lifestyles and the purchase of fitness equipment.

Departmental goals continue to be realized at a steady pace. A new ambulance was delivered this year. We are now able to fully staff the ambulance on a consistent basis. The second ambulance has responded on numerous occasions thereby reducing response time to medical emergencies as well as our reliance on mutual aid. It is my hope to offer fire-based Advanced Life Support to the community as a cost effective upgrade in service delivery in the future. This past December the Town of Reading was the first of the contiguous towns to provide this service with others expected to follow. It is also my hope to realize the nine-person shift throughout the department soon. We now have two nine-person shifts and two eight-person shifts.

The current Public Safety Building has proven to be a major improvement in Fire Protection/EMS in Wilmington. As we look to the future and the need for expansion, I would like to reflect on the past and the words of former Fire Chief Arthur J. Boudreau requesting a sub station in North Wilmington. That request was made in the Annual Report of 1956 and is still valid today. The improvements already made in staffing, apparatus, equipment, and infrastructure will help to minimize the fiscal impact of future Fire Department expansion in the North Wilmington area.

I wish to extend my sincere appreciation to Deputy Fire Chief Edward Bradbury, Clerk Linda DeMole, Lieutenant Daniel M. Hurley, and all of the members of the Fire, Police and Dispatch Departments for your efforts.

As always, I would like to thank the Town Manager and his staff, Assistant Town Manager, Department Heads, the Board of Selectman and the many organizations for their assistance during the past year.



Lt. Hurley of the Wilmington Fire Department, answers questions at the conclusion of a Fire Safety Program at the Boutwell Early Childhood Center.

Police Department

It is a pleasure to submit, to the residents and taxpayers, the annual report on the activities of the Wilmington Police Department for the year 2003. This will be my final annual report as your Chief of Police. After 37 years serving the Town of Wilmington I will be retiring in May 2004. It has been a pleasure to work alongside a great group of police officers and staff. We have made great strides towards improving our capabilities in the past year.

We now have an electronic photo imaging system, which permits us to digitize our mug shots, which makes them more accessible for investigations and sharing of resources. Our Automated Fingerprint Identification System went on-line this year, which permits almost instant fingerprint identification with state and federal databases. We have recently gone on-line with electronic registration of firearms licensing applications, which has speeded up the process for issuing all firearms licenses.

The enclosed statistical report represents the raw numbers for all crimes, complaints and incidents reported during the year 2003 as well as the enforcement efforts of the Police Department. The total number of complaints and incidents and log entries reported to the Police Department was 23,479 for 2003, an increase of 2,088 incidents over 2002. Cruisers were dispatched to 16,656 complaints and calls for service during the year, an increase of 380 over 2002. These overall figures reflect a busy growing suburban community.

As with most years some crime category numbers rose during the year, and others declined. Armed robberies numbered three (3) during 2003, as compared to eight (8) robberies two years ago. Twenty-seven motor vehicle thefts continued a four-year decline as compared to 37 thefts in 2000. Assault and batteries were reduced during the year to 88 compared to 111 last year. Larceny complaints declined from 326 in 2002 to 295 in 2003. On the other hand, some crime categories increased. Fraud, as in identity theft and computer crimes are surging due to increased use of the Internet. Sex related incidents numbered 16 for the year compared to 8 during 2002. Domestic violence complaints at 205 were 32 more than 2002 but less than the 262 incidents during 2001.

Wilmington Police Department Honor Guard led by Officer Paul Chalifour march in the Memorial Day Parade.

Your Police Department stresses strict enforcement of traffic laws with a general goal of reducing traffic accidents, thus reducing deaths, injuries and property damage, which result from vehicle crashes. The extreme winter weather of the past year is blamed for an increase in motor vehicle accidents to 804 resulting in an increase of 150 over 2002. During the year, officers cited 5,934+ violations of motor vehicle laws, a small decrease from the previous year. The following are the totals for some of the major areas of concern; speeding violations 2,755; operator license violations 387; unregistered and uninsured 287. Stepped up enforcement resulted in drunk driving arrests jumping by 36% to 114 for 2003. Within the past two years we nearly doubled our OUI arrests.

During the year, Wilmington officers placed a grand total of 799 people into custody, including several fugitives from justice from other states and protective custody detentions. This was a 26% increase in arrests over that of 2002.

The statistics noted above and on succeeding pages are just one aspect of the workload of your Police Department. The department remains committed to the Community Policing philosophy we began nine years ago. Officers responded to, and followed up on, numerous problem-solving assignments in their neighborhoods. In many of these cases they were successful in eliminating the problems that affected the quality of life for residents.

Bicycle patrols were deployed during the Fourth of July activities and throughout the summer in the Silver Lake area and shopping centers on weekends and holidays. During the year our Community Policing trailer was again deployed at the Fourth of July activities where officers distributed bicycle safety helmets and provided anti-theft etchings on bicycles. The trailer was again deployed at Wilmington Plaza during the holiday season. The department is grateful to the DeMoulas Corporation, owner of the plaza, for their willing accommodation of our trailer.

During the past year officers have run several Rape Aggression Defense (RAD) programs for women in our new training room. Our Elderly Services Unit continued their work with the elderly, in cooperation with Elderly Services Director, Terri Marciello. Several personal defense classes, especially designed for seniors, were held at the drop-in center. A number of seniors enjoyed a trip to the North Shore Music Theater during the year. We continue to provide presentations at the Senior Center on the risks of scam artists preying on the elderly.

The Safety Officer ran several programs during the year that targeted school bus safety, winter safety, bicycle safety, and the Officer Phil Program that teaches young people to beware of strangers, etc. Our DARE officer conducted drug, alcohol and tobacco resistance classes to all fifth and seventh grade students. We now have a full-time police presence in the High School and Middle School under the auspices of a grant from the Department of Justice to fund two School Resource Officers.

The department's child safety seat program has been extremely successful as our four officer technicians installed 318 safety seats for grateful parents. This was a big jump from the 186 seats installed during 2002. Through a child safety seat grant, officers were able to donate 20 seats to replace defective or unsafe seats for deserving parents.

This year has been one of consolidation as there have been few personnel changes. Brian Hermann is our newest patrolman after he graduated from the Police Academy in the spring. Our long-time court prosecutor, James Peterson, retired after 20 years on the department. He will be going into a full-time legal practice along with his attorney wife.

The following is a Departmental Roster of Personnel:

Chief of Police, Bernard P. Nally, Jr.

Deputy Chief, Robert H. Spencer, Jr.

Lt. Robert V. Richter, Operations	Lt. Michael R. Begonis, Det./Admin.
Sgt. J. Christopher Neville	Sgt. Charles R. Fiore
Sgt. Joseph A. Desmond	Sgt. David L. Axelrod
Sgt. David J. Bradbury	Sgt. Scott A. Sencabaugh

Detectives and Specialists
Court/Inspector, James M. Peterson
DARE, Julie M. Brisbois
Grants, Brian T. Pupa
Inspector, Thomas A. Miller
Inspector, David A. Sugrue
Inspector, James R. White
Juvenile/Sex, Patrick J. King
Narcotics, John M. Bossi
Safety Officer, Brian M. Moon
School Resource, Chester A. Bruce, III
School Resource, Anthony Fiore

Uniform Patrol Officers

Ronald J. Alpers, Jr.
Dan C. Cadigan
Paul R. Chalifour
Christopher Dindo
Richard A. DiPerri, Jr.
Brian J. Gillis
Francis D. Hancock
Joseph F. Harris, Jr.
Brian T. Hermann
Paul W. Jepson
Paul A. Krzeminski
Steven R. LaRivee
Shawn W. Lee
Louis Martignetti
Stephen F. Mauriello
Thomas A. McConologue
David M. McCue, Jr.
Daniel E. Murray
Patrick B. Nally
Eric T. Palmer
Jon C. Shepard
Matthew D. Stavro
John F. Tully
Michael W. Wandell

Clerical Staff

Patricia Gustafson and Julie Clark

In closing this annual report, the last of my administration, I want to thank the Town Manager and the Board of Selectmen for the opportunity to serve the Town of Wilmington as Chief of Police.

A special note of thanks to the staff and members of the Wilmington Police Department. Without their support and outstanding efforts, none of our many accomplishments would have been realized.

Police Officers Anthony Fiore and Brian Moon join Principal Robert Appolloni for Bike Safety Day at the Shawsheen School.

Wilmington Police Department Statistics, Year 2003

ARRESTS:	
Arson	0
Assault & Battery	20
Breaking & Entering	2
Disorderly	10
Gambling	0
Larceny	7
Larceny Motor Vehicle	1
Liquor Laws	15
Malicious Damage	2
Murder	0
Narcotics	42
Non Support	0
Rape	5
Receiving Stolen Property	1
Robbery	1
Sex Offenses	5
Other	389
TOTAL:	500

PROTECTIVE CUSTODY:	
Ages:	
11/12	0
13/14	0
15	1
16	0
17	22
TOTAL UNDER 18:	23
18	12
19	14
20	13
21	14
22	14
23	12
24	10
25/29	23
30/34	19
35/39	21
40/44	23
45/49	15
50/54	13
55/59	3
60 & Over	3
TOTAL OVER 18:	209
TOTAL PROTECTIVE CUSTODY:	232

SEX CRIMES:	
Rape	4
Indecent Exposure	4
Indecent A&B	7
Other	1
TOTAL SEX CRIMES:	16

MOTOR VEHICLE VIOLATIONS:	
Seat Belt	823
Using Without Authority	3
License Violations	387
Endangering	22
Leaving Scene Property Damage	25
Operating Under Influence	114
Unregistered/Uninsured	287
Speed	2,489
Other	1,747
TOTAL VIOLATIONS:	5,897

CITATIONS ISSUED:	
Warnings	2,032
Complaints	193
Non-Criminal	1,779
Arrests	294
TOTAL CITATIONS:	4,298

CRIMES REPORTED:	
Threats of Arson & Bombing	50
Assault & Battery:	
Firearm	
Knife	2
Other Weapon	11
Aggravated-hand-foot	4
Simple assault	49
TOTAL ASSAULTS	116

BREAKING & ENTERING:	
Residential	32
Non Residential	14
Attempted	4
TOTAL B&Es	50

ROBBERY:	
Firearm	1
Other Weapon	0
Strong Arm	1
TOTAL ROBBERIES:	2

LARCENIES:	
Pocket Picking	
Purse Snatching	5
Shoplifting	18
From Motor Vehicle	76
M/V Parts & Accessories	6
Bikes	14
From Buildings	50
From Coin Machines	0
Other	126
TOTAL LARCENIES:	295
Frauds	49

MOTOR VEHICLES STOLEN:	
Autos	18
Trucks & Buses	3
Other Vehicles	6
TOTAL M/V THEFT:	27

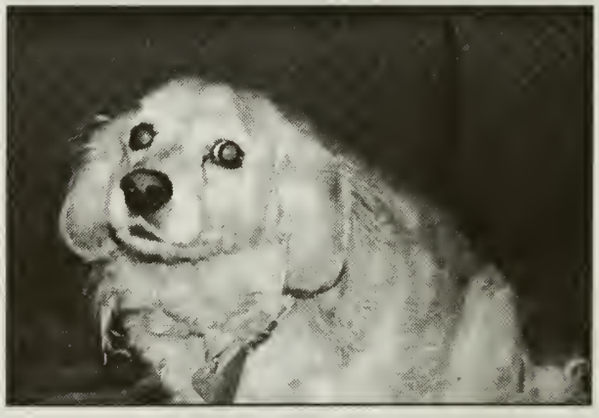
RECOVERED MOTOR VEHICLES:	
Stolen Wilmington and Recovered Wilmington	4
Stolen Wilmington and Recovered Out of Town	14
Stolen Out of Town and Recovered Wilmington	11
TOTAL RECOVERED:	29

INCIDENTS REPORTED:	
Alarms Responded to	1,737
Disturbances	700
Domestic Problems	157
Assist Other Agencies	439
Fires Responded to	55
Juvenile Complaints	64
Missing Persons	49
Missing Persons/Still Missing	1
Prowlers Reported	33
Miscellaneous Complaints	17,127
M/V Accidents	804
Cruisers Dispatched	16,879
Suicides & Attempts	10
Sudden Deaths	11

OTHER DEPARTMENT FUNCTIONS:	
Restraining Orders Served	68
Parking Tickets Issued	186
Firearms I.D. Issued	33
License To Carry Issued	361
Dealer Permits Issued	0
Reports to Insurance Companies and Attorneys	372
Animal Complaints	932
Child Safety Seats	318

Animal Control Officer

Dogs Licensed	1,398
Complaints	731
Trips	731
Trip Hours	721
Animals Picked Up	36
Animals Returned to Owner	26
Animals Adopted	9
Animals Picked Up Deceased	42
Animals Quarantines	8
Animals Euthanized	1
Total Days for Dog in Kennel	163
Barn Inspections	25
Pets Vaccinated at Rabies Clinic	235
Total Working Hours	1,477



Shadow shows off his tags.

FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We are responsible to ensure that facilities are properly cleaned and maintained for town employees, school children and personnel and the general public.

The following are the highlights of some of the projects completed during 2003:

Routine maintenance was performed in all school and municipal buildings.

A fresh coat of paint was applied to eight classrooms at the North Intermediate School.

A fresh coat of paint was applied to the Roman House.

Voting machines were programmed and set up for elections.

Chairs and choral risers were moved from school to school for musical concerts and plays.

All schools were cleaned over the summer and ready for a clean, fresh start to the school year.

A new upper flat roof was installed on the Wilmington Memorial Library.

A new 10,412 square foot roof was installed over classrooms at the Woburn Street School.

New lighting was installed in the cafeteria and new exit signs were installed at the Woburn Street School.

New tile floors were installed in Room B1 at the Woburn Street School and in Room 1 at the Wildwood School.

New lighting was installed in the cafeteria and new exit signs were installed at the Wildwood School.

A fresh coat of paint was applied to the Senior Center and new downspouts were installed.

New electrical service and wiring was completed at the pump houses for the Shawsheen and Woburn Street School fields.

Exterior water fountain was installed at Town Hall field house.

Emergency generator was installed at the Department of Public Works.

New HID energy conserving lights were installed at the Department of Public Works garage.

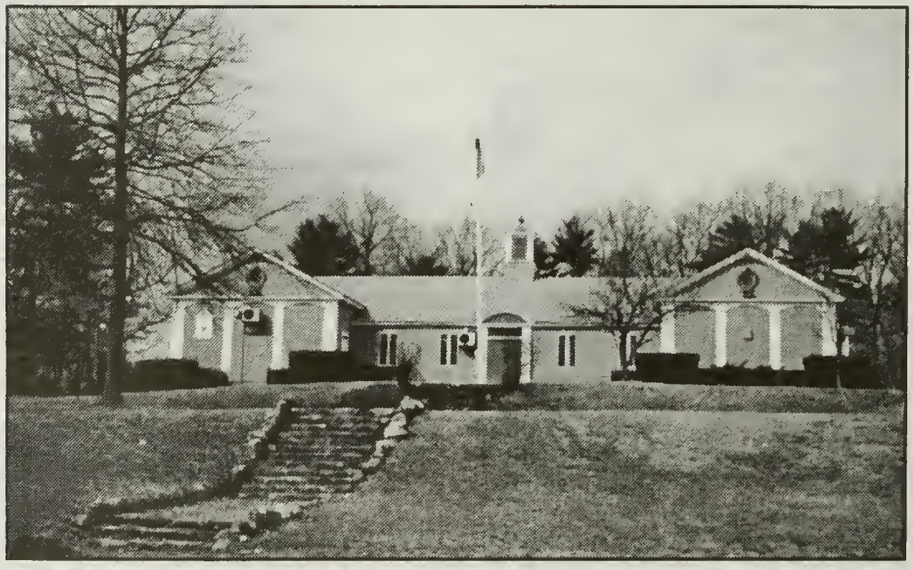
New HID energy conserving lights were installed at the North Intermediate School tennis court.

Eight new air conditioners were installed at the Wildwood School.

New emergency lighting and exit lighting was installed at the West Intermediate School.

New heating units were installed in the wood shop at the High School.

I gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially all the employees of the Public Buildings Department for their continued help, support and cooperation making 2003 a productive year.



Two of Wilmington's historic buildings...
4th of July Headquarters and the Buzzell Senior Center.

Permanent Building Committee

The year 2003 was a quiet year for the Permanent Building Committee. All projects are now complete. We hope the economy improves enabling much needed projects such as the construction of a new library and town hall to be considered for funding.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially the people of Wilmington in their support and cooperation for future projects.

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Donald N. Onusseit, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2003.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects:

North Wilmington Improvement Project - A combination of $250,000 in town funds and Chapter 90 funds were used to begin the construction of the North Wilmington Improvement Project. The project includes drainage improvements, new granite curbing, new cement concrete sidewalks, new wood guardrails, and roadway cold planning and resurfacing on Middlesex Avenue (Route 62) in North Wilmington. In addition, the town parking lot in North Wilmington is being improved with drainage, lighting, paving, and landscaping. The construction began in the summer of 2003, and will be completed in the spring of 2004.

Main Street (Route 38) Drainage Project at the Wilmington Plaza - As part of the town's commitment to the Main Street Roadway Improvement Project, the Department of Public Works installed 598 linear feet (with 6 manholes) of 36-inch ADS drainage pipe across the Wilmington Plaza. The project was required to serve the drainage system of the widened Main Street.

Garden Avenue/Rhodes Street Roadway Project - The Department of Public Works undertook the first phase of the public way acceptance improvements of Garden Avenue and Rhodes Street. This work took place on Garden Avenue from King Street to St. Paul Street (700 linear feet) and it involved tree removals, drainage construction, roadway widening, retaining wall construction, roadway sub-grade construction, and binder course pavement.

Highway Division (978-658-4481)

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, painting safety lines and crosswalks on streets, etc.

Construction of a new sidewalk at Town Hall.

Sidewalks: Approximately 2,500 linear feet of cement concrete sidewalks were constructed on Middlesex Avenue in North Wilmington.

Guardrails: Approximately 870 linear feet of wood guardrails were installed along Middlesex Avenue in North Wilmington, and 280 linear feet adjacent to the North Intermediate School Playground.

Curbing: Approximately 2,500 linear feet of granite curbing was installed on Middlesex Avenue, replacing old cement concrete curbing.

Roadway Projects:

The following roadway projects were undertaken by the Department of Public Works in 2003:

Bituminous Concrete Resurfacing with Pavement Cold Planning: Chapter 90 funds from the Massachusetts Highway Department were used on the following roadway project:

Burlington Avenue (Rte. 62) - (Boutwell St. to Burlington town line)- 4,350 linear feet.

Bituminous Concrete Resurfacing with Pavement Pulverization: Chapter 90 funds from the Massachusetts Highway Department were used on the following roadway project:

Manning Street - (Shawsheen Avenue to End) - 985 linear feet.

Bituminous Concrete Resurfacing: Water Department funds were used to resurface the following roadways, following water main replacements:

Adams Street Extension	(Church Street to Middlesex Avenue) - 440 linear feet
Auburn Avenue	(Old Shawsheen Avenue to STA 6+15) - 615 linear feet
Bay Street	(Lowell Street to End) - 580 linear feet

Microsurfacing: Chapter 90 funds were used for microsurfacing (with cracksealing) the following roadway:

Salem Street (Rte 62) (North Reading Line to Woburn Street)-4,970 linear feet

Drainage: On Chestnut Street a deteriorated 12-inch culvert was replaced with a new 12-inch RCP culvert. On Shawsheen Avenue, adjacent to the Shawsheen School, a new 18-inch culvert was installed to replace the existing 18-inch collapsed pipe. To address roadway runoff flooding private property on Woburn Street, an infiltration catch basin was installed at the intersection of Woburn Street and Eames Street.

Snow & Ice Removal: The Highway Division recorded 95 inches of snow for the winter of 2002 - 2003. The average annual snowfall for Wilmington is approximately 54 inches. The storm of February 17-19, 2003, from which the town received over 18-inches of snow, was declared a federal disaster by FEMA. As a result, the town applied for and received $63,400 in federal relief funds.

Newly purchased sidewalk plow.

Tree Division (978-658-2809)

The Tree Division carried out all regular maintenance work such as trimming, cutting, spraying, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division.

Dutch Elm Disease: The Tree Division removed 27 diseased Dutch Elm trees.

Mosquito Control: The town contracts its mosquito control out to the Central Massachusetts Mosquito Control Project (CMMCP).

The CMMCP practices Integrated Mosquito Management (IMM), blending state-of-the-art methods and techniques with expertise, experience, and scientific research to provide member communities with modern, environmentally sound, cost effective mosquito control.

As part of the effort to reduce the need for pesticides, they continue to expand their water management program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, wetlands are restored and water quality is improved.

BTI mosquito larvicide is used to treat areas where mosquito larvae are found. They routinely check known breeding sites, but also encourage the public to notify them of any areas they suspect could breed mosquitoes. Field crews will investigate all such sites and treat if needed.

The goal is to handle all mosquito problems with water management or larviciding but it is recognized that there are times when adult mosquito spraying is the only viable solution. In such cases residential and recreational areas are treated with either hand-held or pick-up mounted sprayers.

Cemetery Division (978-658-3901)

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc.

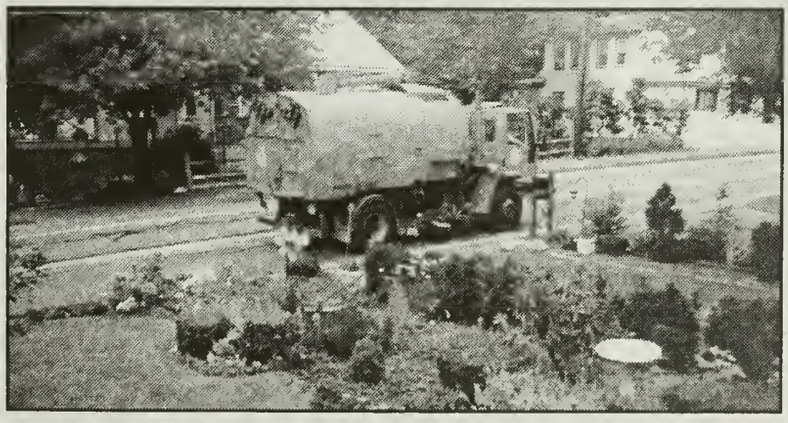
Burials	
Died in Wilmington	37
Died Elsewhere	47
Non-Residents	73
Creamations	38
Infants	2
	197

Receipts	
Interments	$59,810.70
Foundations	$ 3,172.90
Deeds	$ 37.00
	$63,020.60

Reserve	
Sale of Lot	$24,551.00
Refund Reserve	0
TOTAL	$24,551.00

Trust Fund	
Perpetual Care	$23,835.00
Refund Trust	0
TOTAL	$23,835.00

GRAND TOTAL: $111,406.60



Working to keep Wilmington's streets clean.

Parks & Grounds Division (978-658-4481)

All regular maintenance was carried out throughout the year such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All fields and parks were fertilized and brush was cleared from the air vents at all the town's schools.

Athletic Field Projects:

Drilled (bedrock) wells were installed at the Woburn Street Field. These wells will supply the irrigation systems for the field, and will reduce the burden on the town's municipal water system.

Engineering Division (978-658-4499)

The Engineering Division assisted town departments, boards and commissions with engineering related projects. This included the review of subdivision plans, site plans and special permits for the Planning Board, Notice of Intent plan filings for the Conservation Commission and various Board of Appeals cases. The Division also established surety estimates for subdivision projects and performed construction inspections of subdivision roadways. In addition, surveying services, and construction inspection were provided for various projects of the Department of Public Works.

Household Rubbish Collection, Disposal and Recycling (978-658-4481)

The Department of Public Works is responsible for the town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television, and computer monitor recycling; yardwaste recycling; waste oil collection; and household hazardous waste collection. If homeowners have any questions or complaints, please call the above number.

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, 2,242 Christmas trees were collected at curbside by the Department of Public Works.

In 2003 the town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	10,697 Tons
Recyclables Collected at Curbside	1,463 Tons
White Goods Collected at Curbside	196 Tons
Yardwaste Collected at Curbside	468 Tons
Yardwaste Delivered to Recycling Center	2,661 Tons
Cathode Ray Tubes (TV's, Monitors) Recycled	65 Tons

Water & Sewer Department (978-658-4711)

Water: On February 28, 2003 the town was informed by both the Olin Corporation and the Massachusetts Department of Environmental Protection that a probable carcinogen, NDMA, was found in four of the five wells located in the Maple Meadow Brook Aquifer. They concluded that the chemical is associated with the contamination migrating from the Olin property. The four affected wells had been off-line since the fall of 2002 and the remaining well was shut off at that time as a precautionary measure. All five wells will remain inactive until such time that the involved scientists agree on the chemical composition of the plume entering the wells and the installation of the most appropriate treatment technology. It is possible these five wells may never be used again and we are reviewing options for replacement of that water.

The town has submitted to the Massachusetts Environmental Policy Act (MEPA), a division of the Executive Office of Environmental Affairs (EOEA), the Draft Comprehensive Water Resource Management Plan (CWRMP). This draft plan reviews, using a scientific approach, the area's water resources and the town's various water infrastructures. This includes drinking water, storm water and wastewater (sewerage) and how these systems affect the environment, specifically surface and ground water supplies.

The report inventoried existing conditions such as wetlands, geology, development, and septic systems. Water use was carefully studied to determine how much additional water would be needed over the next 20 years and what options the town has to obtain that water. Where sewer would be appropriate and where septic systems could remain without having impacts to the water supply. How rainstorms are drained from impervious surfaces and what we could do to treat and recharge this water back into the aquifer. These are just the highlights of a report that exceeds 500 pages and is available to anyone who would like to read it.

A public hearing was held at the Town Hall to review the CWRMP and public comments were accepted from MEPA for two months. MEPA will review the report and all the comments, then issue a certificate outlining what additional information is needed for the Final CWRMP (FCWRMP). The FCWRMP will be submitted to MEPA for approval in late summer of 2004.

The Water Department has contracted with SEA Consultants to design and permit a piped connection to the MWRA water system. The water connection will be an emergency backup water supply to be used when the town cannot provide sufficient potable water to the residents and businesses in Wilmington. Purchasing water from the MWRA will supplement the towns remaining wells that have not been impacted by contaminated ground water and potentially reduce negative environmental impacts to the Ipswich River.

The design has proved to be a challenge due to the difficulties of private property easements and the approvals of several government agencies. We are hopeful that construction can begin in 2004.

The Browns Crossing Pump Station was refurbished to meet building codes and new environmental regulations. The electrical system was refurbished as well as the worn mechanical systems. The station is currently being analyzed to determine if the aquifer can supply additional water to the town without impacting the environment or exceeding our state regulated Water Management Permit. The Salem Street Well and the Barrows Well field are also included in this study.

New water meters continue to be installed throughout the town. The remote read meters have been installed in approximately 99 percent of all the homes and 75 percent of all the businesses. We wish to thank everyone for all the cooperation we experienced while implementing this very important and difficult project. The new meters ensure accurate billings and eliminate the inconvenience of reading meters by you, our customers.

A total of 2,577 feet of water mains were installed using the town's workforce. Old cast iron or galvanized water mains, which were undersized, are now replaced with 8-inch diameter cement lined ductile iron. This improvement will provide an increased water supply to the homes, better water quality and provide fire protection to these neighborhoods.

During the month of May, a limited water main flushing and valve exercising program was performed. The department typically performs a comprehensive flushing program but due to the limited water supply, targeted areas were identified and flushed. All the fire hydrants were inspected and repairs made to any that were not in good working condition. We anticipate performing a comprehensive flushing of all water mains in April and May of 2004. This should eliminate any discolored water one may have experienced this year.

The department maintains and repairs all water mains, services, hydrants, valves, storage tanks, pumping stations and water treatment facilities in the town. In addition, the department removes the snow around all fire hydrants and assists the Highway Department with roadway snow removal.

Pumping Statistics:

Maximum Gallons Per Day	2,599,200
Maximum Gallons Per Week	16,295,300
Maximum Gallons per Month	67,248,234
Average Gallons per Day	2,012,335
Average Gallons per Month	61,208,525
Total Gallons Purchased	94,958,236
Total Gallons per Year (Treated)	734,502,305
Total Gallons Produced	829,460,541
Total Gallons per Year (Raw)	800,825,937

Precipitation Statistics:

Annual Rain Fall (Inches)	41.79"
Annual Snow Fall (Inches)	107.00"

Consumption Statistics:

Municipal Use (Gallons)	6,112,432
Percentage of Total Pumped	1%
Residential Use (Gallons)	509,216,147
Percentage of Total Pumped	61%
Commercial Use (Gallons)	40,137,575
Percentage of Total Pumped	5%
Industrial Use (Gallons)	258,911,620
Percentage of Total Pumped	31%
Total Metered Use (Gallons)*	814,377,774
Percentage of Total Pumped	98%
Unaccounted for Use (Gallons)	15,082,767
Percentage of Total Pumped	2%

* The difference between water pumped and water metered represents unaccounted for water use and consists of water used for flushing mains, main breaks, fighting fires, street sweeping, etc.

Water Distribution:

The following new water mains were constructed in 2003:

Water Mains Installed by Contractors	Length	Size	Hydrants
Ashwood Avenue	1,650'	8"	4
Pitman Street	1,075'	8"	3

Water Mains Replaced by Town Personnel	Length	Size Increase	Hydrants
Pershing Street	560'	2" - 8"	2
Pershing Street	12'	2" - 6"	
Garden Avenue & Crescent Street	1,250'	2" - 8"	4
Garden Avenue & Crescent Street	40'	2" - 6"	
Edwards Road	495'	2" - 8"	
Sherwood Road	200'	2" - 8"	1
Baldwin Avenue	20'	2" - 8"	1

Total water mains installed in 2003 were 5,250 feet of 8-inch, and 52 feet of 6-inch. There were 15 fire hydrants and 36 services installed in the system.

Sewer Collection System:

Sewer:

An engineering consultant was contracted to review the entire Sewer Collection System for leaks and structural deficiencies. This was accomplished by sending a robotic camera down pipelines and manholes to visually inspect the integrity of the infrastructure. In addition, it gave us an inventory of the system noting size, length, and condition. The information obtained will enable us to develop a plan for needed repairs and maintenance and where best to dedicate funds to most effectively reduce inflow and infiltration into our system.

Inflow and infiltration are extraneous water that enters the pipeline and flows through the MWRA meter. The town is billed by the MWRA based partly on those meter readings. If we can reduce this flow, the MWRA assessment may be less. This could result in stable or reduced sewer rates in the future.

Sewer Mains Installed	Length	Size
Ashwood Avenue	1,083'	8"

HUMAN SERVICES & CONSUMER AFFAIRS

Library

What if everyone in Wilmington read the same book and participated in a town-wide book club? The idea took root in Wilmington in 2003. Based on a program that began in Seattle in 1998, "Wilmington Reads, One Book, One Community" was launched in August, 2003. Wilmington Memorial Library was awarded a federal grant for $7,500 through the Massachusetts Board of Library Commissioners to sponsor this town-wide reading project. Residents were asked to vote for one of three titles selected from a list of over seventy nominations. Residents voted at the library in the official voting booth, on-line and at the high school library. Over three hundred votes were cast with *Empire Falls* by Richard Russo winning by only seven votes. *To Kill a Mockingbird* by Harper Lee received 109 votes and *Seabiscuit: An American Legend* received 107 votes.

With the federal grant money, the library purchased multiple copies of the book in all formats. Although the timetable for reading the book is January and February 2004 with discussion events planned for March, many residents checked out the book soon after the title was announced in October. The Friends of the Library provided additional financial support for the reading program by purchasing copies of *Empire Falls* for Wilmington High School and the Senior Center plus other key places around town. All copies of *Empire Falls* were checked out by Wilmington residents in early January. With this kind of response to date, literacy and community spirit, project goals for "Wilmington Reads" can be realized. As Mary McGrory of the *Washington Post* noted, "the idea is that the city that opens the same book closes it in greater harmony." Through a shared reading experience, we hope the library can help bring our community closer together in 2004.

The library has proven that it is not just a place to store books but also a place where residents come to talk about them. Monthly book discussion groups for children, teens and adults continued to meet at the library in 2003. A new book discussion group, PageTurners, began meeting in the fall. This monthly book discussion group meets on the third Tuesday morning of each month. Many of our elderly readers as well as young mothers prefer meeting in the morning. Poets of all ages once again participated in the library's annual poetry contest that celebrates National Poetry Month in April. Over one hundred entries on the theme "recreation" were submitted with the winners sharing their poems at a poetry reading in April.

Book discussion groups and library programs that entertain as well as educate have become an integral part of the library's offerings to the community. During this past year, 7,856 people came to 312 programs. Many of these programs were made possible by the generous sponsorship of the Friends of the Library. Adult programs included "Dan's Desserts" in January with Dan Sgrulloni, a pastry chef who demonstrated some of his favorite desserts. The audience enjoyed the delicious results. Jackie Davis, a Wilmington resident and a professional interior decorator, was the guest speaker at the Friends of the Library Annual Meeting in March. She provided her top ten decorating tips and gave the audience lots of ideas for transforming a room with existing furnishings. Wilmington gardeners filled the conference room to hear Jackie Stone, a Master Gardener, who came in April to present the slide lecture "A Season of Perennials." In the fall, the Friends sponsored two nostalgia programs, one on Norumbega Park and the Totem Pole Ballroom and one on the Golden Days of Radio. Our senior citizens gave these programs rave reviews and a thumbs up for the afternoon time slot.

Representatives from Wilmington churches and houses of worship presented "Wilmington History: A Church Perspective" for the library's seventh annual local history program in October. Those who attended this program learned a great deal about how the history of local churches was intertwined with the history of our town. The speakers presented historical facts as well as oral history and interesting anecdotes. Two local authors shared their books and writing experiences with over fifty people at "Local Authors Night" in November. Maria Harrison, author of *My Dearest Jane* and Vita Sinopoli, author

of *From My Bakery Perch* were guest speakers. Melissa Nobile and the United Methodist Church Bell Choir rang in the holiday season in December to a packed house.

The Children's Department presented another ambitious roster of programs that support the continuing challenge in the twenty-first century to foster a life-long love of reading and learning. Over five thousand children attended programs at the library in 2003. The annual summer reading program "Read! Think! Create! @ your library" broke previous records for participation with 980 children signing up. We acknowledge the tremendous support from the Friends of the Library, local businesses and civic organizations for the annual summer reading program.

Wilmington teens have discovered that the library is a place that cares about their needs and interests. Thanks to the enthusiasm and dedication of Teen Services Librarian Nathalie Demers, more teens used the library in 2003 than ever before. Circulation of materials in the library's "Teen Zone" has more than tripled in the past two years. In 2003, 194 teens signed up for the annual summer reading program compared to 72 teens in 2002. A monthly book discussion group and the teen comics club draw a group of regular teens. Program offerings that attracted teens to the library this past year include aromatherapy, Chinese cooking, face and body art and an "all you can read buffet. On the eve of winter vacation, the library rocked when over one hundred teens turned out to hear the "Second Season," a trio of high school musicians, at the "Teen Winter Bash."

The library's new website debuted in April along with a new library logo. Barbara Myles, former Head of Technical Services, worked with library staff to create a user friendly website with new features. Lucina Roark, a graphic artist and Wilmington resident, volunteered her time and talent to design the logo that will be used on the website and on public relations materials.

Gifts to the library in 2003 included a handsome grandfather clock given to the library in memory of Jean Doucette by her family. The library also received a generous bequest from the estate of Frankline Allen, a former library trustee, along with a matching gift from her sister. Through the generosity of the Wilmington Sons of Italy, the library restored a pass to the New England Aquarium. A new preschool table and chair set was purchased with funds given to the library in memory of Angela Sartori.

Gifts from the Friends of the Library in 2003 include a new refrigerator for the staff room, the Ellison lettering machine, and numerous miscellaneous items that enhance the library. Many of these gifts are made possible due to two key fund raising efforts. The annual Friends Book Sale held in June was once again a success due to the hard work and leadership of Karen Campbell, Fundraising Chairman. The Friends embarked on a new fund raising event in 2003 by sponsoring its first annual "Wilmington House Tours." Residents who purchased tickets were able to tour a variety of Wilmington homes that represented a wide range of architectural styles and eras. The warm sunny weather on April 13th only enhanced the beauty of the homes and the friendly atmosphere felt by those who participated in this event.

The library staff is once again acknowledged for their dedication, hard work and friendly service. Library staff participated in the library's first annual staff development day in May with a presentation on stress management. The ability to cope with stress enables staff to provide an optimum level of service while multitasking as well as during minor and major crisis situations. The library staff demonstrated this ability by its fortitude and perseverance in mid August as they dealt with a mold outbreak in the library. Library staff and the Public Buildings Department staff are acknowledged for their hard work in implementing the mold remediation plan that required cleaning and reshelving thousands of books.

In 2003, Charlotte Wood became Head of Technical Services, replacing Barbara Myles who resigned to become Library Director in Lincoln, Massachusetts. Laurie Lucey filled the part-time reference librarian position in September that was previously held by Ms. Wood.

Wilmington Reads

One Book

One Community

Michael Caira, Town Manager and Wilmington Board of Selectmen.

Wilmington Memorial Library

Town Manager Michael Caira appointed Karen Campbell and Edward Jones to the Board of Library Trustees. Lester White, who resigned his position on the Board of Library Trustees in April, is acknowledged for six years service to the library. His keen insight and sense of humor will be missed. Due to illness, Anne Buzzell relocated to Maryland to be near family. In honor of sixteen years of service to the library, Town Manager Michael Caira appointed Anne Buzzell as Trustee Emeritus

Although plans for a new library were put on hold in 2003, the need to build a new library for Wilmington is an issue that will have to be addressed in 2004. The Board of Library Trustees will look to residents for input and support in meeting this challenge. In the spirit of Wilmington Reads, One Book, One Community, we hope to move forward together in the coming year to achieve our common goal in providing our citizens with a library that will meet their needs well into the twenty-first century.

LIBRARY STAFF

Administration:

Christina A. Stewart, Library Director
Gloria Corcoran, Part-time Administrative Assistant

Adult Services:

Linda Callahan, Reference and Adult Service Librarian
Linda Pavluk, Circulation Librarian
Linda Harris, Adult Circulation Assistant
Laurie Lucey, Part-time Reference Librarian
Ruth Ellen Donnelly, Ann Deechan, Melissa Nobile
Part-time Library Assistants
Leanne Babinski, Lauren Giannotti, Christopher Murray,
Kristen Ruggiero, Patricia Sheehan
Part-time Library Pages

Children's Services:

Susan MacDonald, Children's Librarian
Barbara Michaud, Assistant Children's Librarian
Karen Whitfield, Children's Circulation Assistant
Nathalie Demers, Part-time Teen Services Librarian
Barbara Bresnahan, Part-time Library Assistant
Kevin Cole, Ryan Curtis, Katlyn Duncan,
Robert Hayes, Keith Hill, Jessica Martin
Part-time Library Pages

Technical Services:

Charlotte Wood, Head of Technical Services
Diane DeFrancesco, Technical Services Assistant
Allison Forte, Technical Services Assistant

Children enjoy the preschool table and chairs purchased in memory of Angela Sartori.

Teens cast their vote for Wilmington Reads One Book, One Community.

The library rocked with the "Second Season" at the Teen Winter Bash on December 23rd.

Staff Development Day
May 30, 2003

Wilmington Memorial Library 2003

Local Authors Maria Harrison and Vita Sinopoli discussed their books at "Local Authors' Night"

Golden Days of Radio, Mel Simons with Barbara Hooper, Friends Program Chair.

Barbara Myles with Lucina Roard who designed the Wilmington Memorial Library Logo.

Library Director, Tina Stewart, and Larry Doucette with Grandfather Clock donated in memory of Jean S. Doucette.

LIBRARY STATISTICS FOR 2003

Hours Open Weekly		
Winter		64
Monday through Saturday 9-5		
Monday through Thursday evenings 5-9		
Summer		56
Monday through Friday 9-5		
Monday through Thursday evenings 5-9		
Population		21,663
Number New Patrons Registered		863
Total Registered Borrowers		18,110
Number of library visits		133,582
Number of Items in Collection		94,147
Items per capita		4.35
Subscriptions		162
Museum Passes		11
Circulation		207,360
Circulation per capita		9.57
Interlibrary Loan		30,737
From other libraries	15,070	
To other libraries	15,667	
Reserves		16,916
Reference and Reader's Services		9,961
Internet Use		7,943
Meeting Room Use		303
Library use	271	
Community use	32	
Library Programs		312
Children's Programs	205	
Teen Programs	42	
Adult Programs	65	
Total attendance at programs		7,856
Children's Programs	6,109	
Teen Programs	917	
Adult Programs	830	

Council for the Arts

One of the primary purposes of the Wilmington Arts Council is to distribute funds from the Massachusetts Cultural Council to groups and artists for the cultural life of the community. Unfortunately, funds in 2003 were cut considerably. After having over $6,500 in 2002 to distribute, our funds dropped to $2,500 in 2003. The Council was still able to pay for field trips to two Boston museums for the Shawsheen Technical High School. The library has passes for the Museum of Fine Arts and the Isabella Stewart Gardner Museum. We approved a grant for "Musical Visits" for the seniors, an educational coaching session for the Merrimack Valley Chorus and a performance of American dance. The Council spread out the grant money as far as possible! We hope very much that funds for the arts will be increased next year.

Sadly this year, the Council had several long-time members retire from the Arts Council. Anne Buzzell, our loyal treasurer for many years, has retired and is living in Maryland near her sister. Edith Michelson and Frances Keough have also retired. These three members have worked long and hard for the Council and we will miss them. On the other hand, the Council has two new members who have thrown themselves right into the work. Tracey MacNeill, our new publicist, and Lucina Roark, our new treasurer, have started off with new ideas and enthusiasm.

The Wilmington Arts Council is unique among the Cultural Councils in Massachusetts. We have the use of a wonderful historic Wilmington building. The Wilmington Arts Center (the old town hall) is located on Route 62, opposite the beautiful Congregational Church and in front of the Wildwood Cemetery. We mention that here, because many residents are unaware of its presence. We have many groups which use the Arts Center - the Sweet Adelines, the North Regional Theater Workshop, the Tewksbury Piecemakers, the Wilmington Garden Club and the Friends of the Library. At this time, we have four art teachers - Louise Anderson, watercolor, Carolyn Latanision, watercolor, Valerie Borgal, drawing and Pam Giarratana, oil painting. Look for our new website, through the Town of Wilmington for schedules and events.

After much preparation and help from the Public Buildings Department, the Wilmington Arts Center was outfitted with new lighting in 2003. State-of-the-art lighting was installed in the main hall and conference room. Lighting from Lightolier Corporation (a Wilmington company), was used with a lot of local people helping out. In the conference room fluorescent lighting on stems lights the large table, while wall washers bathe the walls with soft indirect lighting. In the main hall, three rows of fluorescent lighting on stems light the classroom area, while track lighting lights the paintings and photographs on the walls. There are also theatrical gels aimed on the new grand piano at the head of the room.

The grandest acquisition of 2003 is by far the new Yamaha Concert Grand Piano. This has been a long time dream of the Wilmington Arts Council. And this year it became a reality. This grand piano is a precious gift to the people of Wilmington and surrounding towns. It was played for the first time by Bruce Margeson of Burlington, at our 23rd Annual Art Show in June with great success. Bruce also played a holiday concert at Christmas time. The next part of our dream is an annual concert series of classical, popular, theater and holiday music. With such a magnificent instrument, Wilmington can attract wonderful musicians for this series.

As we look forward to 2004, some of our goals remain the same - to promote the arts in Wilmington, to continue to responsibly administer the granting process for the Massachusetts Cultural Council and to make the Arts Center a cultural, educational, popular and entertaining meeting place for the people of Wilmington. Some of our specific goals are the new concert series, a mailing list to send out reminders of current events, a continuation of our new website, more exhibits, open studio time at the center and to continue to maintain our wonderful building, so it will last many years!

Members of the Sarah Carter Committee Ann Berghaus, Dorothy Lafionatis, Liz White and Andrea Houser with "Elvis" following their tribute presentation "A Night With Elvis" on June 12, 2003.

The Jolly Rogues performing at the Arts Center.

Carter Lecture Fund

Since 1910, the Sarah Carter Committee has brought to Wilmington entertaining and interesting programs through the generosity of Sarah D. J. Carter who left the town a bequest for that purpose.

On the evening of June 12, the Middle School auditorium was the site of a fantastic musical show. Mike Slater, an Elvis tribute artist, presented his concert, "A Night With Elvis." The audience, one of our largest, had a wonderful time reliving their youth as they watched this very talented performer.

The Sarah Carter program, usually held in the spring, is always free to those who attend. The Committee welcomes ideas for future programs.

Historical Commission

The Historical Commission continues to strive to preserve and conserve Wilmington's historical buildings and sites; and to educate our citizens as to our rich history.

This year, the town lost the Gowing Farm on Park Street. Thankfully, this historic home was not demolished but rather dismantled and is now in Bar Harbor, Maine.

The Wilmington Historical Commission thanks Representative James Miceli who worked diligently with the Historical Commission to place a granite table and benches in the MBTA parking lot honoring "The Unofficial Mayor of Wilmington," George Spanos. In addition, we would like to thank Northeastern Development for their willingness to place a plaque memorializing Mrs. Hiller at the site of her former Cranberry House on Middlesex Avenue.

The Historical Commission is pleased to announce four new Wilmington Historic Districts listed on the National Register of Historic Places. With the Historical Commission, our Museum Curator, Kathleen Black Reynolds, worked with our consultant, Heli Meltsner, to identify each of these districts:

Church Street Historic District	-	23 Homes
High Street Historic District	-	17 Homes
Buck's Corner Historic District	-	8 Homes
Gowing-Sheldon Historic District	-	2 Homes

The Historical Commission will continue to recognize these historic districts and homes with appropriate plaques.

The Historical Commission purchased bunting to glorify the Harnden Tavern, Roman House and Scalekeeper's Office during town celebrations.

In March of 2003, the Historical Commission supported Massachusetts History Day held at the Wilmington High School. The Historical Commission was very impressed with the work of more than 200 students from throughout Massachusetts who participated.

An on-going goal of the Historical Commission has been the rehabilitation of the old West Schoolhouse (c1875). Over the past 13 years, the Commission has sought support to restore the building for public use.

The Wilmington Historical Commission continues to administer to the Col. Joshua Harnden Tavern and Wilmington Town Museum, and to support the work of Kathleen Black Reynolds, the Museum Curator. Many new and exciting exhibits were offered to the public during 2003. We have seen an increase in the attendance at museum functions during the past year, and look forward to welcoming Wilmington citizens and visitors at future events.

During the year, funds were expended on major repairs and beautification projects at the Harnden Tavern. This work was funded by the grant received in 2002 through Representative Miceli's efforts.

Memberships in the National Trust for Historic Preservation, Historic Massachusetts, the American Association for State and Local History, and the Society of the Preservation of New England Antiquities were renewed.

The commission continues to work with the Friends of the Harnden Tavern who hosted a wonderful Harvest Festival and very festive Christmas Social. We are very grateful for their hard work in supporting the Tavern and Museum.

A special "thank you" is extended to those who donated items to the Tavern and Museum.

We wish to thank the members of the Garden Club for maintaining the Tavern's Herb Garden. As always, the Historical Commission is thankful to the Town Administration, the Public Buildings Department, and the Public Works Department for their continued support.

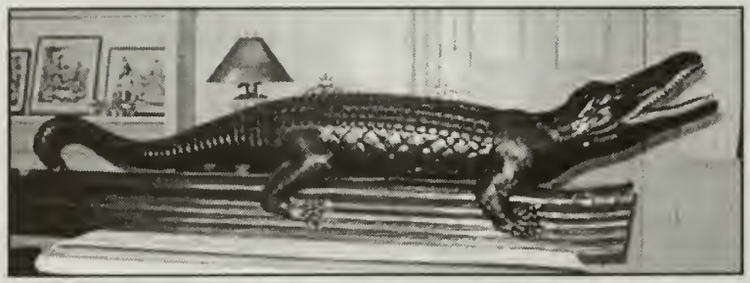
The Wilmington Historical Commission is looking ahead to the year 2005 and the celebration of Wilmington's 275th Birthday. The Commission is looking forward to working with the official 275th Anniversary Committee as it is established by the town.

The Commission meets on the second Monday of the month at the Harnden Tavern or Room 4 at the Town Hall.

Col. Joshua Harnden Tavern/Wilmington Town Museum

This past year the museum was host to several events and exhibits, some recurring, some brand new, and all successful. The Recreation Department continues to support the presentation of the American Girl Tea Parties here. The Friends of Harnden Tavern hosted a harvest social in October. The event featured open fire pit cooking, candle making, quilting by Piecemakers Quilting Club member Jane Crane, music by the Jolly Rogues, spinning by Friends' member Helen Durkee, apple pressing and tours of the historic home, barn, carriage house and gardens. Cub Scout Pack 136 was joined by the Wilmington Minutemen in an opening ceremony that involved a parade and the Pledge of Allegiance. The Friends' annual holiday social was postponed due to snow for the first time in the organization's history; however, the event was held the following week and was a success. Throughout the year, several Girl Scout troops earned their history badges by participating in a tour of the Tavern and a scavenger hunt. The Kiwanis Club held their annual holiday dinner at the Tavern. Plans are under way for a Patriot's Day event and other lectures and presentations involving the Friends and local speakers.

Girl Scout Troop #1187 at the Harnden Tavern.



Mrs. Hiller's Alligator handrail on display at the Harnden Tavern.

Exhibits during the last year highlighted some of Wilmington's significant women. Photographs and other memorabilia regarding Wavie Drew, Jeanne Ashworth and Dr. Mrs. France Hiller (including the legendary alligator handrail) were on display for the latter half of the year. Many seniors contributed their Wilmington and childhood memories to this exhibit. Mrs. Arlene Ten Dyke, a devoted and talented Friends' member and museum volunteer, was memorialized in an exhibit of the many various donations she had made throughout her tenure. Mrs. Ten Dyke passed away during the year and, although she will be missed, her many donations of costumes, women's personal affects, toys, dolls and stories will allow us to preserve her memory for generations to come.

The Native American artifact collection of the late Captain Larz Neilsen has a new home in one of the newer display cases where it will be on permanent display. The late Stanley Fielding contributed additional points found near Federal and Woburn Streets. This collection and other items from the Museum were presented to second graders at the Shawsheen School as part of a "Then and Now" unit. Allowing the collections at the Museum to "travel" to the schools is an excellent way to expose students to local history.

The latest exhibit highlights sewing practices of the 19th and 20th centuries. The Acquisitions Committee is working to acquire artifacts that will reflect a traveler's or hired hand's lifestyle. Artifacts belonging to the Rounds and Hathaway families have recently been considered for acquisition. The farming tool exhibit is still in progress. It is currently housed in the barn but the lack of electricity there allows for poor lighting. Anyone wishing to assist with or contribute artifacts relative to these or other exhibits should call the Museum.

Through the diligent and enthusiastic efforts of State Representative, Jim Miceli, the Historical Commission was the recipient of a $40,000 grant in 2002 from the Department of Economic Development. The money was completely expended through the year to repair and repaint the exterior clapboards, gutters and shutters; to replace the aged hot water heater; to erect signage in the parking lot; to purchase a new computer and collections software, shelving and archival storage supplies and display cases; to purchase and install new period wallpaper; to inspect and sweep the chimney; to erect a fence along Woburn Street and driveway; and to level and retile the floors in the kitchen, meeting room and bathroom. The curator would like to thank Public Works, Public Buildings, local contractors and Jim Miceli for contributing to the success of these projects.

Electrifying the barn and creating a more functional exhibit space continues to be a goal for this year and the next. Additionally, a landscape architect was consulted and made recommendations to create a more picturesque and historically accurate back garden. Public Works is planning to salvage and transplant lilac bushes from Woburn Street as that sidewalk project continues.

Continuing goals include applying for a "Featured Attractions" sign to be erected on the northbound and southbound sides of Route 93. The intention of the signs would be to draw attention to the museum and other historical and cultural features of Wilmington (such as the Centre Village Historic District, Town Forest, etc.). The town has contracted with Comcast to provide cable and Internet service to the Tavern and museum. Cable service will allow patrons to view Wilmington history videos. Internet service will provide research tools and email access. Creating a web page for the Tavern and museum is a goal for the upcoming year and this contract will allow the Curator to maintain the web page from the museum office.

As always, the museum staff is grateful for the time, talents and treasures of its patrons, volunteers, Historical Commission, Friends, Library staff, Public Buildings, Public Works and MIS Department. The museum and Friends are always in need of volunteers. If you have a skill or talent or treasure you would like to donate, please contact the museum at your convenience. The museum serves the public best when the public contributes to its mission of interpreting Wilmington's history.

Recreation Department

The Recreation Department completed its 33rd year of full-time operation. It is staffed by a full-time Director, a full-time Senior Clerk and a part-time office assistant. The department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

Assisting and advising the department is the Recreation Commission. This volunteer board, which was formed in 1953, acts in an advisory and policy making capacity. Members are: Jeannette Savage, Chairman; Jay Tighe, Vice-Chairman; Maribeth Crupi, Secretary; Charles Burns and Larry Noel. Commissioners are active in various related groups, committees and clubs throughout town.

Although the Recreation Department remains small, with only two full-time employees, there are over 70 part-time and seasonal employees and dozens of volunteers who help to run the department's programs. The department offers, on a year-round basis, an ever-changing slate of activities for local citizens of all ages.

The Recreation Department tries to remain consistent with the following goals as recreation opportunities are offered for the town:

- provide opportunities for self-expression
- offer programs which develop a sense of personal worth
- provide activities that allow for personal achievement and accomplishment
- provide activities that are fun and enjoyable
- provide physical activities which are new and different, offering a certain amount of challenge to participants
- teach skills in various activities that will have carryover value in later life
- provide a variety of healthy and diversified programs
- make programs as accessible as possible to all

The department is funded by a variety of sources. The town-appropriated budget provides for a full-time director and clerk, a part-time office assistant, the summer Playground Inclusion Program and some supplies. Program fees and donations heavily supplement the town-funded budget. We are pleased with our continued ability to offer high quality programs at very reasonable costs. We can accomplish this because we utilize fund-raising methods that act as recreational services as well. These services include: overnight and day trips and programs, the Town Hall soda and snack machines, the sale of Wilmington t-shirts, entertainment books and discounted tickets to various recreational facilities.

Volunteers are critical to the success of recreation programs. Volunteers might find themselves doling out candy at the Horribles Parade, coaching a WRBL or Jr. Basketball team or teaching fathers and their children to fish. We appreciate our volunteer-minded residents, and most report that they gain much themselves by volunteering. We also receive financial assistance from local businesses and organizations. Some of these valuable contributors include: Lions Club, Academy of Traditional Karate, Knights of Columbus, Kiwanis, Textron, Tewksbury/Wilmington Elks, Wilmington Police Association, Lowell 5¢ Savings, Dandi-Lyons, Auxiliary Police, HRH Insurance, Action Glass, MASSBANK, Shriners, Ski Haus, McDonalds, Dunkin' Donuts, Dunkin' Donuts/Baskin Robbins, Council For The Arts, Designs By Don, Sons of Italy, CVS and Burger King. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Future Champs!

Horseback
riding lessons.

Top Secret Science.

The Recreation Department is involved, in varying degrees, with other recreation-oriented groups. In this capacity we serve as a quasi-consulting agency. We loan recreation equipment to families and groups for various functions. We act as an information source and referral agency answering a wide variety and large number of questions daily.

Our basic programs for the year were: Santa's Workshop, Horribles Parade, Basketball League (WRBL), Adult Gym, CPR and First Aid, Aerobics, Florida Discounts, T-Ball, Easter Egg Hunt, Summer Playgrounds, Tiny Tots, Fun With Music, Inclusionary Summer Program, Town Beach at Silver Lake, Canoe Rental, Tennis Lessons, Concerts on the Common, Fishing Derby, Teen Volleyball, Free Loan of Recreation, Sport, Travel and other VCR tapes, Police Association Beach Day, Easter Coloring Contest, Sale of Entertainment Discount Books, Special Needs Tickets to the Shriners Rodeo and Circus, Ballroom, Latin and Swing Dancing Lessons, Children's Theme Parties, Top Secret Science Workshops, Kinder Karate, Karate, Kick Boxing and Boxing, Junior Basketball, Sale of Discount Ski Tickets, Summer Youth Basketball League, Indoor & Outdoor Golf Lessons, Letters from Santa, Town Park Adult Softball Leagues, Junior and Intermediate Bowling Leagues, Babysitting Courses, Horseback Riding Lessons, Play Gym, Kids Craft Classes, Scrapbooking, Home Decorating Classes, Tai Chi, Angler Education, Yoga and Skyhawks Youth Sport Clinics.

In 2003, we sold reduced-rate tickets for: Celtics, Showcase and AMC Cinemas, Disney on Ice at FleetCenter, Barnum & Bailey Circus, Globetrotters, Topsfield Fair, Big "E", Water Country, Red Sox, N.E. Revolution, Lowell Lock Monsters, Figure Skating Champions On Ice, West Side Story, Cats, Tom Jones, Dwight Yoakam, Anne Murray, The Music Man, The Producers, Cinderella, Julio Iglesias, Cabaret, Hands Across the Sea, "I Love You, You're Perfect, Now Change," A Christmas Carol, Saturday Night Fever, George Carlin, Sesame Street Live, Bear In The Big Blue House, Grease, Wiggles, Chicago, Boston Youth Symphony, Nashoba Valley Ski Area, Gunstock, Six Flags and the New England Flower Show.

Our trips continue to grow in popularity. Day trips included: Block Island, Heritage Plantation, New York City, Lobsterfest, On Golden Pond and Connecticut Casinos (Foxwoods and Mohegan Sun). During the summer we took Playground, Tiny Tots and Inclusionary participants on many field trip excursions. Theatre trips included: Boston Pops, the Nutcracker, Chicago and Mamma Mia. Overnight trips included: Indian Head Resort, Atlantic City, Las Vegas, Niagara Falls, White Mountain Resort Hotel, Estrimont Resort, the Maine Coast, Lake George Hot Air Balloon Festival, New York City and a cruise to Hawaii.

We remain versatile to ideas and trends. Due to changes in demand, new program offerings and suggestions from residents, we update and add new programs each season. We continue to see an increase in the number of participants in many of our programs, particularly the programs for our youth. Our trips for seniors, adults and families contribute to the Department's revenue and are increasingly in great demand. Arts and crafts programs for children and adults also continue to expand.

Some other groups that offer leisure programs in Wilmington are: Little League, Memorial Library, Elderly Services Department, Youth Hockey, Pop Warner, Figure Skating Club, Youth Soccer, July 4th Committee, Council for the Arts, fraternal and service organizations, Scouts, Campfire Boys and Girls, the Ristuccia Skating Rink and local schools and churches. The independent Youth Center at St. Thomas Church is available for pre-teens.

The lack of commercial recreation in Wilmington, such as bowling alleys and movie theaters and the lack of agencies such as the YMCA and Boys'/Girls' Clubs stresses the importance of town support for this department, especially with a growing youth population and a growing demand for recreational opportunities.

Participants in the Recreation Department's cruise to Hawaii.

Two of the Recreation Department's popular offerings - Horribles Parade and the Easter Egg Hunt.

Elderly Services

The Town of Wilmington has 3,279 elders in our community age 60 and older. Of this population, 32% are over the age of 75 years. This makes the Wilmington Department of Elderly Services extremely committed in providing services to its elderly residents. These services include: information and referral, care planning and management, health and wellness services, transportation services, educational programs, counseling and family support services, financial and health insurance counseling and medical advocacy.

This year the Department was so excited about receiving our new handicapped-accessible van. You may notice the beautiful full-size van in your travels. We thank the Wilmington voters who approved of this van in April 2003 at the Annual Town Meeting for making this possible. It certainly opens the door for many more elders to get to important medical appointments and other needed types of transportation. This transportation is free to all the Wilmington elderly residents 60 and over. Transportation is provided within a thirteen-mile radius of Wilmington. We have a full-time van driver to meet the transportation needs. This van is equipped to handle a wheelchair along with its passengers. We are able to transport elders to their medical appointments, shopping and to the Senior Center just naming a few. The van continues to be a vital service to the elders of Wilmington. There were a total of 10,304 runs and 22,454 miles traveled to accommodate the elders this year. A full-time respite care worker further complements this service. She also provided needed transportation, but with one-on-one attention. She traveled approximately 9,500 miles for the year 2003, making 438 home visits. This service is specifically for elders who are unable to be alone due to severe health conditions (cancer treatment, dialysis and dementia) and/or overall weakness). We are fortunate to have the respite care worker provide home visits to elders that are isolated and need regular "check-ins" to make sure they are all right. This position is a very vital role for the community.

New Elderly Services Van - Back: Town Manager Michael Caira, Board of Selectmen Chairman Michael McCoy and Elderly Services Director Theresa Marciello; Front: Glen Diggs, Mary DiGirolamo and Muffy Calabria.

The Department of Elderly Services has had a great year and strong leadership with the Elderly Commissioners - John King, Chairman; Rosemary Cross, Vice Chairman; Joseph Filipowicz, Albert Lavalle, Joseph Paglia, Henry Latta and Frank Ratto. This year they have worked very hard in accomplishing their mission - they work closely with the director and the needs of the elders of

Wilmington. They have even placed their pictures in the main lobby of the Buzzell Senior Center to make elders more aware of who they are and their function. Several have actively started a more comprehensive and entertaining newsletter called the "Buzzell Buzz." This monthly newsletter is now mailed out to over 280 elders and can be found at the center, Town Manager's Office and the Wilmington Memorial Library. It not only provides information about the activities at the Senior Center but also assistance programs such as the pharmacy advantage program, fuel assistance program, food stamps, Medicaid applications and other types of services that are available to the elders in the community.

Another key part of the Department is our Buzzell Senior Center. The center has an environment that is not only very inviting but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities. There are approximately 1,300 elder visitors a month who participate in the Senior Center programs such as: socializing, exercise classes, dance classes, ceramic classes, wood shop class and art class (water color painting), walking group, nutrition class, computer classes, choir group, and quilting group, just to name a few. We have further established our Telephone Reassurance Program. This dedicated volunteer calls several elders on either a daily or weekly basis depending on the need of the elder (approximately 30 - 45 calls a week). Due to the success of the program, more elders will be entering into the program next year. Many of our classes are lead by volunteer instructors that dedicate their time and energy. In April 2003 we had our Annual Volunteer Appreciation Luncheon for over 130 dedicated volunteers. Senator Bruce Tarr was our guest speaker for this worthwhile occasion (who also joined in on the fun by serving the delicious meal from Uptown Deli). We also had Representative James Miceli personally give each volunteer a citation from the House of Representatives for volunteer services to the Town of Wilmington. The Department awarded Evelyn Kaminski the "Outstanding Volunteer Award" for all her time and support as an Elderly Commissioner. She served 12 years as a commissioner and this April retired from her position.

There were special events this year where volunteers had lots of fun with a lot of hard work. The Department of Elderly Services was represented in the towns Memorial Day Parade with over fifty elders participating. They got together and made a float representing the world and flags to represent all the many veterans that were active at time of war. We also had a talent show in July at our Cookout. The theme of this show was also "Salute to Our Veterans." The show was extremely entertaining and heartwarming.

Jim Durkee, Mary Lipski, Frank Walsh, Jim Herlihy, Al LaValle, Jean Draper, Bill Nee, Joe and Marilyn McCarthy - ready to march in the Memorial Day Parade.

We are fortunate to have the Town Nurse, Ann Fitzgerald, who visits the Senior Center weekly to provide blood pressure clinics, B-12 shots, diabetic screenings and monthly cholesterol screenings. For seniors unable to make it to the Senior Center due to health ailments, she is able to make home visits. The Town Nurse also provides yearly flu shots at

the Senior Center, Deming Way Senior Housing and place of residence. Other monthly services include podiatrist, hearing aid specialist, SHINE coordinator, Shear Pleasure 55 (hair stylist) and Attorney Nancy Hogan - free monthly consultations to seniors in need. Annually, volunteer accountants from AARP, beginning the first week of February through the first week of April, assist elders with their taxes at a designated location.

Another vital part of the Department of Elderly Services is our home delivered meals program. This program has provided for the year 2003 - 14,976 meals. This program provides the homebound elders of Wilmington with one hot meal five days a week, for the minimal cost of a dollar a meal. There are approximately 60-75 meals delivered daily, Monday through Friday, to the elders. Elders not only rely on these meals but also the daily contact. The drivers are responsible to come to the Senior Center after their deliveries to give an update on the elders they visit. The elders and their families are assured that if there should be a problem during the time of the delivery, the elder will be assisted and the families will be notified. The seniors that are able to get out have the opportunity to have a hot lunch at the West Intermediate School congregate site. This not only gives them the opportunity for a hot meal but a time to see their peers. This year 2,541 meals were served. Making our food service program a very crucial part of the Departments services - a total of 17,517 meals were served to the elders in our community.

Some of the continuing specialty programs are: The "Homebound Library Program" where the Senior Center was able to collaboratively work with the Wilmington Memorial Public Library and volunteers deliver books, tapes and videos to homebound elders on a regular basis; and the "Food Pantry Box" where, on a weekly basis, donated food collected by the Senior Center is delivered to the Wilmington Food Pantry to assist the needy families in our town. We also have a "Medical Equipment Lending Program" where elders and their families can borrow needed equipment in order to stay at home safely and assist in curbing the cost of such equipment. We have wheel chairs, walkers, canes, bath chairs, benches and commodes.

The Department of Elderly Services had its sixth annual Senior Health Fair, which was sponsored by the Board of Health and the Department of Elderly Services. There was information on blood pressure screenings, cholesterol screening, blood sugar screenings, nutritional information, osteoporosis information, skin care, diabetes updates, and we were especially excited to have testing for bone density. We were extremely fortunate to not only have Ann FitzGerald, Town Nurse, but also two volunteer nurses, Susan Rowe and Doreen Crowe. Also at the Senior Health Fair were representatives from the Wilmington Fire and Police Departments, Minuteman Senior Home Care, Wilmington Family Counseling, Home Instead Corp., and Winchester Hospital Lifeline Program. The response was wonderful and many found it to be very informative. Also this year the Town Nurse, Ann FitzGerald, along with Susan Rowe, RN, provided a diabetic awareness workshop and support group. This included weekly meetings, nutrition planning and weekly diabetic screenings. At their last meeting the group was able to work together in making a meal in the Senior Center kitchen for all of them to share. The program was a wonderful success and several elders in the group still enjoy getting together to discuss new recipes, calorie counts and to support one another.

An exciting collaboration team that continues to strengthen in the Town of Wilmington is the Department of Elderly Services (Terri Marciello), the Fire Department (Lieutenant Daniel Hurley) and the Police Department (Officers Julie Brisbois, Patrick Nally, Stephen Mauriello, Brian Pupa and Scott Sencabaugh). The focus of this alliance is to provide our elderly community with more contact points within the town government to address their needs and concerns. The Wilmington Police Department - Elder Services Unit - has been a huge support and strength to the Wilmington elderly residents. Some fun events were the Boston Harbor Cruise and a stage play. Also, the Wilmington Police Department Union sponsored a delicious spaghetti luncheon served at the Senior Center, which gave another opportunity for the police and elders to mingle together. This has proven to be a successful endeavor not only for the elders of Wilmington but the partnership between the Elderly Services, Police Department and Fire Department.

Also, the Department wanted to be able to give back to the community, so a Wilmington High School Scholarship Fund was developed. In June 2003, the elders presented our fifth annual scholarship to a high school senior of Wilmington High School who has an interest in social work and/or gerontology. This money was raised at our first Hot Dog and Bean Dinner Fundraiser, which had over 100 elders attending this worthy cause. The sixth annual fan drive collected donated fans and air conditioners to share with elders that are in need. Our intent was to make sure that no senior went without some sort of relief from the heat. This year we were extremely fortunate with the amount of air conditioners donated that they we were able to give to elders. Finally, the Department of Elderly Services was overwhelmed by the generosity for our sixth annual holiday tree called the "Giving Tree." This tree gave the community the opportunity to help elderly people in their town. The outpouring of generosity was amazing - the many Wilmington families and residents, the Methodist Church, the Boutwell Early Childhood Center staff, and the Boy Scouts Troop 56, just to name a few. There were over 250 elders that received a gift from this event. The Department has received an overwhelming amount of thank you notes that continue to come in. As a note explains, the gifts my father received were amazing. I cannot tell you how excited he got! He said, "I guess there really is a Santa." These types of notes make it all worthwhile. None of this happiness would happen if it was not for the outpouring of giving as we see in the Town of Wilmington.

We would like to take this opportunity to thank the following for their generous donations in 2003: Dunkin' Donuts for their daily supply of donuts; Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served 250 seniors this year; Saint Thomas Church and parishioners for the homemade Thanksgiving dinners personally delivered to the homebound, Rotary for their monthly donations for financially strapped elders and the Rotary Interactive Group for their Valentine's Day event for the elders at the Senior Center; Lions Club for their annual catered homebound meal for 100 elders; the Kiwanis Club for a lovely catered dinner in June for 95 elders at the Senior Center; Textron for their generous donation; William Cavanaugh, owner of Cavanaugh's Funeral Home, for the yearly donation of 10 popular magazine subscriptions; and to all the clubs and businesses who donated for raffles and give-a-ways.

Thanks to the Town Manager, Michael Caira, and all town department heads for their help and ongoing assistance. Thanks to the seniors who volunteered hundreds of hours visiting elders in their homes, hospitals and nursing homes; for the volunteers who delivered holiday catered meals (300 meals in total) to the homebound; and to the instructors that volunteer faithfully every week to instruct classes and programs. Thanks to all that made it possible for our sixth year of the "Giving Tree" to be a huge success. Lastly, thanks to all who gave their time and money in making the Senior Citizen Holiday Fair a success again this year.

Public Safey Open House for Senior Citizens.

Housing Authority

The Wilmington Housing Authority, organized in 1951, operates under the provisions of Chapter 121B of Massachusetts General Laws, Section VIII, 24CFR (Code of Federal Regulations); Chapter 30B of the State Procurement Law, and State and Federal Code of Ethics. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversees the Authority's policies and procedures. The Executive Director is charged with the administration of these procedures.

The Authority, originally consisting of 40 units of housing, is now providing affordable housing for 68 seniors, and a congregate unit in conjunction with CMARC of Woburn, MA, along with 13 (705) families of conventional three-bedroom housing owned by the Authority. As always, the Authority gives first preference for housing to Wilmington residents. The Authority also services the Federal Section 8 housing Choice Voucher Program.

The senior citizen population of 80 years of age and over is the fastest growing population today, and this poses a problem in providing enough housing for those seniors in failing health who cannot live totally independently but who should not be placed in a nursing home. The Wilmington Housing Authority's tenants, in conjunction with Minuteman Home Care, receive home care and other social services in an effort to assist them to live independently. However, more is needed. We look to the endeavors of the state and town to provide ways to provide additional housing for this ever-growing population.

The Housing Authority lost many long-time residents in 2003. Not only were they long-time residents of our development, but of Wilmington.

The Wilmington Housing Authority and its Board of Commissioners would like to express our appreciation to the Wilmington Fire Department and Police Department for responding promptly in the many life-threatening situations that we unfortunately have. We would also like to extend our appreciation to the Wilmington Department of Public Works for their assistance in keeping our roads clear during the inclement weather. Also to Michael Caira, Town Manager and all the town employees who bring a better quality of living to all our tenants.

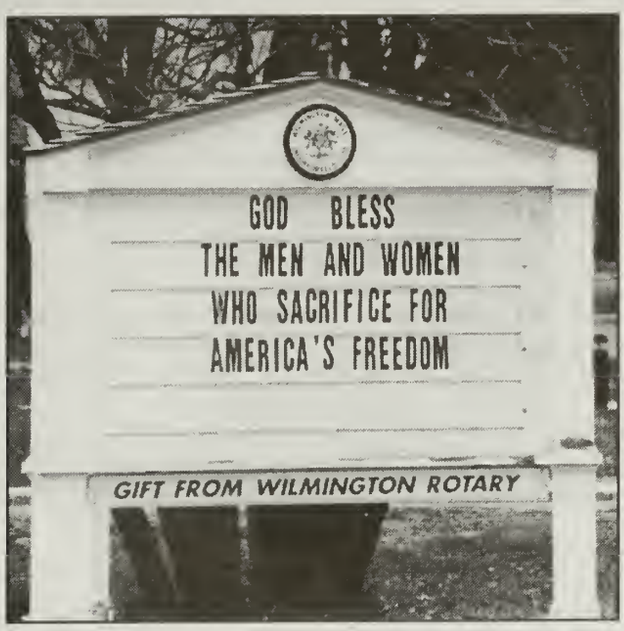
Commission on Disabilities

The Wilmington Commission on Disabilities is a commission established to advocate for and address the issues and concerns of the disabled community, their families and other interested parties.

The Commission continues to attend conferences and training sessions, especially in conjunction with the Massachusetts Office on Disability and the Northeast Independent Living Program (NILP). We keep abreast of new legislation and make sure proper authorities are also aware.

The Commission assisted residents with concerns regarding in-home accessibility, housing assistance, transportation, service animals and independent living. The Commission responded to complaints of access issues in town and assisted private business with site surveys. We continue to survey sites and assess compliance with architectural accessibility for people with physical, visual, hearing or other disabilities in accordance with the Massachusetts Architectural Access Regulations and the federal Americans with Disabilities Act.

We continue to have a positive relationship with the Wilmington ADA Committee and the Wilmington Special Needs Advisory Council. We look forward to working with these groups to provide essential resources and assistance for the disabled population.



Veterans' Services

Veterans' Services is governed by the General Laws of Massachusetts, Chapter 115, as amended, with strict compliance to this chapter, the rules and policies of which govern the disbursement of aid.

Benefits are for the needy veteran and his/her immediate family who have been subject to unforeseen needs. Final approval comes from the State Commissioner of Veterans' Services, Boston, MA.

Total funds expended for aid to veterans and their families for the fiscal year ended June 30, 2003 was $7,511.53. Funds appropriated for the fiscal year 2004 total $15,000.00. The amount expended during the first six months of 2004 was $802.51 leaving a balance of $14,197.49 for the remainder of the fiscal year.

Additional benefits expended by the Veterans' Affairs Administration directly to the veteran population in Wilmington was $3,215,000.00 for the fiscal year ending June 30, 2003. This represents the amount of tax dollars not required to be expended for those who, because of the circumstances, find it necessary to apply for aid.

Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer of the Town Hall. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2003 were Elizabeth (Libby) Sabounjian, James Ficociello, D.D.S. and Jane Williams-Vale, M.D. The Director of Public Health is Gregory Erickson, R.S., C.H.O. The Health Inspector is Shelly DelGenio, C.E.H.T., the Public Health Nurse is Ann FitzGerald, R.N. and the Animal Inspector is Ellen Davis. The secretarial staff consists of Linda Reed, Toni LaRivee and Wendy Martiniello. Joan Goulet, Senior Clerk, retired in 2003 after 18 years of dedicated service to the Town of Wilmington.

The administrative duties of the office includes issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders, issuing citations, holding hearings and keeping records, attending meetings, operation of the Board of Health website, and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday of each month, and usually at 6:00 p.m. Records of all meetings and other documents are kept at the Office of the Board of Health.

Environmental field activities of the Director and the Inspector included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July activities, caterers and other temporary food stands, percolation tests and soil evaluations, subsurface sewage disposal system inspections, nuisance complaint investigations, hazardous waste investigations, housing inspections, lead paint determinations, smoking and tobacco law enforcement, lake water quality sampling, Canada geese control, beaver control and other miscellaneous investigations.

The Board of Health hosted the Department of Environmental Protection annual seminar, which was held at the Wilmington High School and sponsored by the Massachusetts Health Officers Association.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued every year thereafter, received funding again in 2003. The Board of Health was able to give financial assistance with the repair and upgrade of three septic systems. Loans were made to the homeowners, which are to be repaid to the town through the betterment process. This was made possible by a grant program directed by DEP and the Massachusetts Environmental Trust and will continue into 2004.

The Board of Health Canada Geese Control Program has continued operations throughout the year and there has been a significant improvement in the condition of our school grounds and playing fields.

In a continuing effort to control the environmental impact of elemental mercury, a program of collecting mercury for recycling was begun at the end of 2000 and continued through 2003. Anyone bringing mercury containing fever thermometer to the Board of Health may exchange it for a digital thermometer at no charge.

The Board of Health promulgated a health regulation adding arsenic to the list of contaminants required for testing in private wells. This must be done before initial use, or upon transfer of the property.

The annual rabies clinic for dogs and cats was held on April 5, 2003 at the Public Buildings Department (formerly the Fire Department Building) on Church Street. A total of 235 animals (dogs and cats) were inoculated with rabies vaccine.

The Public Health Nurse, Ann FitzGerald, R.N., had the assistance of Mrs. Susan Rowe, R.N., who is completing a Public Health practicum for completion of Bachelor of Science Degree in Nursing. They collaborated with Terri Marciello, Director of Elderly Services, on the following programs: a sixteen week Diabetes Awareness Education Workshop and the Senior Health Fair September 24, 2003, which included diabetes education, nutrition, and screenings for blood pressure, blood sugar, cholesterol, and bone density screenings for osteoporosis. In addition, an Employee Health Fair was held on May 14, 2003, with the assistance of the School Health Services Director, Mrs. Doreen Crowe, R.N. A Dermascan machine with a registered nurse interpreter was on hand, and Mrs. Joanna Fisher, R.N., offered skin cancer information. Additional screenings were provided for blood pressure and cholesterol. A bone density screening was provided courtesy of Winchester Hospital Community Health Institute. On November 20, 2003 Wilmington Public Schools conducted a third grade level Health and Activity Awareness Fair, coordinated by Laura Stinson, P.E., Mrs. Doreen Crowe, R.N., Mrs. Anne Quinn, Mrs. Rita King, R.N., Mrs. Pamela Cote, R.D. and John Sullivan, M.D.

The adolescent Hepatitis-B immunization initiative continues in the Middle School. There were 40 doses administered during the year 2003. All childhood immunizations totaled 77 and were given in the nurse's office. There were five influenza and pneumonia clinics offered in 2003 with 888 doses of flu vaccine administered. A total of 25 pneumonia injections were given. Medicare B reimbursement for flu vaccine administered to the elderly was $1,707.00. Mantoux skin testing for tuberculosis totaled 76 tests administered.

An increase in number of cases of Hepatitis-C, a blood borne viral infection which may remain dormant for years, may be infectious, and has limited treatment options has been reported 2003. Four confirmed cases of Pertussis or Whooping Cough were reported in 2003.

The Public Health Nurse and the Board of Health Director are also part of the Health Alert Network in case of bio-terrorism attack or outbreak of disease and have attended Smallpox Preparedness Response workshops and terrorism training. The Public Health Nurse has completed Red Cross Disaster Nursing course.

The Public Health Nurse continues involvement in the Department of Public Health Community Health Network (CHNA-15), which is a group of towns that work together on youth related issues such as overweight and lack of physical activity. Wilmington Public Schools received a $7,000 grant from Lahey Clinic Community Benefit Initiative for a program "Food, Mood and Sex," presented in three workshops by Dr. Pamela Cantor, Psychologist, Harvard Medical School. A team from CHNA-15 received a grant to attend MASSFORUMS Healthy Communities, nine workshops on helping community leaders develop skills and apply those skills locally.

The Director served as a member of the Board of Registration of Sanitarians for the Commonwealth and continued as a member of the Executive Board ex-officio for the Massachusetts Health Officers Association.

A. Communicable Disease Control:

1.	Immunizations administered	59
	Office-Flu vaccinations administered	42
	Home-Flu vaccinations administered	37
	Clinic-Flu vaccinations administered	888
	Pneumovax administered	25
	Hepatitis B vaccinations administered	58
	Flu vaccine doses distributed	730
	Fees Collected (Medicare B)	$1,707
2.	Communicable Diseases Reported	68
	Home Visits	0
3.	Tuberculosis Cases	
	Office Visits	74
	Home Visits	2

B. Public Health Nursing:

1.	Premature births/Newborn Report	0
2.	Morbidity-V.N.A. Calls/Office Visits	8
3.	General Health Supervision/Home Visits	118
	Office Visits (injections, weights)	190
	Telephone/Health Conference Calls	385
4.	Hypertension Screening-Office Visits	260
5.	Diabetic Screening-Office Visits	9
6.	Bone Density Screening	33
	Diabetes Series	70
	Blood Pressure	103
	Cholesterol	33
7.	Senior Counseling/Drop-In Center	
	Number of Sessions	39
	Hypertension Screenings	514
	Diabetic Screenings	90
	General Health (injections) & Counseling	124
	Deming Way - Hypertension Screenings	23
8.	Blood Lead Testing	0
9.	Blood Analyzer Testing Clients	7
	Total number of tests	21
	Fees Collected	$80
10.	Meetings	96
11.	Vaccine Distribution	54
12.	TOTAL FEES COLLECTED	$1,787

C. Environmental Health:

1.	Transport/Haulers	$ 7,000
	Stables	780
	Miscellaneous permits	2,575
	Percolation testing	5,700
	Sewage system permits	14,700
	Food establishment permits	12,990
	Installers permits	5,400
	Sub-Division reviews	500
	Massage Therapy/Funeral Directors	1,150
	Copies	37
	Court witness fees	11
	Nurse's total fees collected	$1,787
	TOTAL FEES COLLECTED	$52,630
2.	Meetings Attended	75
3.	Disposal Works Construction Inspections	352
4.	Number of Septic Plans Reviewed/NEW	45
5.	Number of Septic Plans Reviewed/REPAIRS	127
6.	Food Establishment Inspections	
	Food Service	62
	Retail Food	10
	Residential Kitchen	9
	Mobile Food	2
7.	Food Establishment Re-Inspections	
	Food Service	15
	Retail Food	5
	Residential Kitchen	
	Mobile Food	
8.	Nuisance Complaint Inspections	51
9.	Nuisance Complaint Re-Inspections	46
10.	Housing Inspections	10
11.	Housing Re-Inspections	5
12.	Percolation Tests	182
13.	Court Appearances	0
14.	Hazardous Waste Investigations	3
15.	Camp Inspections	0
16.	Miscellaneous Inspections	68
17.	Lead Inspections	0
18.	Tobacco Control Program Inspections	63
19.	Title 5 Inspection Reports Received	175

Cable T.V. Advisory Committee

Comcast, the largest cable company in the country, continues to provide cable service to Wilmington residents.

Participation in the town's annual cable performance evaluation survey was down slightly in 2003 from the previous year. Seven hundred forty surveys were returned compared with 823 surveys in 2002. Satisfaction with the overall quality of service continues to fall. In 2002, for the first time since the survey was conducted subscribers' satisfaction levels dropped dramatically from the previous year. In 2001, 69.52% of the 840 customers who returned surveys were very satisfied or somewhat satisfied with the overall quality of cable service compared with only 49.69% of the 823 respondents in 2002. In 2003, only 10.68% of the 740 subscribers returning surveys stated that they were either very satisfied or somewhat satisfied with the overall quality of cable service.

The current ten-year license with Comcast expires in March of 2007. The Board of Selectmen is the entity vested with the authority to renew the cable license. The town expects to receive an application for license renewal from Comcast in 2004. With Comcast's renewal application, the town will commence a process known as ascertainment in which the Cable T.V. Advisory Task Force will solicit comments about the quality of cable service provided by Comcast. Wilmington residents will be asked to describe their experience in dealing with Comcast. The town will develop a request for proposal (RFP) that outlines the terms and conditions that should be in the next license.

Comcast will provide a response to the RFP, which will lead to negotiations between the two parties over the final terms and conditions of a new license. Federal law prohibits the town from negotiating over cable fees and the types of programs offered by the cable company. Once the two sides reach tentative agreement on a new license the Board of Selectmen will be asked to approve the license renewal.

Sealer of Weights and Measures

The following inspections were conducted by the Sealer of Weights and Measures for the Town of Wilmington:

Type of Device	Number Sealed
Gas Meters	134
Small Capacity Scales	77
Scales from 30-300 lbs.	6
Truck Scales	7
Oil Truck Meters	2
Pharmacy Weights	40
Sign Inspections	27
Oil Truck Meters	27
Consumer Complaints Received and Acted on	2
Octane Level Testing of Gas with State	1
Fees Collected	$ 1,707

The Sealer of Weights and Measures maintains state certification by remaining current in the field. Oil delivery stops have become a primary focus during the heating season. The Sealer insures fairness in the marketplace by testing all devices on a regular basis.

EDUCATION

Wilmington Public Schools

The Wilmington Public Schools continues its commitment to the mission of providing a student-centered education which fosters critical inquiry enabling the individual to be a productive citizen, respect of self and others, capable of adapting to a changing world and its technology. The district continues to strive to implement its strategic plan to achieve this mission with the following areas of emphasis: student behavior management, technology, professional development, standards-based curriculum system, communication with community, adequate funding, adequate facilities and instructional materials, and family partnerships.

The district continues to focus on learner performance from kindergarten through 12th grade, as articulated in the Strategic Plan. Our energies are focused on preparing our students to be:

- **Effective communicators** who receive, interpret, and convey knowledge and ideas clearly and purposefully in a variety of modes.
- **Innovative and creative problem solvers** who use inductive and deductive reasoning to address current and emerging issues, organize and analyze information, and pursue promising solutions with flexibility.
- **Self-directed learners** who understand themselves and their intrinsic worth; make informed choices concerning their cognitive, physical, and emotional well being; and monitor and accept responsibility for their continuous learning.
- **Collaborative workers** who use interpersonal and leadership skills to work effectively with peers and groups to accomplish common goals.
- **Responsible and informed citizens** who contribute actively to the good of their local and global environments.
- **Cultured individuals** who understand, appreciate and respond to the aesthetics of the arts, literature and the natural world.

The district continues to see improvement in student achievement. As part of Education Reform, the Department of Education issues a *School and District Accountability System School Performance Rating Report* every two years based on MCAS and other indicators. In fall 2003, the *Mid-Cycle AYP Report* (Adequate Yearly Progress) indicated that the district had made adequate progress towards the federal expectation that every student would become proficient in mathematics and reading by 2014. Specific findings include the following:

- Wilmington High School and Wilmington Middle School met their AYP determination for both subjects, the aggregate population, and all subgroups.
- The North Intermediate met its target for the aggregate population in English and Mathematics; subgroup results were not reported because each cohort was less than 20.
- While the West Intermediate met its target for the aggregate population in English and Mathematics, it did not make AYP in either subject for special education students.
- The Shawsheen School met its target for Reading; no subgroups greater than 20 were reported.
- The Woburn Street School met its target for the aggregate population in Reading; it did not make AYP for special education students.

On the 2003 *Massachusetts Comprehensive Assessment System* (MCAS), 86% of the 10th grade students successfully met the Competency Determination; that is, they passed both the English Language Arts and the Mathematics exams. The performance of 10th grade students improved from 2002 with higher percentages of students scoring at *Advanced* in English Language Arts (19%). The combined percentage of students scoring at the *Advanced* (26%) and *Proficient* (38%) levels in Mathematics increased considerably (from 52% to 64%) with the most dramatic change at the *Advanced* level (from 17% to 26%). Of the graduating class of 2003, the first class to have to pass both the Mathematics and English Language Arts MCAS in order to graduate, all but two of approximately one hundred ninety-seven seniors met this requirement.

Curriculum work has continued at all levels. A K-12 core curriculum has been articulated for all major subject areas. These outcomes are on display in all schools and elementary and middle school students and their families received brochures defining the curriculum at the beginning of the 2003-2004 school year. Based on the *Connections* Professional Development Program, teachers have continued their effort to align their content, assessments, and instruction with the Massachusetts Curriculum Frameworks Learning Standards. All students have the opportunity to practice for the MCAS long composition and to receive feedback on their work.

A major curriculum improvement has been the implementation of the *Trailblazers* Mathematics Program at grades K-5. Extensive professional development continues to be provided to teachers to support their teaching of this standards-based mathematics curriculum. The system is now looking at new mathematics programs for the middle school to continue this curriculum initiative.

Technology continues to be a major emphasis. The availability of state-of-the-art technology at the new middle school has allowed the district to focus at other levels. All elementary classroom teachers have a high speed Internet connected computer in their classes. The two primary schools are using their 16-station computer labs to implement the SuccessMaker program. Computers were also provided at the high school to increase teachers' access to this valuable tool. Teachers have had high quality professional development provided to them by the Technology Coordinator and other teacher leaders in the district.

The Wilmington Public Schools takes its mission most seriously and will pursue its commitment to excellence in all aspects of its educational program. Our goal is to be client oriented, with our primary clients being students and their families and the community as a whole.

WILMINGTON HIGH SCHOOL

ENGLISH DEPARTMENT

Again this year the English Department was the recipient of a mini-grant from the Wilmington School/Business Partnership. Funds were appropriated for a performance of "To Kill A Mockingbird" by Brandeis University/New Rep on Tour. Last year 450 juniors and seniors saw a professional production of "The Crucible" in our high school auditorium during the school day. This theater company worked with our students in our Theater Arts program in presenting the production and then answered questions from the audience about the play and their lives as actors. Support from the partnership has been instrumental in bringing live theater to Wilmington.

The English Department continues to better prepare students for the 10th grade MCAS exams. Activities and programs include MCAS Language Arts Workshop for 10th grade students who would benefit from additional classroom instruction and a proactive long composition given to all 10th and 9th grade students during the mid-year exam period. Summer reading programs, assigned outside reading during the school year, class activities and numerous writing assignments are experiences that make our students better prepared for the MCAS, as well as other standardized testing such as the new S.A.T. exams.

Students in English classes are also encouraged to participate in local and national poetry and writing contests. Several students submitted work for publication, and one of our students, Kristen Breslin, had a letter published in *The Boston Globe*. Also, many students are participating in activities and book discussion groups for the novel *Empire Falls* for the Wilmington Reads program in conjunction with the town library.

SCIENCE DEPARTMENT

The Science Department held its annual Science Fair on Thursday, March 27th in the high school library. Volunteers from several local industries including NeoResins, Polymer Technologies, Textron, Analog Devices, Reading Municipal Light Department, the Massachusetts Department of Environmental Protection, Sanmina and Boston Communication Group served as judges. The judges investigated the student projects for several hours - reading reports, studying student displays, listening to presentations, and asking questions in an effort to determine award winners. The event was open for public viewing that evening from 5:30 to 7:30 and culminated with the announcement of award winners and presentation of awards. First place went to junior Steven Iorio with sophomores Amanda Miles and Stephanie Parker taking second and third place awards, respectively. Full sponsorship for the 2003 Science Fair was generously provided by Mr. William T. Fejes and Wilmington-based Danaher Motion Controls/Pacific Scientific. Biology instructor Teri Burke accompanied fifteen junior girls to the Pathways 2003 event at Boston University at the end of April. The one-day program strives to promote career options for women in science, engineering, and mathematics.

Top undergraduate awards presented at the end of the year honored Todd Chen. Todd earned both the Rensselaer Medal for highest combined science and mathematics achievement for three years - a $40,000 scholarship to Rensselaer Polytechnic Institute as well as the Bausch & Lomb Award for highest academic achievement in science - a $24,000 scholarship to the University of Rochester.

Aquaculture at the high school took on a new challenge for 2003. Students raised between 400-500 large-mouth bass in a four hundred gallon fish farm in preparation for a spring release of the fish in a cranberry bog on Cape Cod. The goal was to triple the size of the fish from 50cm to 150cm (approximately 2 inches to 6 inches) to increase their chances of survival upon release. The WHS Aquaculture class was selected to participate in the bass effort as a result of its strong partnership with Salem State College and the Cat Cove Aquaculture Lab. The Lab serves as the Northeast Massachusetts Aquaculture Center (NEMAC), which in turn partners with the Southeast Massachusetts Aquaculture Center (SEMAC) where the bass study originated. The release took place on May 15 with the students, accompanied by their teacher, Mr. Scott Ferguson, traveling to the Cape to assist in the process.

In June the Science Department was awarded a $7,000 competitive grant by the Massachusetts Biotechnology Council. The purpose of the grant was to provide laboratory equipment to support the biotechnology and biology programs at the high school. Wilmington was one of only thirteen schools to win the award for 2003. The grant was written and submitted by Curriculum Team Leader James Megyesy in response to biotechnology and biology lab needs identified by biology teacher Dawn Martell.

In July, Science Curriculum Team Leader Jim Megyesy, and science teachers Michelle Hooper and John Wood were selected to participate in a two-week professional development program called the Tufts Engineering Mentors Institute (TEMI) workshop as part of the Pre-College Engineering for Teachers (PCET) Program. This workshop explored ways of integrating engineering design into science, math, technology, and engineering classrooms in grades 9-12. The participants in this summer's PCET Program included 22 teachers from 9 different schools across Massachusetts. This group of teachers will become mentors to other high school teachers in PCET workshops for other high school teachers in the summer of 2004.

Ms. Nancy Bissonnette and Mr. Michael Demers were hired over the summer to fill vacancies in biology and chemistry respectively.

MATHEMATICS DEPARTMENT

The Mathematics Department at Wilmington High School is comprised of 10 teachers, 6 of whom are veterans, each with more than 25 years of experience. The newest member of our department is a WHS graduate of the Class of 1995 and a former student of several of our veteran staff.

The courses offered in the Mathematics Department range from Algebra 1 through AP Calculus. A large percentage of WHS students complete four years of Mathematics. Some will complete a four-year program with Algebra 2, some with Analysis or Advanced Math Topics, and some with either Honors or AP Calculus. We also offer elective courses in Programming, Trigonometry, and Probability and Statistics.

The Mathematics and English Departments also offer an SAT Review Program two times during the school year. This program is designed to prepare students for the November and May SAT testing. Courses are offered in the early evenings during the week and on Saturday mornings.

Math League is again a popular activity for college bound students who have an interest in the mathematics field. Wilmington High School is a member of the New England Mathematics League and holds monthly contests, which include a variety of challenging problems. Approximately 80 students are presently enrolled. Students may choose to participate at any time during the school year.

We continue to improve in our standardized testing. MCAS results were very positive this year with our tenth graders showing a significant gain of 10 percentage points in the Advanced category. We continue to offer a "Math Workshop" course to our tenth graders as a preparation for the May exams. This course is designed to reinforce skills and to develop test-taking strategies. We have also offered several programs during the first several months of school to help students to prepare for the November Retest.

SOCIAL STUDIES DEPARTMENT

The Social Studies Department is in the midst of a major transition necessitated by the State's adoption of the new and hopefully final revision of the Social Science Curriculum Framework. Under the new revised system, which will base the 10th grade Social Science MCAS on U.S. History, World History I will become a part of the 8th grade curriculum and will be taught at the Middle School beginning in the fall of 2004. When the transition is complete, United States History will be taught at the High School during both 9th and 10th grades. This change will occur beginning with the fall semester of 2005. At this point World History II, presently taught in grade 10, will be moved to grade 11. We feel that this shift in curriculum alignment will afford our students the best opportunity to excel in the Social Science MCAS when it becomes a requirement for graduation.

The department is engaged in four major activities during this school year. These include: the Academic Decathlon competition; the Mock Trial program; Phi Alpha Theta State History Conference; and the National History Day competition.

The Wilmington Academic Decathlon team competes with teams of students from high schools across the state in a series of ten academic events. Students are given awards based both on individual and team achievements. A unique aspect of the program is that each nine-member team must consist of three students each with "A", "B", and "C" grade point averages. Students may be in any grade and an unlimited number of alternates may also compete. Among the top scorers were Julia MacDougal, Laura Crawford (taking the bronze medal in Art and the silver medal in Music) and Arielle Cimeno (taking the silver medal in Literature).

Mock Trial is a statewide competition in which students are competing against their peers from other schools in the Massachusetts Bar Institute annual Mock Trial Program. This program is sponsored by the Boston Law Firm of Brown, Rudnick, Freed, & Gesmer. Students from the High School are being coached by Mr. Staffier and assisted by Attorney Stephen Peterson. The 2004 Mock Trial Program has attracted 110 high school teams from all regions of the Commonwealth. The goal of the program is to further an understanding of the law, court procedures and our legal system while helping students to sharpen their analytical, listening and speaking skills. It also seeks to promote better communication and cooperation between the school community and the legal profession.

The Phi Alpha Theta State History Conference is a program where members of the Honors level U.S. History classes submit original 15 page research papers on one of a variety of subjects from a list prepared by the Phi Alpha Theta Committee. The conference is held annually at Framingham State College. Last year Wilmington, for the first time in many years, was unable to participate due to a conflict with our mid-year exams. Ms. Russell and Mr. Carr are taking a large contingent from Wilmington this year and hope to bring home some well-deserved awards.

National History Day is a program that is broken into several segments. The first is the regional competition that is being held in Chelmsford. Last year Wilmington hosted the event. If the students are in the top two of the category, they will proceed to the statewide competition to be held later in the spring. Students can participate in a number of categories including essays, exhibits, documentaries, and performances. Participants in this prestigious contest are from Mrs. Goldman's AP World History class and Mr. Cripps's AP United States History class. This program gives the students a variety of avenues to display their talents.

BUSINESS TECHNOLOGY

Recent economic data, led by increased corporate earnings, worker productivity and decreases in unemployment, has pointed to a promising economic outlook for 2004. However, questions about corporate technology spending and international uncertainty have clouded this view. The Wilmington High School Business Technology Department maintains an on-going review of economic activity and business trends to ensure that the curriculum and programs are structured in a manner that will most effectively prepare students to meet the demands of today's business world. As businesses need to adapt to changes in their market we are constantly evolving our curriculum to stay current with business developments. With this in mind, the following courses are being updated on a regular basis.

Computer Research course continues to place a major emphasis on the Internet and Electronic Databases. Business Technology, Social Studies, English and the Media Center have combined their efforts and expertise in order for students to prepare a Social Studies research paper using the MLA concept. This is a graduation requirement for sophomore students. Computer Technology is a freshman requirement that exposes students to a wide range of computer hardware and software and teaches students to use different technologies to solve business problems. Students enrolled in the Computer Applications course are working with the advanced functions of Microsoft Excel and Access. Students will gain the skills necessary to do complex financial analysis and database design. Desktop/Web Publishing offers instruction with Microsoft FrontPage and Microsoft Publisher. Students learn not only the applications but also best practices in development, design and execution of marketing communication programs. The Accounting program is an introduction to fundamental accounting and financial concepts, including the balance sheet, income statement and cash flow. Students utilize QuickBooks Pro software and other financial software integrated with their textbook to solve accounting issues. Marketing/Management teaches students the most current marketing concepts and management strategies. Students apply this knowledge to real life case studies to develop effective business strategies. This class incorporates a Junior Achievement program as an integral part of its curriculum.

Students enrolled in the Marketing/Management course have the option of joining DECA. DECA (Distributive Education Clubs of America) gives students an opportunity to compete in oral and written competition in series and team events. The program enhances students' knowledge of marketing, management, and entrepreneurship. Students compete with other communities in categories such as advertising, marketing, retail merchandising, food marketing, restaurant management, finance and credit. These competitions take place at district and state conferences during the course of the school year. Each year these events prove to be an invaluable experience for our students.

The Business Technology Department is pleased to report that many of our students are entering college with majors in Accounting, Marketing, International Business and the Computer Field. The department is confident that with our current programs and on-going review and diligence, our students will be prepared to meet the technology challenges of the 21st century.

The Foreign Language Department welcomed two new teachers for the 2003-2004 school year, Mrs. Nicole Knight and Mrs. Laurie Ann Smith. Mrs. Knight, a native of France who lived for many years in England and Australia, received her certification and a graduate degree from Simmons College. Mrs. Smith, an experienced Spanish teacher with a Master's degree from Northeastern University, has a part-time schedule and is teaching two second year Spanish classes. We are also pleased that our Exchange teacher from Spain, Ms. Ana Tarecido, has returned for her third year. Ms. Tarecido is also the Advisor to the Foreign Language Club, one of the largest and most active in the school. This year, members of the club visited the International Festival at the Bayside Expo in Boston and prepared French, Spanish and Mexican specialty dishes. Curriculum Team Leader, Mrs. Joyce Beckwith, attended the Massachusetts Foreign Language Association's Annual Conference in Sturbridge from October 30-November 1. Mrs. Beckwith, a member of the Board of Directors of this association since 1994, was honored at this conference by receiving the "Distinguished Service Award" for exceptional and meritorious service to the foreign language profession in the Commonwealth of Massachusetts.

PERFORMING ARTS DEPARTMENT

"It was a very good year!" The students in grades K to 5 were enthusiastic and eager to add songs and dances to their repertoire and when it came to interdisciplinary activities, their creativity was outstanding. In addition to the many and varied experiences in the classroom, students wishing to do so, began study of a musical instrument, a course that many would continue to pursue throughout their school years and beyond.

The Middle School music program, while expanding upon those learnings and skills of grades K-5, introduced keyboard and guitar training, activities that are indeed enjoyed by all. Perhaps the spectacular event of the year at this level was "Annie," a production that was an immediate success and the talk of the town – it was wonderful.

The offerings at the High School level are band, chorus, string orchestra, and theatre and in the fall, a new select a cappella group was formed that would meet after school. All performances have been well received.

Wilmington High School Band.

During 2003 many of our organizations at the middle and high school levels attended festivals and workshops that were enjoyable and educational. The Middle School strings once again performed at Lake George while their counterparts in High School traveled to Quebec later in the spring. The High School Band performed at all civic events and was joined by the Elementary School Band at the Memorial Day Parade. The Wilmington High School Band also marched in Woburn and took part in the Columbus Day Parade and Christmas Parade in Boston.

We are currently looking forward to exciting events that will take place in 2004 and for which the groundwork has been set. Auditions are completed and the cast has been named for the high school production of "You're A Good Man Charlie Brown." Further, the Wilmington High School Marching Band was honored to receive, and be able to accept, an invitation to participate in the Cherry Blossom Parade in Washington.

Once again we can say, the Performing Arts are alive and well in Wilmington and for that we thank our students and teachers system wide, parents and a most supportive administration.

VISUAL ARTS

This has been another successful year for the Visual Arts Department. We continue to offer art from the Kindergarten level through Grade 12. The curriculum is based on the Massachusetts Frameworks and therefore includes historical references, critical thinking and an exposure to a variety of materials and tools. It is important for the staff to have knowledge and skills develop in our students as they progress through the Wilmington Schools.

Field trips were once again an important part of the high school learning experience. In March, the art students visited the Norman Rockwell Museum, the Museum of Contemporary Art and the Clark Institute. The Three-Dimensional and Portfolio classes also visited the Decordova Museum and Sculpture Park in the fall. Advanced Photography students once again visited the firehouse and met with the firemen to take portraits of them and the equipment.

The high school graphic design program expanded its curriculum offerings this year with a Digital video class. Through the acquisition of grant money and Miss Fidler's expertise we have been able to provide more opportunities in the visual arts and keep up to date with the latest technology.

West Intermediate student Philip Lentini, was a first place winner in the Reading Municipal Light Department t-shirt contest. Third place winner was another West Intermediate student, Elise Musicant. The school received a $200 art gift certificate.

The Visual Arts remain an important component of the district's overall education plan. Last years seniors continued their art education at Massachusetts College of Art, the Art Institute of Boston studying painting, fashion design and photography as examples of alumni choices. Elementary students having art weekly are provided a strong foundation as they enter the intermediate and middle school levels. They are well prepared for the structure and demands of the high school program.

WILMINGTON MIDDLE SCHOOL

The Wilmington Middle School continues to explore and provide a variety of educational programs and opportunities that will support academic achievement. This past year, a new Social Studies text was selected and implemented for the sixth grade. This curriculum change was due to the revision of the History and Social Science Frameworks set forth by the Department of Education. These frameworks will also require additional adjustments at other grade levels that will be addressed throughout the school year. Our sixth grade program is also piloting a new math series in several of the classes. Staff and administration will determine if this mathematics program is the best selection of study for our students.

An integral part of academic achievement at the middle school level is monitoring student attendance. Our school participates in the START program (Student Truancy & Attendance Review Team), sponsored by the District Attorney's office and several other social service agencies. The goal of START is to provide an early, multi-disciplinary response to youth who are exhibiting poor attendance, whether through tardiness or absenteeism. START is designed to respond to a child and their family needs by providing them with information and access to various resources and agencies. An action plan is developed and monitored by the team. This proactive intervention prevents families from formal involvement with the court system and/or social services. The program has been extremely successful in getting students back on track and focusing on their academic responsibilities.

Another factor that is supporting academic achievement is the expansion of several after school clubs and activities. The Homework Club provides an opportunity for students to work together on homework assignments, receive tutorial support, or access the computers in the library for research and project-based lessons. The Future Science and Engineers of America Club has expanded. Engineers from Analog Devices in Wilmington frequently join in the fun as students create prototypes of cars, windmills, and bridges. The engineers also visit our technology education classes throughout the year to share their expertise and explain the real life applications of science and technology. Our Video Explorers Club, in conjunction with WCTV, produced a "Message to the Troops" video that was mailed to our service men and women from Wilmington that were serving in Iraq. The students received several letters from soldiers who found the video inspirational as well as comforting to know that Wilmington supports the efforts of our troops in the Middle East.

In order to improve our school community environment, the staff members at the Middle School have spent several months reviewing various anti-bullying and harassment curriculum materials and activities that will be integrated within the school. Our goal is to create a positive school climate that is safe and secure for all by teaching students strategies to avoid victimization and to help others.

Thanks to the spirit of volunteerism in thirteen adults working and living in Wilmington, the Mentor Adventure program is beginning its second year. The goal of this program is to provide positive role models from our community to work with our young adolescents. Volunteers and students are matched together for educational tutoring, projects, recreational activities and career advice. The Mentor Adventure program is sponsored by the Wilmington School Business Partnership and has received some support from the Rotary Club.

NORTH INTERMEDIATE SCHOOL

North Intermediate School collects food for the Wilmington Food Pantry. From left to right: Mr. Robert DiPalma, Food Pantry Representative; Melina Leon, Robert Cameron, Jennifer Fogg, Daiki Tsukamoto and Mr. Jack Fahey, NIS Guidance Counselor.

North Intermediate School houses 354 children in grades four and five. Our students enjoy the challenge of a hands-on developmentally appropriate curriculum, and an exciting learning environment that develops self-esteem, personal and social management skills and critical and creative thinking skills. At North Intermediate School, we are fortunate to have a dedicated and conscientious teaching staff and very active parent organization who work together to meet students' needs and work collaboratively with one another to provide activities and events that appeal to all students. A model setting for children to share and learn together, North Intermediate School is committed to the district's philosophy of inclusion, where special education staff, regular education teachers, and subject area specialists work together to provide a framework of success for all our students.

This was another successful year for the PAC under the able direction of co-chairs Holly Ippolito and Maria Bishop. The enrichment committee, led for the final year by Ellen Kline, arranged for four PAC-sponsored assemblies featuring Techsploration; author/photographer/adventurer Jan Reynolds;. musician Brian Gille; and alpinist/photographer/author/naturalist Rob Taylor. Our Dads' Group meets the first Thursday of every month from 7:00-8:00 p.m. at the school library and is now in the process of planning field day with physical education teacher, Kathy Quigley. This year's School Advisory Council (SAC) is meeting in conjunction with the council from the West Intermediate School. Two parents, Melissa Nobile and Roberta DiRupo, have volunteered to work on this committee, which advises the principal on educational goals and needs, the annual school building budget, and recommended improvements. For parents who prefer a more informal setting, Coffee Hour with the Principal is provided four times a year with an open agenda. There are many opportunities for parent involvement at North Intermediate School.

We are fortunate to have an army of parent volunteers. They participate in many areas, including the classrooms, library, computer room, field trips, Ski Club, Destination Imagination, emergency phone tree, copy room, book fairs, fifth grade farewell celebration and field day.

Our teachers continue to pursue a variety of professional development opportunities. In addition to taking graduate level course work and attending conferences that focus on strategies and techniques for enhancing

our curriculum and improving instruction for all students, they have actively participated in workshops sponsored by the district. To prepare youngsters for the possibilities and probabilities of a future we cannot even imagine, our teachers believe their charge is to trigger critical and creative patterns for thinking. By causing kids to THINK! QUESTION! DOUBT! WONDER! EXPLORE! ANALYZE! DEBATE! ADVOCATE! HYPOTHESIZE! IDEALIZE! and CREATE! they provide fertile ground for children to think about their thinking and learn about their learning.

Character education is woven into our monthly school spirit assemblies in which a particular attribute is emphasized. At these assemblies and during classroom morning meetings, we incorporate activities and discussions around our "Attribute of the Month," which have included Respect, Responsibility, Thankfulness, Kindness/Courtesy, Self-Control, Tolerance/Acceptance, Perseverance/Diligence and Friendship. North Intermediate Happy Grams are awarded to our students on a daily basis, with children's names being announced over the intercom. These awards are written by the adults in the building and are given to individual children, classrooms or grade levels in recognition of something positive.

We take pride in the accomplishments of our students and staff and convey this message by the ways in which we develop school atmosphere, maintain our school facility, establish high expectations for student achievement and present learning experiences. We are pleased to report that two mini-grant applications were accepted for funding through the Wilmington Education Foundation: The Reading Incentive Project written by reading teacher Jan Merlino and librarian Heather Peachey, and one submitted by Deb Stolar, our music teacher, which will provide the school with an oversized floor keyboard called Foot Notes. Every year the Reading Municipal Light Department sponsors an art contest based on electrical safety, which is a component of our fourth grade science program. Alex O'Reilly received a U.S. Savings Bond for her efforts. Other savings bonds were awarded to Megan MacCorkle and Mark Aruda for their essays on "What Veterans' Day Means to Me." Students and staff are also to be commended for their active interest in the community at large, as evidenced by their participation in Wilmington Food Pantry drives, Coats for Kids, New England Pediatric Care Center drive, used book drive, and Valentines for Veterans' program.

WEST INTERMEDIATE SCHOOL

The West Intermediate strives to have children develop a sense of belonging to their school. A sense of belonging in elementary school helps decrease incidents of risky behavior. The West staff prides itself on welcoming children into the school, greeting children by name and making each child feel valued as members of the school community.

The West Intermediate School provides a small school environment, personal attention to detail, staff working together to improve the quality of instruction and the service to children. There is an art classroom specifically designed for the teaching of art education. The children have a very large music room. The room has the risers for presentations and an audio system that supports instruction. There is classroom space for specialists, instrumental education, conferencing and teacher workrooms and a computer room for large group instruction.

Every classroom in the school is connected directly to the school systems Internet provider. Daily communication is carried out via email between the staff and the office. Plans are in place for adding additional computers to each classroom and providing a computer laboratory for large group

instruction. The school has an active web page that provides daily and weekly information to parents and students. Many of the teachers post daily, weekly assignments on School Notes.com to assist students and parents in daily preparation of schoolwork.

West Intermediate Students display their PRIDE Certificates.

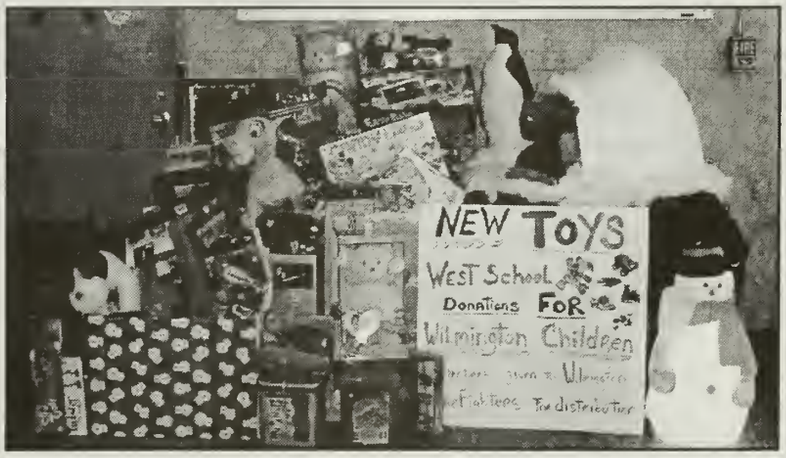
The students at the West Intermediate School have PRIDE in their school. The letters in the word PRIDE form an acronym, which stands for Pleasant, Respectful, Industrious, Dependable and Enthusiastic. Students who exhibit these qualities in school will be awarded WEST PRIDE cards by members of the teaching, secretarial, administrative, custodial and kitchen staff. Monthly assemblies will be held to bring students together to review the good deeds of the children for each month. Small prizes will be awarded to students to encourage students' participation in the program.

During the December holiday season children from the West Intermediate School contributed to Wilmington's Fire Department Toys For Children In Need. A goal of the school is to encourage community service on the part of the children. We are encouraging our children to take an active interest in their community and to become involved.

Our goal is to create a learning environment that welcomes children to school, provides for their safety and educates them to the best of their abilities.

The Shawsheen School PAC continues to support grades one to five at both the Shawsheen and the West Schools. Enrichment programs, fundraisers and school support will continue to be a main function of the PAC.

The West Intermediate School offers an extended day program for students both before school opens in the morning and again in the afternoon after school closes.



Toys collected by the students at the West Intermediate School for distribution by Wilmington Fire Fighters.

SHAWSHEEN ELEMENTARY SCHOOL

The members of the Shawsheen Elementary School community, including students, staff, parents, and community people, continue to work as a team to help the primary school, serving grades one through three, to realize the educational goals set forth in the school improvement plan. Each team member plays a key role, forming a sound educational partnership, which addresses the academic, social, and behavioral growth of the student body through the daily rigors of the curriculum, providing programs to enhance the different content areas.

The students arrive each day ready to be challenged in all of the academic areas. They strive to do their best daily so that they are able to reach their individual potentials. We continue to see them rise to the challenges, demonstrating a motivation and interest to learn.

The staff members strive to design lessons to spark the learning interest of students, assisting them in making progress and achieving success. The staff's willingness to attend professional development training helps them to keep current in the field of education and to bring new and innovative ideas to their instructional practices.

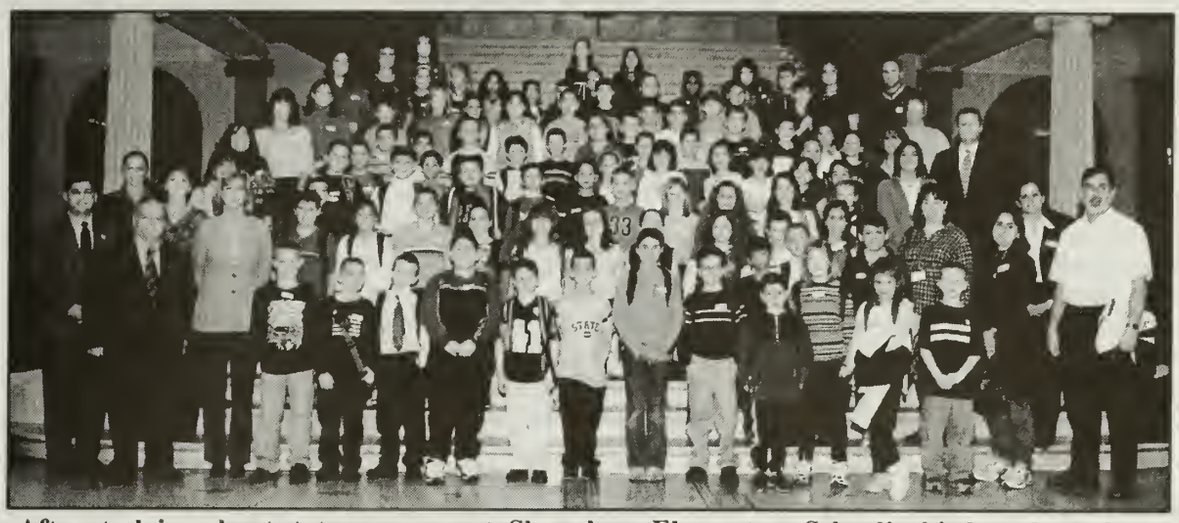
Parents remain involved and interested in helping to support their children's learning experiences. Their involvement at home and at school has benefited student learning. The willingness of the parents to assist in varied ways has demonstrated to their children how much value is placed on education.

Community members volunteer their time to help the school in different ways. Some of them work in the library, some of them assist in the office, and some members serve on the School Advisory Council. Their contributions make a difference in the school community.

The Shawsheen staff members have worked diligently this past year in reviewing our curriculum, which has resulted in several achievements. A Curriculum Overview Chart was designed by a team of educators from the whole system working collaboratively on this project. Outcomes for each grade were determined. This chart hangs proudly in the lobby of the school, providing parents with an overview of the benchmarks to be completed at each grade in every subject. In addition, brochures for each grade have been printed, showing the expected outcomes to be achieved by students in each content area when they have completed a grade.

Staff members continue to make the best use of the Curriculum Improvement Times in attaining goals that once again improve instruction for students. Last year, as a result of a review of the science and social studies curriculum, we were able to purchase supplementary teaching materials and resources to enhance these content areas as well as to assist students in achieving the standards set forth in the curriculum frameworks in these areas.

Literacy remains a top priority at the Shawsheen School. Teachers work throughout the year to help students improve their skills in reading and language arts. Daily reading and writing activities help students to strengthen their overall literacy skills. The work of the Cast-A-Spell program supports this learning as well. To celebrate literacy, the Shawsheen School continues to sponsor two main events. Family Reading Night, held in the winter, allows the students to demonstrate their oral reading skills to an audience as they bring a piece of literature to read to a group of parents and friends. In the spring, the annual Young Author's Night is a wonderful opportunity for students to display many of their creative pieces. The cafeteria and gym are decorated with writing samples completed by students throughout the school year.



After studying about state government, Shawsheen Elementary School's third grade students toured the State House and met with Lieutenant Governor Healey, Representative Miceli and Senator Tarr.

We are fortunate to have many parents who help support our literacy goal as a result of their coordination of a Reading Incentive Program. Last year, students were challenged in the "A Million to One" Program to read a million minutes. We are pleased to report that the students exceeded this amount. As an incentive for their efforts, the staff members agreed to wear their pajamas to school one day. It was a sight to behold! This year students are "Reading Across America" with a final destination in Hawaii. The reaching of the goal could see staff members in Hawaiian regalia, including grass skirts. Whatever the result, the students are receiving the clear message from staff and parents of the value they place on reading.

All staff members work towards meeting the individual needs of the students. This includes classroom teachers, special education personnel, reading staff members, and the unified arts teachers. In support of the No Child Left Behind legislation, our faculty provides a range of services to address the needs of students. This includes building based support teams, the development of Individual Educational Plans, Individual Student Success Plans, Emergency Care Plans, or Section 504 Plans, and participation in Reading Recovery. Our reading support staff members provide small group reading instruction through two reinforcement programs called "Early Success" and "Soar to Success." All of these programs are provided as evidence of our commitment to help each student maximize his/her learning potential.

The Shawsheen School remains committed to helping students develop into responsible citizens. Many of our staff members practice the philosophy of Responsive Classroom. To help students build a sense of community within their classrooms and develop a better understanding of good values, teachers conduct daily morning meetings to reinforce these concepts. To support and reinforce the demonstration of community and good values, the "Note from School" program was developed this year at the Shawsheen School. Special certificates were printed and are presented to students during their lunch period when any staff member observes the student demonstrating an act that fosters community and good values. These cards go home with students to show their parents what they achieved.

Parental involvement is crucial to our success. This past year there has been a marked increase in parent volunteers. Parents assist in a range of ways including volunteering in classrooms or in the computer lab, helping with school-wide tasks, providing enrichment programs, and running school spirit days to name a few. We have been pleased with the number of parents who come to share their careers or trips with the students. Parents and relatives willingly come to read to students as a "Mystery Reader" or participate in a special classroom event or activity. The active membership of the Parent and School Advisory Councils continue to make many beneficial contributions. No matter what parents do, they demonstrate their interest in supporting the school and their children's learning.

Student learning and student growth and development remain the focus areas for all of the members of the Shawsheen School community. The teamwork at the school makes a marked difference in achieving these goals. As a result of this collaborative effort, the spirit remains high in our school, establishing an atmosphere where students are motivated and interested in learning. We have learned throughout the years that by working together, we can make a difference for the students!

WOBURN STREET SCHOOL

The Woburn Street School contains eight first-grade classrooms, seven second-grade classrooms, and eight third grade classrooms. In addition, it houses one self-contained special needs class. It is one of two schools in Wilmington designated for grades one, two, and three. This year a second grade classroom was eliminated due to a smaller student population at this level and the retirement of one second-grade teacher, Mrs. Miriam Gilbert. Staff changes at the Woburn Street School include the hiring of Mrs. Marylou Lackett in first grade, the return of Mrs. Nan Murphy to third grade, and the hiring of Ms. Erin McCarthy in third grade. Ms. McCarthy replaces Mrs. Beth Matthews, who is on a one-year maternity leave. Mrs. Lisa Fuller was also hired to teach the self-contained special needs classroom, replacing Mrs. Sandra Dumont who has become the head teacher at the Boutwell Early Childhood Center. Mrs. Sophia Bishop has been added to our staff to provide health instruction for our third grade students.

Technology continues to be an area for improvement at the Woburn Street School. The *SuccessMaker* program has been fully implemented in grades one and two. Parent volunteers supervise this program under the direction of the assistant principal, Mr. Frank Ferriero and we hope to have budgetary requests approved to allow us to add eight computers for student use in the computer lab. Last year another set of Alpha Smart keyboards was added to the school and the use of these portable individual keyboards has been significantly increased since this addition was made. Plans have also been made to begin teaching keyboarding skills to third grade students.

The Woburn Street School staff continues to work on the improvement of the curriculum, its alignment to the frameworks, and the use of data to identify areas in need of specific improvements. The MCAS test results for 2003 were analyzed in November and the information gathered from this analysis disseminated to all members of the staff. This information will assist us in determining areas of literacy that require additional emphasis. The Curriculum Improvement Times are being devoted to the mathematics curriculum this year, with staff development being provided for the *Trail Blazers* math program. We continue to use the *Cast-A-Spell* program for spelling instruction and assessments developed by the teachers for each grade level are now in use in all classrooms to assist us in evaluating student growth and performance, as well as the overall effectiveness of the program. We are using the Silver Burdett Ginn reading program as we have for the past several

years but a committee is presently being formed to select a new program for reading instruction. The Lively Letters program is being used for phonemic awareness in first grade. This program was implemented last year and is currently being used in kindergarten and first grade throughout the system. The social studies and science curricula have been examined also and additional materials have been purchased to enhance both these areas and better align instruction to the frameworks. This year, for the first time, we also have learning outcomes available for each grade level and for each area of the curriculum. These are now posted in the lobby of the school, as well as being available in a brochure printed for each grade level.

The Reading Incentive program for this year is entitled, *Reading Is Cool*. Once again, the children are busily engaged in reading at home to earn pencils, pencil tips, and bookmarks, all related to "cool" things like polar bears and ice cream cones, as well as earning a Baskin Robbins ice cream cone when they complete half the program and being eligible for drawings to win a stuffed polar bear or penguin twice during the year. In April, we will again be hosting our annual visiting children's author as part of the Reading Incentive Program. This year our visiting author will be Reeve Lindbergh, daughter of famed aviator Charles Lindbergh, and author of many books for children. At the conclusion of the program in May, those children who have completed the requirements will be awarded an autographed copy of one of the books written by Reeve Lindbergh. The reading specialists at the Woburn Street School have worked hard to plan and implement this program and to make it exciting for the children.

In late May the Woburn Street School hosted an exciting poetry program, planned and directed by two third grade teachers, Ms. Traci Benvenga and Ms. Maura Bradley. Ms. Bradley attended the Summer Poetry Institute at Boston University during the summer of 2002. This program was under the direction of former Poet Laureate of the United States, Robert Pinsky, and was based on his *Favorite Poem Project*. As a result, Ms. Bradley and Ms. Benvenga worked to bring the Favorite Poem Project to the Woburn Street School. This was an all day celebration of poetry with guest readers from all parts of Wilmington, including the Superintendent's office, the Police Department, the Fire Department, the Library, other schools, and the Town Manager's office. It was an exhilarating program that regenerated interest in poetry among students, parents, and staff members. We are hoping to repeat the *Favorite Poem Project* again this year. In addition, Ms. Bradley, Ms. Benvenga, and Mr. LaPointe are planning a professional development program in poetry for teachers which will be conducted this winter and spring and which will be affiliated with Boston University. This is exciting work and has been well received at the Woburn Street School.

An area of serious focus this year has been the improvement of safety and security throughout the Wilmington Public Schools. Representatives from the Woburn Street School attended a safety workshop conducted for staff members from the district during the summer. This fall a safety committee was formed at the school which meets once a month. All volunteers at the school are now required to complete CORI forms and all staff members wear I.D. badges to identify themselves. Visitors and volunteers are also required to wear badges whenever they are in the building for any reason. A "grab and go" box has been created containing emergency information for all students and staff members, as well as a floor plan for the school and other information considered important during an emergency. Various fire and emergency drills have been conducted and staff members discuss procedures for possible situations that would require a predetermined plan. It is the goal of the Woburn Street School and the Wilmington Public Schools to anticipate any possible emergency situation and to develop a plan to ensure the safety of all students and school personnel. This is an ongoing goal.

The Woburn Street School continues to strive to create a positive climate for parents, students, and staff members. A website has been developed to disseminate information about the school and its programs, and a parent information center has been established in the foyer of the school. A *Caught Being Good* program has been established to reinforce positive student behavior and to reward students for conducting themselves appropriately. Positive playground behavior is also being reinforced, playground bags have been created for each classroom to provide students with appropriate equipment, the farther end of the grassy area is being used for recess during good weather, and a perennial garden has been planted in the front of the school. The Woburn Street School consciously works to make a welcoming and safe environment at the school.

The Woburn Street School is continually grateful to the generous support of the PAC. Their fundraising activities generate considerable monies for programs and materials that benefit the school and enhance the curriculum. Throughout the year they have provided enrichment programs, purchased needed literacy and other materials, provided a digital camera and, most recently, a new welcome mat that can be seen in the lobby of the school. The Woburn Street School is grateful for their tireless work and their unending support. It is together with parents and teachers that we are able to create an atmosphere that encourages learning, strives to meet the needs of each child, and fosters the well-being and success of all students.

BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center houses four kindergarten classrooms, an integrated pre-school, a pre-school special education classroom and an Extended Day Kindergarten Classroom. We also provide before and after school care for our families. In addition, the Boutwell provides classroom space for the S.E.E.M. Collaborative. Two classrooms for the deaf and hard of hearing, at the pre-school and kindergarten level, continue to be a welcome addition to the Boutwell Early Childhood Center. The Global Child Program, a supplementary, fee based, foreign language program, is also offered to the students, during the school year.

Our kindergarten and integrated pre-school programs are presently half-day programs. The children receive art, music and physical education classes. Children also attend library class, once per week, where they hear stories and are able to exchange books. Special Education support services, such as Speech and Language Therapy, Resource/Learning support, and Occupational and Physical Therapy, are also available for students needing such assistance.

The Boutwell Early Childhood Center has experienced many renovations in the last few years. One of those was the mural in the cafeteria. In 2003, changes in the fire codes, placed definite restrictions on bulletin boards and displays. The Staff at the Boutwell saw this as a challenge. In keeping with the mural theme of Mother Goose, the staff spent many hours, before and after school, transforming each bulletin board. Thanks to their hard work, each bulletin board is a page out of Mother Goose. The art work is outstanding, and this energetic and professional staff, have created a warm and inviting environment for our students.

Literacy is one of the most important aspects of the kindergarten curriculum. With the adoption of Lively Letters, children are provided with a comprehensive phonemic awareness program. In February, the Boutwell Kindergarten teachers hosted a Literacy Night for parents. This allowed parents an overview of the many facets of literacy, as well as ideas and suggestions that would enrich their children and strengthen the home/school connection. It is sure to be an annual event.

Looking for clues at the Boutwell Early Childhood Center.

The Boutwell Parent Advisory Council (PAC) has been a strong presence at the school. This dedicated group of parents organize a number of fundraisers, which generate the funds needed to provide enrichment programs for the students. Among their successful endeavors this year have been the Scholastic Book Fair, Sally Foster Wrapping Paper and a Craft Vendor Fair. Due to their efforts, the children have been offered such programs as Ocean World, visiting author, Maryann Cocca-Leffler and the New England Opera Theater. Each was tied directly to curriculum in our joint effort to provide a strong comprehensive program. PAC also sponsored family events, such as the ice cream social and family fun night.

Our School Advisory Council (SAC) is a combined effort of the Boutwell/Wildwood Schools. It consists of a committee of administrators, teachers and parents from both schools. This committee has worked together on a monthly basis to develop a school improvement plan. This plan, which encompasses safety, curriculum and building issues, was written and presented to the school committee in the spring.

During the year, the Boutwell Early Childhood Center participates in a number of community outreach programs. These programs include Pennies for Patients, which benefits the Leukemia/Lymphoma Society and Coats for Kids, sponsored by Anton's Cleaners. The Boutwell also prides itself with ongoing recycling.

A number of performances are held during the course of the year under the direction of our music teacher and our Kindergarten and Pre-School Staff. In December, the children performed a holiday concert for parents and families and in March, a spring concert was held. The children celebrated a month long study about their community, Wilmington. They treated family and friends to a June Program/Concert. It was the culmination of much hard work and a great learning experience.

The school year ends with the annual field day, under the direction of our physical education teacher. Parent volunteers, staff and students participate in a variety of activities, such as relay races, face painting, balloon toss, etc. It is always a great day and a wonderful way to end the year.

The Boutwell Early Childhood Center continues to be a student-centered facility. Our staff works tirelessly on curriculum, ever cognizant of each child's social and emotional development. Together with our parent involvement, we strive to make each child's first public school experience a positive, productive and enriching one.

WILDWOOD EARLY CHILDHOOD CENTER

The Wildwood Early Childhood Center houses four kindergarten classrooms, a kindergarten Special Education Bridge Program, an Extended Day Kindergarten Program, an integrated pre-school program and a pre-school special education classroom. Additionally, we provide a before and after school care program for our families. The Global Child Program, a supplementary fee-based foreign language program, is also offered to kindergarten children during the school year.

The kindergarten program and the integrated pre-school programs are presently half-day programs. The Bridge Program and the Special Needs Pre-school Program operate on full-day schedules. We also are able to provide a classroom space for our art and music classes. Physical Education classes are held in our cafeteria/gymnasium and children attend library class once per week to hear stories and exchange books. Lunches are served to our full day children on a daily basis. Special education support services, such as Speech/Language Therapy, Resource/Learning Support, Occupational and Physical Therapy are also available for students needing such assistance.

Literacy is one of the most important facets of our curriculum at the Wildwood Early Childhood Center. The Wildwood Early Childhood Center prides itself on being a student-centered educational facility, emphasizing individual student achievement, strong student-centered curriculum, family involvement and positive school climate. Staff continues to work tirelessly at improving our curriculum, in accordance with the state Frameworks, in an effort to provide our students with literacy and social skills that will last them a lifetime.

Social and emotional development is an equally important facet of our curriculum in the pre-school and kindergarten programs. Play and positive peer interactions are woven into every child's day.

Our School Advisory Council (SAC) is a combined committee of administrators, teachers and parents from the Boutwell and Wildwood Schools, who work together on a monthly basis, to develop a school improvement plan for the early childhood centers. The school improvement plan is a compilation of goals addressing school environment, learning, school safety, communication, transition issues, technology, core values and parent/community involvement.

Additionally, our parents bring forth great interest and enthusiasm in all of their efforts in support of our school through our Parent Advisory Council (PAC). PAC sponsored Scholastic Book Fair, Movie Nights, Ice Cream Smorgasbord and Family Fun Night are but a few of the events offered by our PAC.

Other special programs take place throughout the year involving town officials that come to our school and establish important relationships with our young students. Officer Moon, our Safety Officer, is a friendly face to all the children as he presents bus and community safety programs in the fall. Lieutenant Hurley and other fire fighters bring important fire safety messages and programs. We are thankful to have such community involvement and support for the children at the Wildwood Early Childhood Center. The bike safety program affords the opportunity for students to learn street and biking safety in our community. Children hear from the Safety Officers the importance of wearing helmets, safety pads, keeping bikes in good condition and street safety rules. A bike and helmet, donated by Wilmington Kiwanis, is given to the lucky child whose name is drawn by the officers.

Also in the spring, our kindergarten staff and students participate in our "Celebrate Wilmington" unit. Specifically designed lessons and activities, developed by our teachers, are implemented over the course of a week. The kindergarten children learn important information and facts about their town. The culminating activity is a concert for family and friends. Many familiar songs have been adapted to focus on our town, its citizens and historical places.

In December, the entire school participated in our "Winter Celebration" Concert. Pre-school and kindergarten classes joined together to entertain parents, grandparents and friends with songs about various winter holiday traditions. We all learned about Christmas, Chanukah and Kwanzaa. We even had a surprise visit from Frosty the Snowman! WHAT A TREAT! We hope everyone saw our show on local cable TV, WCTV.

The Wildwood Early Childhood Center continues to value its involvement in our community. Our PAC sponsored a coat drive in December. Donated coats are cleaned free of charge by Anton's Cleaners and they are then distributed to needy families. A food drive is held at varying times in the school year to support the local Wilmington Food Pantry.

ATHLETICS AND PHYSICAL EDUCATION

The Physical Education Department continued to serve all students (K-12) as well as providing an adaptive program for students with special needs.

The Elementary Physical Education and Health Dynamics Program is a comprehensive curriculum, which incorporates physical fitness and skill development components as well as specific health related topics. The Health Dynamics program emphasizes the importance of exercise, body systems, hygiene, proper nutrition, personal health care, sun protection, rest/sleep to feel well. The students learn to identify major behaviors that contribute to wellness through self-esteem, relationships, responsibility, communication and decision making skills. In fifth grade, we continue to offer the DARE Program in cooperation with the Wilmington Police Department and Officer Julie Brisbois. In addition, there was an Elementary Physical Education and Health Fair held on November 20, 2003 at Wilmington High School. The third grade students from the Woburn Street and Shawsheen Schools demonstrated various physical education and health related activities. There were informational tables for students and parents to obtain material on health topics. The Fire and Police Departments were there to share their elementary community programs and the Health Services Department provided blood pressure screenings. The evening was a success for the community of Wilmington.

The Physical Education curriculum at the High School, Health Dynamics, is a comprehensive program dealing with health, fitness and life skills. Students will examine appropriate health topics including substance abuse, nutrition, physical fitness, human sexuality, mental health and stress management. The curriculum also incorporates effects of the environment, consumer issues, ecology, and social issues in the program. Related physical activities designed to reinforce health issues will be offered to ensure a complete holistic sense of mental, spiritual and physical well-being.

The Physical Education Department cited several students for Outstanding Achievement in Physical Education for 2003.

Academic Excellence Awards were presented to the following students:

Class of 2004	Jonathan Stark and Katherine Chin
Class of 2005	Anthony Azevedo and Lani Cabral-Pini
Class of 2006	Sean Murphy and Alyssa Bibeau

Academic Achievement Awards were presented to the following students:

Todd Chen	Kathryn Riley
Michael Hackett	Julia MacDougall
Michael Auciello	Kelly Crosby
Michael Sorrentino	Kimberly Gentile
Dennis Robillard	Elisa Maglione

Outstanding Effort Awards were presented to the following athletes:

Daniel DelRossi	Samantha Gillis
Steven Iorio	Joanne Waterhouse
Victor Dell Isola	Shannon Fahey
Clayton Huynh	Kayla Fraser
Brian Wilson	Jennifer Maio

President's Challenge Award Winners

Class of 2003:	Steve Berry, Matthew Goldblatt, Mary Sullivan, Dan Vassallo, Alexis Wade
Class of 2004:	Amanda Martiniello, Kathryn Riley, Allison Flynn, Amy Guzelf
Class of 2005:	Jennifer Loranger, Jessica Barry, Alicia Braid, Lani Cabral-Pini, Celine DeMaggio
Class of 2006:	Jacqueline Mello, Kathleen Strazzere, Jennifer Comer, Kimberly Gentile, Alex Chalmers

Athletic Awards/Recipients

- Dr. Gerald Fagan Award: "To the most outstanding Wilmington High School Senior Athlete:" Derek Hanley and Lauren Crowley
- Lawrence H. Cushing, Sr. Award: "To the senior demonstrating dedication to Athletics at Wilmington High School:" Roman Walsh and Tara Hardimon
- Harold "Ding" Driscoll Award: "To the senior athlete demonstrating dedication to Athletics at Wilmington High School:" Daniel Vassallo and Shelley Hardimon
- Joseph H. Woods, Jr. Memorial: "To the senior athlete demonstrating courage, discipline and tenacity while attending Wilmington High School:" Derek Hanley and Mary Sullivan
- Jack Smith Award: "To a senior athlete demonstrating commitment to athletics:" Christina Buldini

Highlights

- The 2002-2003 Boys' Basketball Team coached by Jim McCune won the Cape Ann League Large School Conference.
- Derek Hanley of the Wildcat Wrestling team, coached by Mike Pimental, won the 145 pound Division III Wrestling State Championship. He was also the 145 pound All State Champion. Roman Walsh won the 135 pound Division III Wrestling State Championship. Roman was also named to the Wrestling Academic All American Team.

- The Wildcat Softball team coached by "Coach Of The Year" Bob Surran, captured yet another League Championship.
- The Wildcat Girls' Soccer Team coached by the "Lowell Sun" and "CAL Coach of the Year" Sue Hendee won its first Cape Ann League Championship. Player of the year, Rachele See, was named to the Herald All Scholastic Team.
- The Wilmington High School Golf Team coached by Al Fessenden captured the North Division III State Championship. Kevin Velardo the #1 player in the Cape Ann League Open was named to both the Boston Globe and Herald All Scholastic Teams.
- Jason Gustin of the Spring Track Team was the Class "C" State Champion in the 800 meter run.

SPECIAL EDUCATION DEPARTMENT

During the last calendar year the Special Education Department received 206 referrals for initial TEAM evaluations and provided special education and related treatment services to 550 special needs students ages 3 - 22.

During the past year the Special Education Department implemented two new programs for students with substantial disabilities. An Early Elementary program for Pervasive Development Disorder/Autism was opened at the Shawsheen School and a third language based classroom was implemented at the high school. These two new programs enhanced the School Departments' capacity to provide for students with autism and severe language reading disability within the context of the Wilmington Public Schools.

In a continuing effort to provide staff development and training for school building staff the Special Education Department provided training workshops to teachers in specific disability areas. These workshops were provided along with staffs from the Lynnfield and Stoneham Public Schools. Restraint training was provided to administration and key personnel in every school building as required by new state regulations.

SCHOOL FOOD SERVICE DEPARTMENT

Wilmington School Food Service employs eighteen full-time staff members and twenty-one part-time staff. We are a self-supporting department within the School Department. All salaries including the Director's and Secretary's, food purchases, equipment and most maintenance as well as office supplies are paid from student lunch participation, reimbursement from the Department of Education, catering functions, Senior Citizen Lunch Program, Extended Day Care Program and other programs that allow us to put monies back into the program.

We comply with the United States Department of Agriculture food based menu planning system. We offer students many lunch choices to encourage participation at the reasonable price of $1.25. A total of 412,817 student meals were served last school year 2002-2003. The student participation in school lunch is 78% system wide.

The Nutrition Programs and Services Department of the Department of Education completed a "School Meals Initiative" Review of the School Lunch Program on April 4th and 5th, 2002. Our Program was commended for Staff training, use of standardized recipes and product label information as well as the wide variety of food offered. The staff was recognized for their cooperation with the students and staff. Based on the nutrient analysis of our menus we are on target for 29.18% calories from fat, the nutrient standard is 30%. We are conforming with the other targets for nutrients.

New tables were purchased for the High School and we replaced two large pieces of equipment at the West Intermediate. The Elementary Health Fair in November was held at the High School, and we distributed information on school lunch nutrition.

Allergy concerns are being addressed. A notebook of food labels has been completed and provided to each school nurse and School Food Service Manager for reference. At present there are thirty National Restaurant Association certified sanitarians on staff. We continue to train our staff in sanitation, safety, CPR and Heimlich Maneuver. The Food Service Director participated in a Food Allergy Task Force in the school community.

The Senior Citizen meals-on-wheels and congregate lunches are produced and served at the West Intermediate School. They are served year round. We served 15,583 meals to our senior citizens this year. Contact the Senior Drop-In Center to join in the lunch program.

The kitchens have all been computerized. Ordering and reporting are more efficient. We are always striving to improve our services to the students and community and are happy to respond to any suggestions and requests when possible.

CONCLUSION

The following people retired from the Wilmington Public Schools this past year: Kathleen Bell, Peter Brumis, Linda Fasano, William Finer, Cleo Fredette, Miriam Gilbert, James Gillis, Malcolm Jones, Eileen Lemieux, Elaine Levine, Thomas Muir, Superintendent Geraldine O'Donnell, Gail Oja, Ann Pinkham, Anne Quinn and Sandra Woods. The Wilmington school community wishes to thank these people for their many years of dedicated service to the children of Wilmington and wishes them many happy and healthful retirement years.

We would like to take this opportunity to extend our appreciation to the administrators, teachers, support staff, parents and students who contributed their efforts to the Wilmington Public Schools during the past school year. A special note of thanks to the many town departments that cooperated with the school system in 2003.

Shawsheen Regional Vocational Technical High School District

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2003 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the Towns of Burlington and Wilmington, the school celebrated its 34th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the ten-member Regional School Committee that governs the District are: Mark Trifiro and Donald Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; Paul V. Gedick and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson, Chairman, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six regional vocational technical school districts in Massachusetts. One thousand two hundred and ten high school students were enrolled in SVTHS's day school programs in October of 2003, and more than 600 adults participated in the school's various adult and continuing education courses.

The high school graduating class of 2003 numbered 241 seniors. By September of 2003, thirty-eight percent of Shawsheen Tech graduates were employed in their area of expertise; fifty-four percent of the graduates were pursuing higher education; one percent entered the military forces; and seven percent were employed in other trade areas.

Shawsheen Valley Technical High School continues to benefit from a growing appreciation within the School District for the comprehensive secondary-level experience offered at the school. In its instructional approach, vocational education provides an immediate and realistic context for students, many of whom prefer and flourish in this type of hands-on, intuitive experience. The activities that comprise the state-of-the-art vocational curriculum not only result in unique educational achievement not realized in the traditional academic experience, but also support a communication between the teacher and student whose historic origins lay in the relationship between the apprentice and the master crafter.

Academic Programs

The core of the Shawsheen educational experience also consists of a strong academic component, pre-eminent among the state's vocational schools in many standardized measures of knowledge and ability.

MCAS Performance: In the spring of 2003, Shawsheen's sophomores (members of the class of 2006) outperformed all other sophomores from all other Massachusetts vocational schools on measures of English Language Arts performance and on combined measures of English Language Arts and Mathematics performance. Within the regular education population (students who are not identified as disabled and who are not receiving Special Educational services), ninety-four percent of the tested students passed the MCAS test on their first attempt. Within the Special Education population, fifty-one percent of Shawsheen disabled students passed the test on their first attempt. Both the regular and Special Education scores significantly exceeded statewide averages. Shawsheen has also had noteworthy success in attaining the MCAS standard through the performance appeal and alternate assessment options.

The performance of these students in the spring of 2003 – along with the improvement observed between that year and the preceding test years – strongly suggests the effectiveness of the English Language Arts, Mathematics, and Support Services programs and can be linked to:

- Extensive curriculum development and rigorous classroom instruction focused on outcomes aligned with Department of Education Curriculum *Frameworks* in all core courses.
- Application of computer assisted instruction to support and enhance attainment of essential skills.
- One-on-one tutoring involving prescriptive teaching strategies, level-appropriate instructional materials, and individual instruction utilizing MCAS test item analysis.
- Saturday MCAS-preparation sessions.
- Summer MCAS-preparation sessions including mathematics and writing clinics.

Athletics

For the third time in seven years, the athletic program was honored as the recipient of the prestigious Walter Markham Award, presented annually by the *Boston Globe* in recognition of the most successful vocational-school athletic program in the Commonwealth of Massachusetts.

Over 360 students participated in interscholastic athletics, capturing Commonwealth Athletic Conference championships in football cheerleading, girls' basketball, basketball cheerleading, baseball, and softball. SVTHS state-tournament qualifiers included the boys' soccer, girls' soccer, boys' basketball, girls' basketball, ice hockey, baseball, softball and lacrosse teams. The wrestling and softball teams won state vocational titles. The baseball and girls' basketball teams also qualified for the state vocational tournament.

In addition to these outstanding teams, SVTHS athletics developed exemplary individual athletes. Jennifer Elwell of Tewksbury was selected to the *Boston Globe* and *Boston Herald* All-Scholastic softball team for the second consecutive year. Ashley Morgado of Wilmington became the highest basketball scorer in the school's history.

The Walter Markham Award was presented to Shawsheen Tech in recognition of the most successful vocational school athletic program in the state.

Building and Grounds

During the summer of 2003, the Health and Fitness Center was completed. In addition, the first floor of the field house was completed. The parking lot was resurfaced and new curbing, where necessary, was installed. All sidewalks were crack-sealed and seal coated. Approximately 3,000 square feet of new flooring was installed to the corridors, and a new coat of paint was added. Five hundred student lockers were painted. Business Tech was rebuilt and new carpet was installed in that area. Floor improvements extended to the Internet Technology area, where new floor tiles were installed.

The safety committee made various improvements including new signage and the installation of safety air guns and additional fire extinguishers.

The ansull fire suppressant system in the culinary arts department and bakery shop was replaced with a new fire-code approved system.

Adult Evening School: The Adult Evening School continues to offer a wide variety of opportunities to adults interested in expanding their knowledge and skills. More than thirty courses are offered during both the fall and spring semester. The enrollment in these courses has exceeded six hundred adult learners during the past year. Course offerings include a variety of traditional vocational programs such as welding, electrical, woodworking and collision repair as well as technical programs in Adobe Photoshop, web design, computer repair and computer applications. Residents interested in taking these and other types of practical courses are encouraged to call Mr. Raymond Callahan, Adult Education Coordinator at (978) 667-2111 for information and/or a brochure.

School of Practical Nursing: During June commencement exercises, the School of Practical Nursing graduated its eighth class, comprising 31 Licensed Practical Nurses. Since its inception in September of 1994, a total of 288 students have successfully graduated from this program and have gone on to rewarding careers as licensed practical nurses. This intense ten-month program offers qualified adults a combination of evening coursework and clinical externship experiences that prepare aspiring healthcare professionals for the licensed practical nurse exam. The significance and benefit of this valuable program to the community is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact Assistant Director Patricia Noonan at (978) 671-3646.

Middle School Career Awareness: Over 350 middle school students from the sixth, seventh, and eighth grades of the five district towns participated in career awareness activities at SVTHS after school during the winter of 2003. Each student was provided with the opportunity to spend a total of five hours exploring each of eleven different career path options encompassing the manufacturing, transportation services, information technology and construction industries. Mr. Mark Small administers this program. He can be reached at (978) 671-3615 for registration information. The program is free of charge and is available for district middle school students. Busing is provided by SVTHS.

Tech Prep: SVTHS is very proud of the articulation agreements that it has developed with nine local colleges. Through the nationally recognized "Tech Prep" program, these agreements provide qualified SVTHS students with the opportunity to receive college credit for coursework completed prior to high-school graduation. Students receive post-secondary credit when they matriculate into a degree program at one of these institutions. These "Tech Prep" articulation agreements serve to further develop career paths for our graduates, maximize their interest in obtaining advanced degrees in their vocational-technical areas, and assure that students are engaged in a post-secondary educational career path that is both relevant and rewarding.

Summer School: SVTHS offered twenty courses to one hundred and forty-five students from surrounding towns and school systems during the summer of 2003. Courses were offered in English 8, 9, 10, 11, and 12; Mathematics 8, 9, 10; Algebra 1; Algebra 2; Geometry; U.S. History; World History (Civilization); World Cultures; Social Studies; Civics; Lab Physical Science; Lab Biology; Earth Science; and Physical Education. Many courses are team taught,

requiring students to complete integrated research tasks in a state-of-the-art PC lab. In addition, developmental and remedial instruction was offered by certified Consulting Teachers of Reading using traditional and technologically-assisted instruction. Individual and small group pull-out tutoring is available for students whose Educational Plans stipulate these services. Individuals seeking summer school information should contact Dr. Robert Kanellas, the Summer School Coordinator, at (978) 671-3631.

Computer Services

Student Information System: The Computer Services staff completed the 2003 Academic School Year using the new "iPASS" student information system. For the first time at Shawsheen, the system provided transcript information for the additional credits given for Health & Safety as well as Career Awareness from the freshman exploratory program for the ninth grade class. During the summer, all academic student scheduling as well as ninth grade exploratory scheduling was completed for one of the highest student enrollments in recent years. In addition, for the first time this past fall, freshman students received shop exploratory report cards at the same time as their first academic report card rather than later in the year. For the second quarter Mid-Term Progress reports, teachers used "iPASS" for the first time to enter grades for a new Mid-Term Progress report rather than doing the reports manually. At the end of the year, the computer staff started work on a Certificate of Occupational Proficiency report that will allow vocational teachers to provide each student with a detailed report of the student's competencies in his or her shop area.

Computer Network: In February, a new wireless computer lab was installed in the Automotive related lab. During the summer, the network staff redesigned the TCP/IP network and VLAN's to improve performance and manageability of the school network. The staff also converted the school's Windows NT 4.0 servers to Windows 2003 servers and Active Directory. In addition, a new Windows 2003 server was installed to support the increased requirements of the Special Needs Department. The network staff also upgraded one of the academic computer labs with new Dell PC's during the summer and reconfigured the three Business Technology labs along with two reading labs. In the fall, the staff set up a new Cyber Imaging computer product, which allowed the Cosmetology Department to increase their use of technology for the students. The staff also installed a new virus protection system on all desktop computers in the building.

Staff: Scott Ouellette was hired as a computer network technician in the Computer Services Department. Scott was the top graduate from the Internet Technology shop at Shawsheen Tech for the class of 2002. He is also working towards his Bachelor's degree at UMASS-Lowell.

Dean of Students

Project 540 Degrees, a nationwide initiative involving 250 high schools designed to encourage and engage young people in active citizenship, is continuing at Shawsheen Tech. Students involved in this exciting program have implemented a plan for creating awareness of Shawsheen's extra curricular activities through a bulletin board purchased with grant funds from the Pew Charitable Trusts. The students involved in the project facilitate dialogues in classrooms then create proposals for school and community change.

The Dean's Office *Team Dating Violence Awareness Group* plans to continue raising funds for a local shelter, to whom the group has donated $319 towards the purchase of a new swing set.

Guidance

Admissions: Applications for the freshmen class for fall 2003 eclipsed five hundred. Three hundred twenty-five students were enrolled. These statistics reflect a continuing trend of increased interest in the technical education offerings of Shawsheen Valley Technical High School as well as a modest increase in the number of eighth-grade students in the district.

College and Career Planning Night: The annual college and career-planning night held in early November attracted over 400 people. In addition to Shawsheen Tech seniors and their parents, invitations were extended to eleventh and twelfth grade students residing in the five district towns.

This comprehensive endeavor included representation from twenty-nine local colleges and career schools, five branches of the armed forces, and various local employers. In addition, financial aid strategies and resources along with a detailed presentation on the process associated with financial aid assistance were presented by a representative from the Massachusetts Education Financing Authority (MEFA).

Cooperative Education Program: The cooperative education program, which represents a partnership between Shawsheen Valley Technical High School and local industry, affords eligible students the opportunity to gain meaningful work experience in their field of study. In December 2003, over seventy seniors were in the cooperative education experience. Over two hundred fifty area businesspersons serve on Shawsheen Tech's Craft Advisory Committee – monitoring and ensuring up-to-date curriculum, equipment, content and technology. Among the first to hire graduates from school programs for which they actively serve as consultants, members of this comprehensive committee meet twice each year with Shawsheen Valley Technical High School administration and faculty.

School Council

During the 2002-2003 school year, the School Council, co-chaired by Assistant Superintendent-Director/Principal Robert Cunningham and parent Nancy Higgins, reviewed and recommended the initial school budget prior to submission to the School Committee and endorsed a new School Improvement Plan that enhanced curriculum standards, students' attitude for success, guidance services, communication, parent involvement, computer applications, professional development, and building needs.

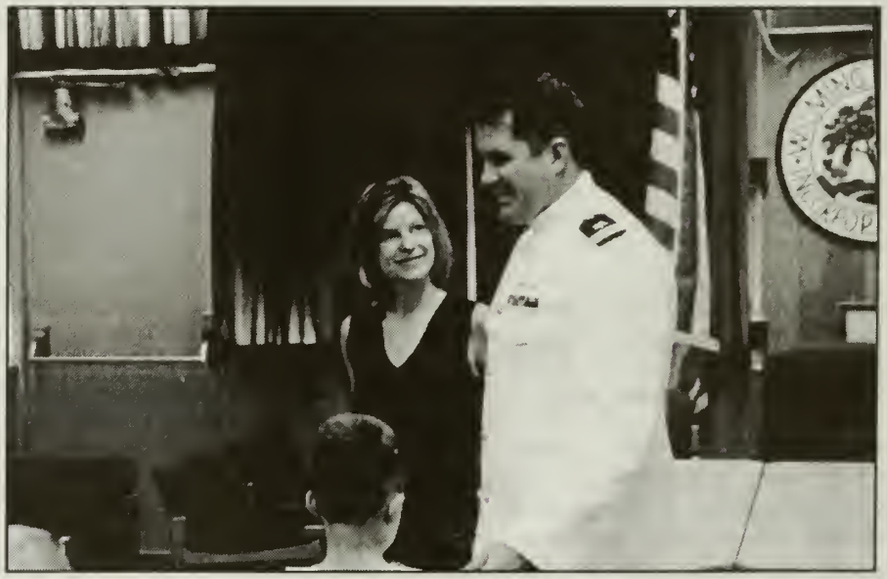
Technical Programs

Automotive: The Automotive program successfully completed its three-year National Automotive Technician Education Foundation (NATEF) review, meeting all required standards with regard to curriculum, equipment, tools and teacher certifications. All instructors in the program are Automotive Service Excellence (ASE) certified expert technicians and are committed to keeping their knowledge and skills current. As a result of the faculty's ongoing, professional commitment, students are prepared to meet the standards of a constantly changing industry.

September marked the opening of the automotive program's renovated and upgraded related theory classroom. Completion of this project has made possible student access to a program called, Automotive Information System, using one of twenty on-line computers at each student desk. Automotive Information System is an unlimited curriculum and resource for safe auto-repair instruction, technical information, and the latest updates on specific jobs. The program also allows teachers to obtain lesson plans for job-specific repairs and data repair for every car used for demonstration or service.

Chairman Michael McCoy presents a Blue Star Banner to the family of Staff Sgt. Charlene Dalio.

Devon D'Eon proudly salutes his Dad.



The family of Navy helicopter pilot Jay Finn were among those honored at Town Hall.

Town Manager Michael Caira presents
a Blue Star Banner to
the family of
Air Force Colonel Brewster Butters.

Krystal Robarge holds a photo of her brother
Pvt. Jonathan Robarge, U.S. Army Airborne during
Blue Star Banner presentation ceremonies.

Former Chairman Robert Cain
presents the family of Daniel D'Eon
with a Blue Star Banner.

The related classroom uses many engine mock-ups, parts displays, posters and even a full-size break-away car as instructional resources in formal instruction. The teacher's ability to visually and kinesthetically connect instruction to these resources conspicuously and measurably enhances the students' understanding of automotive theory.

Through capital funding, a new state-of-the-art alignment rack and lift have been purchased and installed in the shop. This purchase will allow the students the opportunity to develop competencies that will make them more marketable upon graduation. In addition, it meets the highest safety standards available in lift equipment today.

The automotive program continues to meet vehicle repair requests from our sending towns. The recent repair and painting of the Town of Burlington's DARE vehicle is a good example of a project that helped the town and provided the students with a valuable learning experience.

Auto Body: The Auto Body program is a National Automotive Technical Education Foundation (NATEF) certified program, having met all the required standards for equipment, curriculum and teacher's certifications. Satisfying the rigorous standards of the National Automotive Technician Education Foundation (NATEF) requires instructor diligence and commitment to students. The single mission of the NATEF is to improve the quality of automotive service and repair.

Since the completion of the new automotive computer lab, Auto Body students are able to access the on-line NATEF curriculum, which allows them access to up-to-date automotive technology. The Auto Body program also added an online safety program to its curriculum this year. At the completion of this program, students receive a safety certificate that is recognized throughout the industry.

Air Conditioning & Refrigeration (ACR): ACR is a constantly changing industry. To meet the educational challenges of these changes, the ACR program has purchased and received donations of new air conditioning and heating technology equipment. Training students on the latest equipment is a critical requisite for meeting the expectations of future employers. Many of these donations were obtained from local businesses and advisory members who have supported the program for years.

The ACR program trains its students on real, live work through community work requests and major school projects. The students are presently installing a heating system at the Howe Museum for the Town of Billerica. Two other important educational projects that ACR students have recently completed on Shawsheen Tech's grounds are the field house heating and cooling systems and a cooling system for the science labs. ACR's curriculum includes a maintenance and trouble-shooting component that not only provides necessary training to the students but also provides a valuable service to the SVTHS Maintenance Department. This service is also cost effective to the district.

New disconnect switches have been installed in all the student workstations, and a lock-out-tag-out system has been purchased to enhance the shop's safety environment. The curriculum has been updated to include training in the system as well as many other new safety procedures for the program.

Business Information Services: The supervised externship program will be implemented during the third term this year. Students gain important office skills through this program and will be able to provide needed support and help to area town facilities during a continued time of fiscal restraint.

Many of last year's seniors have continued in their positions as full-time employees at the various local businesses and town facilities.

The three business labs have been renovated to meet the technology standards of the industry. Changes have not been limited to the building itself, but equipment has been purchased as well, which will improve the efficiency of all the computer equipment in the labs. The completion of the project has resulted in a safer and improved environment for learning.

By completing Business Information Services' new Microsoft Training Program, many students have received a Microsoft Certification.

The marketing curriculum has been expanded this year to increase students' opportunities upon graduation. Competencies are developed through the operation of the school store and through the compilation; collection and distribution of the morning food break orders for the entire school.

Carpentry: The Carpentry department, along with all the construction trades, is in the process of completing a split-level house. The house will be turned over to the Billerica Housing Authority upon completion. The students developed skills in framing, exterior finishing, roofing and interior finishing through the construction of this home. This outside project not only provides students with valuable live work in which to develop competencies but also instills community responsibility in the students. The following are other community and school projects in which the department is involved:

- Shawsheen Tech field house.
- Shawsheen Tech baseball dugout renovation.
- Billerica Vining School sign.
- Billerica Elks gazebo re-roof.
- Billerica Howe Museum renovation.
- Burlington Police Station project.
- Tewksbury Elks picnic tables.

These projects provide a tremendous savings to the school district towns and community organizations as well as work experiences for the students.

Cosmetology: The Cosmetology program has expanded its community service program in which teachers are accompanying 10th and 12th grade students to sending communities' nursing homes, senior centers and assisted living facilities. This year, the program was expanded to include a new elderly event, which was dubbed, Elderly Citizens Day. On this day, elderly citizens are invited to the school for beauty makeovers and a lunch in the dining room. These types of programs provide students with real, live work and at the same time instills compassion for our elderly population. In addition, many of our local citizens take advantage of cosmetology's services at the school on a regular basis.

The Cosmetology program has recently purchased cyber-imaging software and an equipment program, which were recommended by the Craft Advisory Committee. As a result of this curricular update, students will have the skill and knowledge to obtain employment in salons with the latest technology in hair design.

The Cosmetology instructors recently and proudly announced that all of the preceding year's Cosmetology graduates – seventeen students in all – have received their state cosmetology licenses. The breadth of this accomplishment strongly suggests the instructors' ongoing commitment to instructional excellence.

Culinary Arts: The Culinary Arts department is in the process of updating curriculum and equipment to meet the standards of the American Culinary Federation (ACF). Completion of the necessary documentation and an evaluation of the program by the American Culinary Federation (ACF) are being planned for this year. Once the program receives this certification, the students will have the opportunity to take the American Culinary Federation (AFC) exam and receive their American Culinary Federation (ACF) credentials. In addition, this year's culinary students will gain knowledge and skills that will prepare them to take the Serve-Safe certification exam. Many food establishments require this credential as a condition of employment today.

Overseeing the operation of the Ram's Head Dining Room continues to be a valuable aspect of the culinary program. The dining room allows the public to have an enchanting culinary experience four days a week for a very reasonable cost. Two noteworthy events for which the culinary department prepared meals during the current year included:

- The annual Craft Advisory Committee dinner for which they planned, prepared and served two-hundred fifty Advisory Committee members, and
- Four citizenship awards banquets in which students were honored for high character.

Another key aspect of the Culinary program is the bakery, a program in which students learn to create breads and pastry and to operate a retail bakery, open to the public four (4) days a week. The bakery also supplies many items to the culinary program for the students' break service.

Diesel: The Diesel program has replaced their corrosive alkaline-based hot cleaning tank with a new environmentally friendly aqueous spray tank. This purchase has provided for a safer method of working with chemicals and produces no hazardous waste materials. Owing to the generosity of a local company, students are being trained on the operation of a donated automotive machine lathe, allowing them to develop competencies in boring, planning, and counter boring engines and cylinder heads. A Volvo Penta Marine diesel was also donated to the program recently for the purpose of training and testing students. The program continues to update its Mitchell on-Demand DVD system with the annual purchase of new software.

The Diesel program is National Automotive Technician Education Foundation (NATEF) certified, with the instructors meeting Automotive Service Excellence (ASE) certifications in all areas of instruction. Mr. Havens is also an evaluation team leader for the organization, which allows him to stay current with all regulation changes each year. In addition to National Automotive Technician Education Foundation (NATEF), the program maintains national certifications in Mechanical Repair Pollution Prevention and an on-line safety program called SP2.

Some of the work projects students have accomplished this year include:

- Rebuilding of a Ford F-250 engine and transmission.
- Rebuilding a rear axle housing on a John Deere tractor.
- Reconditioning the fuel system, transmission, and brakes for a handicap van donated to Shawsheen Tech.

Drafting: The Drafting program is certified by the Drafting and Design Association – the first program in the Commonwealth of Massachusetts to receive this national certification. The association was so impressed with the quality of the application and knowledge of its instructors that they have asked Mr. Andy Botticelli, drafting instructor, to chair the curriculum committee for its organization and to provide support to other vocational schools in the Commonwealth. The grade 12 students will have the opportunity to obtain a certification from the Drafting and Design Association for the first time this year.

Some of the software programs on which drafting students are developing skills are: Auto-CAD, Solid Modeling, Pro-E, and G.I.S. Terrain Modeling. Although the students adhere to a strict and vigorous curriculum, they still have the chance to gain real project experience by completing community requests and school drawing needs. The following are a few examples of completed projects this year:

- Shawsheen Tech's master signage plan.
- Shawsheen Tech's parking lot design.
- Design and construction drawings for the Girl Scouts' ecology sign.
- Machine Shop renovation design and construction drawings.
- Billerica Fire Department's school floor plan project.

The efforts of the Drafting instructors have resulted not only in the most technologically advanced drafting program in the state but also – and more importantly – in pre-eminent learning and employment opportunities for their students.

Electronics: Based on Craft Advisory Committee recommendations, the Electronics instructors spent much of the recent summer redesigning the shop layout. Workbenches, equipment, computer stations, storage cabinets, and electrical and computer cables were moved. Although none of the relocations were easy, the dedicated Electronics instructors completed the tasks themselves, creating a shop environment that is more efficient and conducive to learning.

Through capital budget funding, the program was able to purchase Lab-Volt and NIDA computer-based instructional equipment. In order to utilize this equipment to its fullest capacity, the staff members developed a new curriculum, which exposes the students to a much wider and more difficult range of projects. In addition, the curriculum was revised to include computer repair at the sophomore level.

In order to implement a rigorous curriculum reflecting technological changes, Mr. Richard Galante was added to the Electronics faculty. His extensive experience and knowledge of the electronics and computer industry has strengthened an already talented team of instructors.

Electrical: The Electrical students continue to gain a wide range of competencies through outside projects. They obtained skills and knowledge in the industrial aspect of the field this past year by completing the wiring of the school's new field house and concession stand. Completing the Billerica Housing Authority house project provided the students with the necessary residential wiring experience needed this year. The students are developing skills in maintenance and trouble shooting with an on-going commitment by the department to support the maintenance staff with constant repair requests.

To accommodate the physical demands of a growing student population, the program has redesigned its shop space to include more workstations.

Disconnect switches were recently installed in each student workstation, creating a much safer shop environment with the integration of a lock-out-tag-out system. The Electronics faculty expresses its professional gratitude to two Advisory Council members, the Interstate and Tocco Electrical companies, for their donation of the equipment used to make this safe change possible.

Graphics: The Graphics department has kept pace with technology by purchasing new G5 computers and upgrading its operating system. Revisions were made in the curriculum to accommodate these purchases.

The students in the Graphic program develop valuable competencies by completing various printing projects for the school and district towns. The students also oversee the copying center where materials – such as student handouts, exams, and instructional worksheets – are duplicated for the administration and instructional staff.

Health: All Health seniors were placed at a medical facility or nursing home during the first week of school in the senior externship program, allowing them to gain experience working under real conditions, which is not possible in a school setting. Many of this year's seniors have been placed on co-op as Certified Nursing Assistants, Medical Assistants and Childcare Aides. This year's placement rate and externship program are good evidence that the program's curriculum is preparing students for today's job market.

CPR training will soon be added to the Medical and Nursing Assistant curriculum, and a one-year childcare theory course is being considered, based on the Advisory Committee's recommendations and employer needs within the district.

The Licensed Practical Nursing (LPN) program currently has 36 full-time evening students working at Tewksbury Hospital, Lowell General Hospital, and New England Pediatrics. The LPN students begin their studies in August each year and graduate the following June. The graduating class of last year had comprised thirty-one students, twenty-nine of whom passed their state boards and received LPN certification.

Internet: The Internet program's two labs were completely renovated last summer necessitated by its expanded curriculum. Student workstations, which were designed and built to facilitate the computer-repair component of the curriculum, have allowed more open space within the shop. Telecommunication, electrical and computer-service wiring were relocated; walls were painted; and new flooring was installed. In addition, three new servers along with a new Internet wiring system were purchased and installed by the students, giving them a practical, hands-on experience.

Due to a change in the curriculum this year, grade 12 students have been learning the software and hardware components of A+ computer repair technology, which has resulted in seventeen of nineteen students receiving A+ certification in both areas. The remaining two students have passed the hardware portion.

Students in the Internet program are also exposed to the CISCO curriculum, which is based on the Certified Network Administrator Certification. Upon completion of this grade 12 curriculum, students will be prepared to take the certification exam. Other important additions to the curriculum include Microsoft applications and Unix and Java training.

The students have been involved in many community projects this year, which include:

- Fire Department Maps
- Billerica Plan
- Web upgrades

At the recent joint conference of the Massachusetts Association of School Committees and the Massachusetts Association of School Superintendents at Worcester Centrum Center, nine Internet students put on a high-technology demonstration, demonstrating their competency of Shawsheen's Internet students and, at the same time, the efficacy of the Internet curriculum.

Machine Technology: The Machine Technology program is a National Institute for Metalworking Skills (NIMS) certified program that has met all of the NIMS standards for curriculum, equipment and staff credentialing. Maintaining this certification is contingent upon students' earning credentials. At least 25% of the students have to pass the Level-I exam and 50% need to pass the Level-II exam. As a result of meeting these criteria, NIMS has extended the certification until January 1, 2005. Due to the quality of the Machine Technology program and the instructor qualifications, NIMS has recruited the instructors to become part of their evaluation team for other schools throughout the state. For the first time last June, graduates qualified to take the NIMS certification exam. All the graduates took the exam and received the desired credentials.

In order to keep its equipment up to date and safe for student use, the Machine Technology program has rebuilt two lathes each year, recently completing that process. The program's CNC software program, Master Cam, was updated to insure that students are learning on the version most commonly found in industry.

As a way of meeting many machine competencies, the students in the Machine Technology program have completed several projects to support other program needs throughout the school and community including:

- New door signs for all school doors
- Clock for Parent Council
- Golf Tournament gifts
- Tewksbury water treatment plant flange project

Masonry: The Masonry students have completed work on the field house and concession stand. This project has allowed the students to develop advance competencies not otherwise possible, which included the construction of quoin corners and brick projections around all windows and doors, along with the tiling of all shower stalls. To complete this project, the students laid over 20,000 bricks and 6,000 blocks, poured and finished 150 yards of concrete, and installed 300 square feet of tile. In September, the students started the challenging task of rebuilding the baseball dugouts. The students will be matching the architectural design of the field house using similar brick and quoin corners, and – in this painstaking process – their workmanship will rise to the level of any in the trade.

The Masonry instructors have updated the program curriculum to include marble and granite competencies. The change in the curriculum was based on employment opportunities in the area and Craft Advisory Committee's recommendations. As part of their curriculum requirement this year, the grade 12 students completed a 10-hour OSHA safety course, an experience that will provide them with more employment opportunities upon graduation.

Metal Fabrication: The Metal Fabrication program has again made upgrades to its equipment and curriculum this year. Funds acquired through a Perkins Grant enabled the purchase of a new CNC break, which will support instruction in the latest CNC technology and, in turn, open a wide range of employment opportunities for the students. The safety features of this CNC break is second to none and will allow the student more independent use of the machine.

Because the Metal Fabrication program is a National Institute for Metalworking Skills (NIMS) certified program, the students will have the opportunity to take the NIMS certification exam this year. This certification is the most widely accepted in the industry. Students who obtain NIMS certification earn skill recognition, boost self-confidence, build creditability in the work place, and improve job opportunities and job placement.

The students have gained new knowledge and developed new skills completing projects that have benefited the school and town including:

- Billerica walkway bridge.
- Shawsheen maintenance repairs.
- Parent Council gifts.
- Golf tournament gifts.

Plumbing: Mr. Thomas Villandry accepted an instructor's position in the Plumbing department this year, bringing to the program invaluable experience and a master plumber's credentials. Upon his arrival, Mr. Villandry assumed responsibility for the grade 9 exploratory program and the grade 10 shop program.

Community and school projects are an important part of the program's curriculum as they provide students with real, live work. These projects give the students the opportunities to improve and complement basic competencies learned at the lower grade levels. Outside projects such as the Billerica Howe Museum and the school's field house allowed the students to develop industrial skills. Participating in the completion of the house project for the Billerica Housing Authority provided the grade 11 and 12 students with skills and knowledge in residential construction. Developing troubleshooting skills is also important and is accomplished through the program's maintenance curriculum, which also helps keep the school's plumbing system working effectively. An important maintenance project this year has been the repair and installation of eyewash stations throughout the school. Efforts from the Plumbing Department, as well as the other construction programs, are helping Shawsheen Valley Technical High School become a safer place for students to learn and staff to work.

The instructors have constructed a new steel rack in order to facilitate the implementation of more advanced venting and drainage projects. This new rack system will facilitate the completion of shop projects that require various types of materials and clamping systems. In addition, this rack arrangement is much safer and provides more visibility of student activities in the shop.

Technical Illustration: Technical Illustration has made significant changes in its curriculum and equipment this year. Revisions have been made in the curriculum to support the upgrade in Photoshop, Desktop Publishing, Illustrator, and In Design software.

Through capital funding, the program purchased twenty new Macintosh computers and a computer mobile lab for their related program.

The continued success of Technical Illustration students at Skills USA-VICA demonstrates the level of instruction and the skills students developed in the Technical Illustration program. Students from the program earned three medals at state competition.

Meeting the requests and needs of the school and sending towns engages the students in live work that typically requires a demanding time-line and high quality standards.

SKILLS USA-VICA: SKILL USA-VICA is a national organization allowing vocational/technical students the opportunity to enter specific skill competition and participate in numerous leadership events.

At the North District Conference last spring, eighty Shawsheen students competed and won thirty-six medals. Of those thirty-six students, twenty-four went on to win a medal in state competition, which included three gold medals. The three gold medal winners went on to compete at the national level and did an outstanding job representing Shawsheen Valley Technical High School in the area of Business, Masonry and Internet.

Certificate of Occupational Proficiency (COP): The COP is the Commonwealth's assessment program for technical education. It is being designed to measure the attainment of industry-based skill standards of students enrolled in technical education. Currently, the Department of Education has approved a competency list from the following eight occupations:

- Automotive Technology
- Cosmetology
- Culinary Arts
- Horticulture
- Carpentry
- Electronics
- Graphics Communications
- Marketing

Shawsheen has taken a leadership roll in the COP process with many of the school's instructors providing their expertise as committee chairpersons and/or members.

Safety: Under the direction of the Director of Community Services, Mr. Roger Bourgeois, the school is in the second year of a five-year process of developing and implementing a school-wide safety and health plan. The development of this plan includes work practices, equipment, tools, environmental issues, and educational curricula in all programs. The committee overseeing the development and implementation includes administrators, teachers, students, and safety experts from industry.

The implementation of the plan began this year with a vocational staff member in each program developing a safety plan that included updated safety curriculum for each piece of equipment and work practices. A student record safety plan consistent throughout each program has been put into place. A safety audit has been conducted in each program to evaluate shop equipment and environment. As a result, new safety equipment has been purchased, signage improved, storage practices changed, and environmental issues addressed.

Through the efforts of Mr. Roger Bourgeois and the instructors in the construction programs, all seniors in these programs have obtained an OSHA certification card. The students attended a 10-hour seminar at the onset of the school year, during which they learned all aspects of construction safety. This certification provides Shawsheen students with more job opportunities, since many construction companies require this certification as part of a hiring policy. Plans are also being completed to implement a 10-hour OSHA general industry safety program. Students who complete this program will obtain a 10-hour general industry OSHA card.

Conclusion and Acknowledgement

The SVTHS District School Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2003. Those retirees are:

- Virginia Babine, Financial Administrative Assistant
- Daniel Dorazio, Groundskeeper
- Nancy Fox, Support Services Teacher
- Mary Hawes, School Office Secretary
- Alice Houghton, Dining Room Supervisor
- Mary Jamieson, Cafeteria
- Leslie Marsh, Permanent Substitute Teacher
- Pat McDonough, Cafeteria
- Margarida Mello, English Teacher
- Patricia Smith, Guidance Office Secretary
- Daniel Trainor, Guidance Counselor

COMMUNITY DEVELOPMENT

Planning & Conservation Department

The department provided a high level of service to the community in the areas of planning, conservation, housing, transportation and other community development activities in 2003. The department provided staff support to the Planning Board, Conservation Commission, Housing Partnership, and Master Plan Committee. The Planning Board is responsible for administration of the Subdivision Control Act and Site Plan Review, recommendations on zoning amendments and specific planning studies. The Conservation Commission is responsible for wetlands protection in accordance with the State Wetlands Protection Act. The goal of the Housing Partnership is to provide affordable housing for Wilmington residents through local initiatives and partnerships with private developers. The activities of each board are described in more detail below.

Departmental goals are:

1. To provide technical assistance to the Planning Board in its review of subdivision and site plans.
2. To provide technical assistance to the Conservation Commission in administration and enforcement of the State Wetlands Protection Act, its associated regulations, and the Conservation Commission Policies.
3. To provide coordinated review of development plans through the Community Development Technical Review team.
4. To provide assistance and information to residents.
5. To staff the Master Plan Committee and undertake implementation of priority recommendations of the Master Plan.
6. To undertake other strategic planning efforts, as applicable.
7. To revise the zoning by-laws and zoning map to enhance the character of the town, consistent with the master planning effort.
8. To update the subdivision rules and regulations to improve the development review process and the quality of development, consistent with the Master Plan.
9. To undertake implementation of the Open Space and Recreation Plan.
10. To develop the Town Forest Plan and begin implementation of improvements.
11. To encourage the donation of land for conservation purposes.
12. To promote environmental awareness and education to promote environmental stewardship.
13. To review 40B projects and provide input to the Board of Appeals.
14. To provide technical assistance to the Housing Partnership, including initiation and implementation of affordable housing efforts, monitoring of on-going developments and review of projects sponsored by developers.
15. To develop and implement community development programs, including the Community Development Block Grant Program.
16. To represent the Town of Wilmington on planning issues at various state and regional forums.

One of Wilmington's new mixed-use buildings.

The Director of Planning & Conservation is Lynn Goonin Duncan. She staffs the Planning Board and Master Plan Committee, and provides technical assistance to the Housing Partnership. She chairs the Community Development Technical Review Team and the Property Review Board, coordinating the review of development projects and the disposition of town-owned land. She serves as the point person for review of 40B affordable housing projects and provides input to the Board of Appeals. She also participated in the development of the Comprehensive Water Resources Management Plan. The Director serves as the representative to the Transportation Improvement Program (TIP), the Metropolitan Area Planning Council (MAPC) and the North Suburban Planning Council (NSPC), acting as the liaison between the town and the state on transportation and planning issues.

Robert Douglas started as the Assistant Director of Planning and Conservation in 2003. He provides technical assistance to the Conservation Commission and the department on wetland and environmental issues. Michael C. Vivaldi serves as Assistant Planner. Senior Clerks Cheryl Licciardi and Joann Roberto provide administrative support.

Community Development Program

The Community Development Block Grant Program is administered by the Community Development Program Office under the supervision of the Director of Planning & Conservation. In addition to program implementation, the Department is now responsible for grant preparation and writing.

The department is currently implementing a FY03 CDBG grant for housing rehabilitation in the amount of $699,930. The goal is to improve twenty-seven (27) homes. These units will all be added to the town's 40B inventory because there is a 15-year lien on each property ensuring its affordability. A total of 89 homes have been rehabilitated since the Program's inception, benefiting over 225 residents, of whom 65 are elderly (60+). The grant will enable the town to provide funding assistance to 27 Wilmington families to enhance their quality of life through rehabilitation of their dwellings. Typical repairs in Wilmington include roofing, plumbing, structural work, and electrical work. Low and moderate-income residents residing in homes that do not meet building code are eligible to participate.

The department prepared a FY04 CDBG grant application for additional funding for the housing rehabilitation program, which was submitted in early 2004.

Since 1991 the town has been awarded almost $3.9 million dollars in CDBG funding, a significant achievement given the extremely competitive nature of the grant and the relative economic health of the community. These grants have included four housing rehabilitation programs, social service programs for job training and counseling, and two small business loan programs.

The Community Development Program Office also administers the first-time homebuyer program funded through the North Shore HOME Consortium. Approximately $48,000 in federal funding will be available for FY04 for the Town of Wilmington. This is the seventh year of town participation with approximately $200,000 in funding allocated to the town during this time period. To date the funds have been utilized for a first-time homebuyer assistance program and for housing rehabilitation. Through the first-time homebuyer assistance program four families have been able to purchase their first home. The housing rehabilitation program has enabled seven low income/moderate income households to upgrade their homes, representing 22 beneficiaries, of whom four are elderly.

The town intends to earmark an additional $25,000 in HOME funds offered through the North Shore HOME Consortium to rehabilitate an additional home for a low and moderate income family.

Program staff, who are available to assist with information or questions, are: James Chaput, Community Development Program Director and Paula Barry, Clerk/Bookkeeper. The program office is located in Town Hall.

Special Projects:

Town Forest Improvement Project

The department and the Conservation Commission have been working throughout the year on the Town Forest Improvement project, which was funded by a $150,000 grant from the Department of Environmental Management (now the Department of Conservation and Recreation). The goal is to improve the accessibility and enjoyment of the Town Forest as a passive recreational resource, while providing for the proper stewardship of the Town Forest as a vibrant, diverse, living ecosystem. The highly qualified team of consultants includes Audubon Ecological Extension Service, Thomas Wirth, Landscape Architect (of WGBH *This Old House* program), Benjamin Forestry Services, and Vanasse Hangen Brustlin, Inc. At present the Conservation Commission is reviewing the Draft Town Forest Management Plan, which details the natural resources within the forest and presents a preliminary plan for developing the public trail system and improved parking. There has been significant public input during two public meetings in 2003 that helped shape the plan. An additional public meeting and presentation of the draft plan will be held in early 2004 to solicit further public input. Proposed improvements include cleanup of the property, expansion and improvements to the parking area, construction of trails and the provision of recreational signage, waysides, interpretive materials and benches to enhance environmental education and appreciation. The project is being done in close coordination and cooperation with Wilmington Junior Camps.

Master Plan

The Master Plan was amended by Annual Town Meeting in 2003 by adding historic preservation to the six main goals. The Plan now reads, "*Protect and preserve open space and natural and historic resources.*" Additional language was also added to the text relative to preservation of historic buildings, sites and farmlands, and the development of a Historic Preservation Plan. The full text is contained in the report of the Town Meeting included elsewhere in this Annual Report.

The Master Plan Committee was reappointed in the fall of 2003 to work on implementation of the Master Plan adopted by Annual Town Meeting in 2002. Given available funding from the state, the first task was to prepare a housing plan that will meet the "planned production" requirement of Chapter 40B, enabling the town to have greater control over 40B affordable housing developments. The Committee and Director of Planning & Conservation are working with McGregor & Associates, a planning consultant, to develop this plan. The housing plan will be based on the Master Plan, but will be more detailed. It will be completed in 2004 and submitted to the state for approval.

The Committee is also in the process of reviewing Master Plan recommendations and establishing priorities for implementation.

Members include: Raymond Forest, Chairman, Kenneth Lifton, Vice Chairman, Michael Baker, Karen Campbell, Susanne Clarkin, Stephen Costa, Rosemary Cross, Robert DiPasquale, James Ficociello, William Gately, Carolyn Harris, Arthur Hayden, Sr., Randi Holland, William Hooper, Jr., Jeffrey M. Hull, Sidney Kaizer, Margaret Kane, Joseph Langone, Vincent Licciardi, James Murray, Kathleen Reynolds, James Rooney, Frederick Russell, Debra Russo, Karl Sagal, Beverly Shea, Michael Sorrentino, Martha Stevenson, Barbara Sullivan, Suzanne Sullivan, James Tighe, Ernest Wallent, Jane Williams-Vale, Daniel Woodbury and Ann Yurek.

Executive Order 418 Housing Certification

Based on an application submitted by the Planning & Conservation Department, the Town of Wilmington received housing certification for the period ending June 30, 2003 from the State Department of Housing and Community Development. The Director of Planning & Conservation prepared the housing certification for FY04 at the end of 2003. It is under review at the Department of Housing & Community Development and a decision is expected in early 2004. If designated for FY04 the community will receive a priority for certain discretionary funds based on taking steps to increase the supply of housing for individuals and families across a broad range of incomes.

Planning Board

The responsibilities of the Planning Board include review of subdivision and "Approval Not Required" plans; review of commercial and industrial site plans; recommendations to the Board of Appeals on variances and special permits; strategic and comprehensive planning; zoning amendments; and implementation of the Master Plan.

The Planning Board members are appointed by the Town Manager for five-year terms. Planning Board members are Michael Sorrentino (Chair), Ann Yurek (Clerk), Randi Holland, David Shedd, and James Banda, Jr.

Subdivision Control

Under the authority vested in the Planning Board of the Town of Wilmington by M.G.L. Chapter 41, Section 81-Q, the Board reviewed and approved four new subdivisions, with a total of 15 lots.

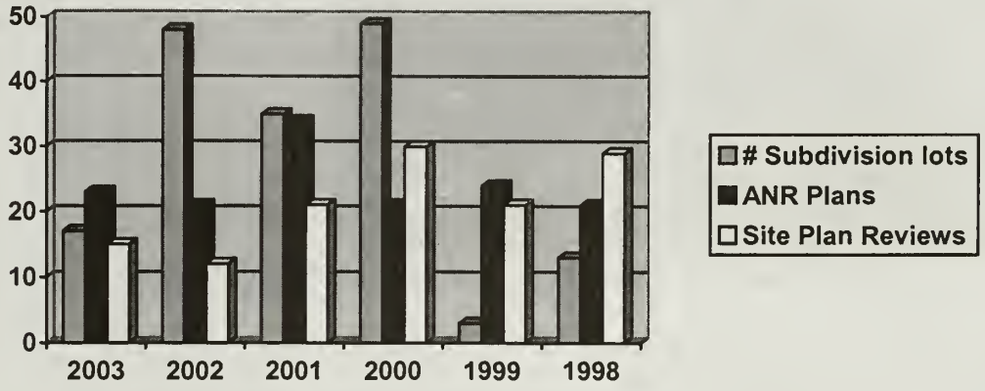
Subdivision	# Lots	Action
Tyler Estates	2	Approved with conditions
Beeching Avenue Extension	4	Approved with conditions
Marjorie Road Extension	2	Approved with conditions
112 Marion Street	1	Approved with conditions
Mink Run Road	8	Approved with conditions
Rhodes Street Subdivision		Withdrawn

New subdivisions permitted in 2002 that were under construction in 2003 included Brookfield Estates and Kylie Estates. These are the town's first conservation subdivisions. During the year the required open space in both of the subdivisions was transferred to the Conservation Commission. Over 42 acres of open space is permanently protected, representing 63% and 55% of the land area in the two subdivisions, exceeding the 35% requirement. Especially exciting is the 16.7 acre open-space parcel conveyed to the Conservation Commission as part of the Kylie Estates conservation subdivision off Mill Road. It is land adjacent to Saw Mill Brook and provides access to the Clapp's Mill historical site recently acquired by the Town of Wilmington. Trails were laid out in consultation with the Director and Assistant Director of Planning & Conservation.

Newly constructed home on Roberts Road.

Of the twenty-three (23) "Approval Not Required" (ANR) plans that were submitted, the Planning Board determined that twenty-two (22) plans did not require approval under the Subdivision Control Law and were endorsed and one plan was withdrawn. These plans represented a total of 20 new lots; several of the plans were lot line readjustments that did not create any new building lots.

DEVELOPMENT ACTIVITY 1998 - 2003



Site Plan Review

The fifteen (15) site plan review applications for commercial and industrial projects represented an increase of 25% in comparison with 2002, but this is modest given the small number of applications. Of the fifteen (15) applications, the Planning Board approved fourteen projects with conditions and one project is pending. These site plans included the Town's proposal for improvement of the North Wilmington parking lot and a multi-use building at One Church Street in the Central Business District, creating commercial units, office space, and housing.

Zoning

In accordance with M.G.L. Chapter 40A, the Planning Board held required statutory public hearings on proposed amendments to the Zoning By-law and Map and submitted formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting."

Based on the Master Plan recommendation, the Planning Board sponsored a zoning by-law amendment to create a new Light Industrial/Office District and to rezone three parcels of land in the Town Center to this designation, including the former Sweethearts Plastics site, the former Diamond Crystal site, and the XPEDX site. The purpose is to discourage inappropriate heavy industrial uses where they are likely to have negative impact on sensitive environmental resources or nearby residential neighborhoods.

Conservation Commission

The Wilmington Conservation Commission is charged with upholding the interests of the Massachusetts Wetland Protection Act. The Commission received 126 filings for activities under the jurisdiction of the Massachusetts Wetlands Protection (MGL Chapter 131, §40 and its regulations at 310 CMR 10.00) in 2003. The number of filings shows an increase of 29% from last year's total of 90 filings. Development in Wilmington and other towns in the Commonwealth reflects a trend of developing land adjacent to wetland resource areas, as undeveloped upland areas become scarce.

Stream clean-up in Wilmington.

Wilmington has an abundance of these wetland resource areas, including banks, bordering vegetated wetlands (swamps, marshes, etc.), land under water bodies, and the riverfront area. Activities reviewed by the Commission can include tree removal and landscaping, the construction of houses, driveways, additions, septic systems, and subdivision roadways/utilities/drainage systems within 100 feet of the above resource areas or 200 feet of a perennial stream. Work within bordering land subject to flooding (floodplain) is also subject to the jurisdiction of the Conservation Commission. Each filing involves one or, in some cases, multiple public hearings before the Commission. The Commission seeks to work through the permitting process with the applicant to provide protection of the public and private water supply, provide flood control, prevent storm damage and protect land containing wildlife habitats. Residents are encouraged to attend and provide comment relative to work near wetland resource areas. The hearings are generally held on the first and third Wednesday of each month.

When the Wilmington Conservation Commission was originally formed in 1964, its purpose was to inventory, promote, develop, and conserve the town's natural resources. Today, the primary responsibility of the Conservation Commission is the administration and enforcement of the Massachusetts Wetlands Protection Act, leaving little time to actually acquire and manage open space. However, with funding from the Massachusetts Department of Environmental Management (now the Department of Conservation and Recreation), the Conservation Commission is delighted to be overseeing the development of a management plan for the Town Forest. Implementing effective forest management strategies and improving access (including parking, trailheads, signage, and trail guides) are the Commission's goals. The significant size of the parcel (154 acres) and the fact that most of it is a scenic forested upland make it a very promising site for passive recreational activities such as hiking, horseback riding, picnicking, bicycling, cross-country skiing, birding, and photography. The Commission anticipates that in 2004 the forest management plan will be approved and the construction of the access road and parking area will begin.

Conservation Commissioners are appointed to three-year terms by the Town Manager. Citizens serving on the Commission in 2003 were: Chairman James Morris, Vice Chairman Judith Waterhouse, Lisa Brothers, Jolene Lewis, Dick Patterson and Beverly Shea. Mark Brazell resigned after six years of dedicated service to spend time with his new daughter and Jason Tildsley joined the Commission during 2003.

Any questions about wetlands, laws and regulations, or filing procedures should be directed to Robert Douglas, Assistant Director of Planning & Conservation.

Statistical Data

Filing Fees Collected	$ 13,412.25
Notices of Intent Filed	44
Requests for Determinations of Applicability	82
Abbreviated Notice of Intent of Resource Area Delineation Issues/Pending	9/3
Public Hearings/Meetings Held (including continuances)	317
Extension Permits Issued/Denied	10/0
Enforcement Orders Issued	3
Violation Notices Issued	5
Certificates of Compliance Issued/Denied	27/0
Decisions Appealed/Withdrawn	5/2
Order of Conditions Issued/Denied/Pending	35/3/18
Emergency Certifications Issued	10
Request for Insignificant Change Approved/Denied	7/5
Negative Determination	82
Positive Determination/Withdrawn/Pending	5/2/18
Request for Amendments/Issued/Withdrawn/Pending	3/1/1/0
Acres of Land Acquired	44.51

Housing Partnership

The Housing Partnership continued to be active, considering all opportunities to provide affordable housing for Wilmington residents.

The Partnership participated in developing the FY04 Housing Rehabilitation Program application, and is actively involved in review of 40B affordable housing developments. The 40B proposal known as Whispering Pines, an "Over 55" condominium development, was reviewed by the Partnership in 2003. The Partnership voted to support the development subject to the following issues being addressed: glare from night lighting potentially impacting neighbors, noise from adjacent train tracks, and drainage issues. The members felt that a major benefit of the development is that it will address the great need in Wilmington for over 55 affordable housing.

It is the role of the Housing Partnership to review and comment on issues related to affordability, as other boards and departments comment on issues relating to their area of expertise, such as wetlands protection, site design, drainage, and traffic.

Housing Partnership members are Chairman Raymond Forest, Vice-Chairman Charles Boyle, Marilyn Cox, Gregory Erickson, Cynthia McCue, Daniel Paret, Kathleen Scanlon, Suzanne Sullivan, and Lester White. The Partnership meets the second Wednesday of the month and welcomes interested residents to attend.

Chapter 40B

As of December 2003 the town had 525 homes that qualify as affordable under Chapter 40B, the state's affordable housing law. This represents 7.4% of the housing stock, based upon the 2000 Census count of 7,141 dwellings. Under Chapter 40B, an eligible developer can apply for a single permit from the Board of Appeals for a proposed state or federally sponsored low or moderate-income housing development. The law allows the developer to override local requirements if the town has not met the 10% affordable housing requirements and if serious environmental and planning concerns are addressed.

The best interests of the municipality and the applicant are served when the Board issues a decision agreeable to both. If a denial of a permit is appealed, in most cases the final decision of the Housing Appeals Committee will clearly favor one party or the other. Thus, a comprehensive permit resulting from reasonable compromise usually means increased local control, decreased cost, and better housing. The vast majority of successful affordable housing produced through the comprehensive permit process is developed through a negotiated agreement.

The Director of Planning & Conservation is the point person for review of 40B proposals.

Metropolitan Area Planning Council

The Metropolitan Area Planning Council is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees, and 10 state and 3 City of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

- Municipal planning: Working with more than 25 communities under the Executive Order 418 program. EO 418 provides communities with up to $30,000 in state funding to undertake overall visioning on local planning issues, including housing, economic development, natural resources, and transportation.
- Bringing advanced technology to cities and towns in the region: A contract with Pictometry International will provide aerial photographic images that municipal departments, including police and fire, can utilize to improve service delivery.
- Adoption of smart growth principles: MAPC developed and adopted principles of good planning practice that will encourage sustainable patterns of growth to benefit people living throughout the metro Boston region. MAPC is also a founding member of the Massachusetts Smart Growth Alliance.
- Metro Data Center: The Center is an official US Census affiliate, helping to distribute demographic data throughout the region, including demographic, economic, and housing profiles for all 101 communities in metro Boston.

- Transportation planning: As vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the 25-year Regional Transportation Plan as well as the annual Transportation Improvement Program, including transportation spending priorities for the region. We also spearheaded development of transportation spending criteria, taking into account environmental, economic, and equity considerations.
- Metropolitan Highway System Advisory Board: MAPC staffs this board, established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority.
- Regional Services Consortiums: The four regional consortiums established by MAPC collectively purchased $18 million in office supplies and highway maintenance services for its 31 member municipalities. The project also facilitates collegial forums among members' chief administrative officers focused on collaborative problem solving and resource sharing.
- Metro Mayors Coalition: Working with the mayors and city managers of 10 municipalities in the urban core on issues such as group purchasing, employee health insurance, security and emergency coordination, and municipal relief legislation.
- Homeland security: Addressing homeland security issues by facilitating cross-municipal partnerships between police, fire, and emergency management departments to acquire and share equipment, and more generally to plan for emergencies involving multiple municipalities.
- Hazard mitigation: Initiating a federally-funded partnership to produce a hazard mitigation plan to protect nine coastal communities in the event of natural disasters, including flood, winter storm, wind, fire, and geologic hazards.

Clock at Wilmington Commuter Rail Station.

Please visit our website, www.mapc.org, for more details about these and other activities.

Metrofuture: Making A Greater Boston Region

MAPC has launched a new civic process, called MetroFuture, to create an updated regional vision and growth strategy for metropolitan Boston. MetroFuture engages city and town governments, state agencies, non-profits, business, labor and academic groups in this planning process. The outcome will be a vision and growth strategy that puts the region on a sustainable path in terms of land use, economic, environmental and social issues. MAPC will need the support of a broad range of organizations in the region to help plan, fund and implement this new framework for addressing the challenges facing metropolitan Boston.

The effort to create this new strategy was launched on October 29, 2003 at a Boston College Citizens Seminar. More than 400 citizens from a wide range of local and regional groups attended the event, and expressed their opinions on the region's resources and challenges as well as their own visions for the future. This input will be critical as we move to the next phase of this exciting multi-year project. Please visit the project web site, www.metrofuture.org, for more information.

North Suburban Planning Council (Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester, Woburn)

The North Suburban Planning Council members were active on three key regional issues: the Regional Visioning and Growth Strategy (RVGS), transportation and Executive Order 418. The NSPC was the first subregion to plan and execute a "non-conventional" visioning effort as part of the Visioning Phase of the RVGS. MAPC set up a booth at Burlington Truck Day and conducted a survey consisting of 10 questions on regional issues. A total of 151 surveys were collected from communities in and around the NSPC region. In addition to reviewing the Regional Transportation Plan, the Unified Planning Work Program and the Transportation Improvement Program, NSPC held a special meeting to focus on identifying the highest priority transportation goals and projects. The result of this meeting is that NSPC now has a clear focus on transportation issues. A number of NSPC communities have taken advantage of the $30,000 worth of planning services available to every community through Executive Order 418. Reading, Wakefield, Burlington and Woburn are all working directly with MAPC to undertake community development plans.

Middlesex Canal Commission

The Middlesex Canal Association, which consists of approximately 250 members, had a very busy year. There were two canal walks: the Spring Walk traversed canal in the Town of Billerica - this is the location of our Museum and Visitor Center, the high point of the Middlesex Canal (107 feet above sea level) and where 98% of the water supply for the canal came from the Concord River. The Fall Walk was held in Woburn - there are some good areas of canal there in front of the Baldwin Mansion and Horn Pond where the triple set of locks allowed a 50 foot drop which was the biggest descent/assent along the canal.

Our winter meeting was held at the Museum where Nolan Jones, our President, showed Malcolm Choate's slides many of which were 30+ years old in -"A Tribute to Malcolm Choate." Malcolm was treasurer of the MCA for many years. We had a good time reminiscing - we have aged beautifully!

For our April Annual Meeting we invited author J.R. Greene, author of "Quabbin's Railroad: The Rabbit" to speak. He told us about the Swift River Valley including all four towns that were to be taken for the reservoir in the 1930's. Few people realize that the Middlesex Canal and Concord River were once considered as a means to supply Boston with water.

Our fall meeting was very special as Colonel Hoxie gave us his first-hand discussion of the Cape Cod Canal. He had worked there as a member of the Corps of Civil Engineers and gave us a very good insight into the practical decisions of its construction.

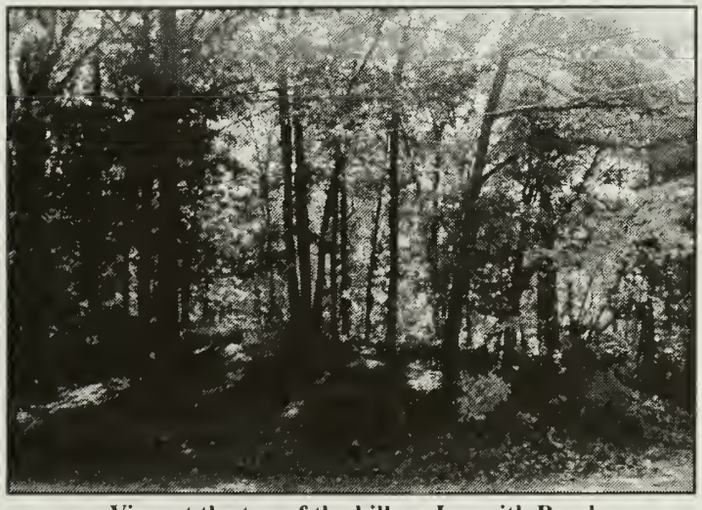
The Middlesex Canal had a legislative mandate to be completed in ten years - that final day was December 31, 1803 - 200 years ago. The company was actually 2 and ½ hours late - a lock had gotten stuck - so our celebration on January first 2004 was perfectly timed. We had a Gala Bicentennial Party culminating David Dettinger's ten year series of events. David had volunteered in his mid seventies to provide an annual event to celebrate significant landmarks of the ten-year first "Big Dig" - he is a very optimistic fellow! Many dressed in period costume, Paul Wiggen, our "Canal Troubadour," played his guitar and had the whole crowd singing canal songs. We had a record turn out helped immeasurably by good publicity, mulled cider and Baldwin apple pie!

We continued our cleanup program - cutting brush and small trees along the canal pathway off Butters Row. Cub Scout leader John Arvanitis brought his troop and parents for a few hours of hard work. We certainly appreciated their efforts.

Thomas Raphael continues to pursue getting the entire Middlesex Canal pathway on the National Register of Historic Places - currently only certain sections are. All of the canal in Wilmington is on the National Register. Preliminary meetings with the Massachusetts Historical Commission are underway and hopefully will be completed this year.

Our Educational program got off to a good start with eight third grade classes coming to our museum on four separate days (45 students per day) from the Woburn Street School in Wilmington. We certainly appreciate the support of all the teachers but especially Ms. Tracey Benvenga. We initially gave them a slide show in the school auditorium. The students were then bused to tour our museum where we had drawing lessons from our art professor, sang our canal song, drew what they would expect along or in the canal (one even drew a clipper ship - a tad too big for our canal - but we appreciated his ingenuity) and told them about locks and aqueducts and why they were necessary. One child said it was the "best field trip he ever had" which pleased us immensely.

The Middlesex Canal Commission consists of representatives from each of the nine towns through which the canal passes. Our efforts to proceed with ISTEA and T21 money have been virtually stalled because of the gross overruns of the current "Big Dig." Thomas Raphael, our President, has tried everything to keep our cause on the radar screen of the Massachusetts Highway Commission when funds become available.



View at the top of the hill on Jacquith Road.

We always welcome new members who are interested in history, walks, being museum docents and good company.

Please visit our website:
www.middlesexcanal.org

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law, and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Daniel Paret; the Plumbing and Gas Inspector is William Harrison; the Wiring Inspector is Frederick Sutter. Toni LaRivee, Linda Reed and Wendy Martiniello make up the clerical staff, which is shared with the Board of Health.

It is our goal to help people understand the regulations enforced by the Inspector of Buildings, how best to comply with those regulations, and to provide assistance to residents and others who have questions about homes and property in the town. If you have any questions, please do not hesitate to come and see us.

	2001		2002		2003	
RESIDENTIAL	No.	Valuation	No.	Valuation	No.	Valuation
Single Family Dwellings	58	6,171,400	48	5,246,674	61	8,285,550
Additions	117	4,270,523	159	5,721,729	163	6,939,661
Remodeling	121	1,634,267	143	1,760,176	141	1,400,240
Utility Buildings	10	179,000	12	211,400	9	103,914
Pools	59	520,778	51	406,125	46	386,468
Miscellaneous	64	379,674	50	301,059	50	285,955
	429	$13,155,642	463	$13,647,163	470	$17,401,788
COMMERCIAL						
New Buildings	14	33,354,314	2	891,000	5	6,750,000
Public Buildings	0	0	0	0	0	0
Additions	2	26,500	6	3,925,000	2	125,000
Fitups	53	13,149,495	47	8,194,272	32	3,615,942
Utility Buildings	1	500	0	0	2	5,800
Signs	25	63,734	12	49,003	14	42,952
Miscellaneous	19	792,877	17	882,766	12	1,147,768
	114	$47,387,420	84	$13,942,041	67	$11,687,462
TOTAL	543	$60,543,062	547	$27,589,204	537	$29,089,250

REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

Building Permits	543	311,245.00	547	142,449.00	537	152,001.00
Wiring Permits	756	48,235.50	682	36,629.00	647	25,930.00
Gas Permits	258	8,271.00	244	7,111.00	224	5,775.00
Plumbing Permits	350	17,515.00	322	12,245.00	265	9,890.00
Cert. of Inspection	32	1,290.00	29	1,306.00	36	1,455.00
Copies		193.60		205.00		176.20
Court		0		0		0
Industrial Elec. Permits	56	8,400.00	49	7,200.00	54	7,900.00
	1,995	$395,150.10	1,824	$207,145.00	1,763	$203,127.20

Case 1-2003 Better Living Sunrooms Map 48 Parcel 13

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is 1.5 feet from the side yard lot line and 9.5 feet from the rear yard lot line-proposing a sunroom meeting the setback requirements) for property located on 89 Morse Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 2-2003 Phillip & Yvonne D'Arcangelo Map 78 Parcel 49

To amend case #81-2002 with a design change meeting the zoning setback requirements along with the Conservation Commission requirements for property located on 6 Somerset Place.

Withdrawn - without prejudice.

Case 3-2003 Steven & Denise Carney Map 36 Parcel 15

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing a rear dormer on the second floor with an 18" overhang) for property located on 4 Jere Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 4-2003 William Wolfe c/o Robert Peterson Map 66 Parcel 68

To acquire a Special Permit in accordance with §5.3.4 for a hammerhead lot for property located on 15 Lawrence Court, Lot A.

Granted - meets the requirements of the By-law.

Case 5-2003 William Wolfe c/o Robert Peterson Map 66 Parcel 68

To acquire a Special Permit in accordance with §5.3.4 for a hammerhead lot for property located on 15 Lawrence Court, Lot B.

Granted - meets the requirements of the By-law.

Case 6-2003 James H. Roberts Map 97 Parcel 39

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5 for a structure to be 16 feet from the side yard lot line when 20 feet is required for property located on 11 Catherine Avenue.

Denied - did not meet the criteria for a variance.

Case 7-2003 Gary & Patricia Kasparian Map 94 Parcel 81

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is 24.7 feet from the front yard lot line-proposing an addition 25.6 feet from the front yard lot line) for property located on 6 Chapman Avenue

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 8-2003 Robert M. Stornaiuolo Map 31 Parcel 56

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is 19.5 feet from the front yard lot line on Dunton Road-proposing rear additions and an attached garage meeting the side and rear yard setbacks) for property located on 3 Grand Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 9-2003 Richard Molander Map 36 Parcel 66

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is 29.9 feet from the front yard lot line-proposing a second floor and side yard addition and deck meeting the side and rear yard setbacks) for property located on 108 Nichols Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 10-2003 Richard Cannizaro c/o R. Peterson Map 89 Parcel 21C

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5 for a garage to be 14.7 feet from the side yard lot line when 20 feet is required for property located on 9 Frederick Drive.

Granted - no closer than 14.7 feet from the side yard lot line.

Case 11-2003 Glenn D. Sullivan c/o R. Peterson Map 69 Parcel 87

To acquire a building permit in accordance with M.G.L. Ch. 41 §81E authorizing the construction of a single family dwelling on a lot located on Lexington Street, a private way existing but not shown or made part of the Official Map for property located on Lexington Street.

Granted - based on the opinion of Town Counsel.

Case 12-2003 Gary Litchfield c/o D. Brown Map 18 Parcel 33

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning Bylaw that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing to demolish the existing dwelling and constructing a new dwelling meeting the setback requirements) for property located on 4 Pitman Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 13-2003 Gary Litchfield c/o D. Brown Map 18 Parcel 33

To acquire a building permit in accordance with M.G.L. Ch. 41 §81E authorizing the construction of a single family dwelling on a lot located on John Street, a private way existing but not shown or made part of the Official Map for property located on John Street, formerly 4 Pitman Street.

Withdrawn - without prejudice.

Case 14-2003 Brenda Fay McLaughlin Map 41 Parcel 33

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setbacks-proposing a 12' x 12' addition meeting the setback requirements) for property located on 7 Belmont Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 15-2003 Kevin & Karie Carpenito Map 78 Parcel 38

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the side yard setback-proposing a second floor addition, 8-foot bump out at the rear of the dwelling, a deck in the back and a covered stairway in front, meeting the setback requirements) for property located on 53 North Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 16-2003 Christine Groves Map 36 Parcel 86+

Seeking a determination by the Board under §6.1.2.2 of the Wilmington Zoning By-law to increase the nonconforming nature of the structure (existing dwelling is 9.8 feet from the front yard lot line-proposing a second floor addition and a 5'6"x7'6" addition to the front, 9'3" from the front lot line) for property located on 119 Nichols Street.

Granted - the proposed alteration does not exceed 50% of the combined floor area and will not be more detrimental to the neighborhood.

Case 17-2003 Renee Marchand & Denise Shanning Map 40 Parcel 154

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing a 16'x 14' addition meeting the setback requirements) for property located on 68 Lowell Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 18-2003 Michael Welch, Quality Additions Map 43 Parcel 34

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing a 1'x 1' two-story addition off the side, a deck and two-story addition no closer to the lot lines than the existing dwelling) for property located on 19 Washington Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 19-2003 Robert & Elaine Ferrera Map 44 Parcel 92

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setbacks-proposing a deck to the rear meeting the setback requirements) for property located on 2 Phillips Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 20-2003 Pamela Baron & Joseph Burke Map 50 Parcel 26

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, width, depth, frontage and setbacks-proposing an addition meeting the side yard setback) for property located on 110 Parker Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 21-2003 Tam Development Corp. Map 12 & 25 Parcel 1

To acquire a Special Permit in accordance with §6.6.7.7 - Groundwater Protection District for property located on 943 Main Street.

Granted - meets the requirements of the By-law.

Case 22-2003 Kathleen McCarthy Map 75 Parcel 2

To acquire a Special Permit in accordance with §4.2 for an Accessory Apartment for property located on 490 Woburn Street.

Granted - meets the requirements of the By-law.

Case 23-2003 Gary Roberts Map 62 Parcel 23

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, frontage, width and front yard setback on Grant Street-proposing an addition meeting the rear yard setback) for property located on 116 Federal Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 24-2003 Wilmington 4th of July Committee Map 63 Parcel 10

To acquire a Special Permit for a carnival during the 4th of July Celebration at property located on 159 Church Street.

Granted

Case 25-2003 Patricia Malone Map 34 Parcel 42

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing a second floor addition) for property located on 3 Railroad Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 26-2003 Patricia Malone Map 34 Parcel 42

To acquire a Special Permit in accordance with §4.2 for an Accessory Apartment for property located on 3 Railroad Avenue.

Granted - meets the requirements of the By-law.

Case 27-2003 Nicholas & Rose Carrozza Map 49 Parcel 142

To acquire a Special Permit in accordance with §4.2 for an Accessory Apartment addition for property located at 33 Allen Park Drive.

Granted - meets the requirements of the By-law.

Case 28-2003 Russell & Barbara Calla Map 59 Parcel 19

To acquire a Special Permit in accordance with §4.2 for an Accessory Apartment addition for property located at 8 Kenwood Avenue.

Granted - meets the requirements of the By-law.

Case 29-2003 Jose Couto c/o R. Peterson Map 42 Parcel 22J

Seeking a determination by the Board under §6.1.2.2 of the Wilmington Zoning By-law to increase a nonconforming structure (existing lot has insufficient area and depth-proposing to demolish the existing building and constructing a new building) for property located on 323 Main Street.

Granted - the proposed alteration does not exceed 50% of the combined floor area and will not be more detrimental to the neighborhood.

Case 30-2003 Michael & Kristen McKenna Map 84 Parcel 17

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, width and setbacks-proposing to demolish and reconstruct a deck meeting the setback requirements) for property located on 11 Royal Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 31-2003 Mark O'Donoghue Map 6 Parcel 86

Seeking a determination by the Board under §6.1.2.2 of the Wilmington Zoning By-law to increase a nonconforming structure (existing lot has insufficient area and depth-proposing to demolish the existing deck and rebuilding a larger deck within the rear yard setback) for property located on 302 Burlington Avenue.

Granted - the proposed alteration does not exceed 50% of the combined floor area and will not be more detrimental to the neighborhood.

Case 32-2003 Gregory & Elizabeth McGowan Map 13 Parcel 3

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing a two-story addition meeting the setback requirements) for property located on 364 Chestnut Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 33-2003 Gerardine A. Walsh Map 48 Parcel 39

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the side yard setbacks-proposing an addition and deck no closer than the existing dwelling on one side and meeting the side and rear yard setback requirements) for property located on 11 Denault Drive.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 34-2003 John & Amy Whalen Map 78 Parcel 26

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing an addition no closer to the front yard than the existing dwelling) for property located on 34 North Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 35-2003 Craig S. Newhouse Map 9 Parcels 1 & 2

To acquire a Special Permit in accordance with §5.3.4 for a hammerhead lot for property located on 112 Aldrich Road.

Granted - meets the requirements of the By-law.

Case 36-2003 Steven Carbone Map 34 Parcel 126

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, frontage and width-proposing a deck meeting the setback requirements) for property located on 41 Burnap Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 38-2003 Frank & Marilyn DiBenedetto Map 54 Parcel 312

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing an addition meeting the setback requirements) for property located on 4 Wicks Circle.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 39-2003 Janice & Michael Stevens Map 35 Parcel 10

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient width, depth and front yard setback-proposing an addition no closer than the existing dwelling from the front lot line and meeting the side and rear yard setbacks) for property located on 16 South Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 40-2003 John Mulholland Map 36 Parcel 78

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, width, front and side yard setbacks-proposing an addition no closer to the side yard than the existing dwelling and meeting the side and rear yard setbacks) for property located on 133 Nichols Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 41-2003 Glenn Sullivan c/o R. Peterson Map 69 Parcel 87

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area and width-proposing a second floor addition meeting the setback requirements) for property located on 20 Cunningham Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 42-2003 Frank Leverone c/o R. Peterson Map 53 Parcel 31

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, frontage and width-proposing to demolish existing foundation and rebuilding a new dwelling meeting the setback requirements) for property located on 1 St. Paul Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 43-2003 NER Construction c/o R. Peterson Map 37 Parcel 5

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing building is within the side yard setback-proposing an addition no closer to the side yard lot line than the existing building) for property located on 867 Woburn Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 44-2003 Scott MacKenzie Map 69 Parcel 37

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setbacks-proposing to demolish the existing dwelling and rebuilding a dwelling 20 feet from the front and 15.2 feet from the side yard lot line) for property located on 8 Allston Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 45-2003 Joseph Langone c/o D. Brown Map 27 Parcel 14F

To acquire a Special Permit in accordance with §5.3.4 for a hammerhead lot for property located on 7 Sachem Circle.

Granted - meets the requirements of the By-law.

Case 46-2003 Christian Botte Map 18 Parcel 2

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling has insufficient front and side yard setback-proposing a second floor addition) for property located on 12 Boutwell Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 47-2003 Alastair Hudson Map 32 Parcel 50

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, width, depth, frontage, front and side yard setbacks-proposing an addition no closer to the side yard than the existing dwelling and meeting the side and rear yard setbacks) for property located on 133 Nichols Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 48-2003 Stephen Lawrenson Map 6 Parcel 103

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, width, depth, frontage, front and side yard setbacks-proposing to demolish the existing dwelling and constructing a new dwelling no closer to the setbacks than the existing dwelling) for property located on 281 Burlington Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 49-2003 S.E.W.J.O.B. Realty Trust Map 78 Parcel 12A

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, and depth-proposing to demolish existing dwelling and rebuilding a new dwelling meeting the setback requirements) for property located on 10A Dadant Drive.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 50-2003 Philip J. Enos Map 78 Parcel 17

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5 for a garage to be 10 feet from the side yard lot line when 20 feet is required for property located on 25 Dadant Drive.

Withdrawn - without prejudice.

Case 51-2003 Sprint Spectrum LP Map R1 Parcel 18G

To acquire a Special Permit in accordance with §6.8 for a Wireless Communications Facility for property located on 26 Upton Drive.

Granted - meets the requirements of the By-law.

Case 52-2003 Eric Kwiatkowski Map 62 Parcel 48

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setback-proposing a second floor addition and replacing the side deck) for property located on 109 Federal Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 53-2003 Amy & Ricardo Wong Map 41 Parcel 19

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing a second story addition) for property located on 22 Belmont Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 54-2003 Ronald Judkins Map 77 Parcel 24A

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area and width-proposing an addition meeting the setback requirements) for property located on 24 Liberty Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 55-2003 Chris & Veronica Diorio Map 107 Parcel 29

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.4 and §9.6 for a farmers porch to be 37 feet from the front lot line when 40 feet is required for property located on 6 Castle Drive.

Withdrawn - without prejudice.

Case 56-2003 Subway (Sixpack Investments) Map 43 Parcel 2

To acquire a Special Permit in accordance with §3.5.4 Limited Service Restaurant for property located on 285 Main Street.

Granted - meets the requirements of the By-law.

Case 57-2003 Suzanne K. Kenney Map 49 Parcel 105

To acquire a Special Permit in accordance with §4.2 for an Accessory Apartment for property located on 6 Allen Park Drive.

Granted - meets the requirements of the By-law.

Case 58-2003 KARD, Inc. c/o Alan Altman Esq. Map 38 Parcel 1D

To acquire a Special Permit in accordance with §3.5.9, 3.6.6 and 4.1.10 to conduct a business and professional office, Veterinary care and indoor breeding laboratory for medical and scientific research and scientific development for property located on 760 Main Street.

Granted - meets the requirements of the By-law.

Case 59-2003 Maria Harrison/Joseph Vultaggio Map 30 Parcel 64A

Seeking a determination by the Board under §6.1.2.2 of the Wilmington Zoning By-law to increase the nonconforming nature of the structure (existing lot has insufficient area, width and rear yard setback-proposing an addition 26 feet from the front yard lot line when 40 is required, not exceeding 50% of the combined floor area of the existing dwelling) for property located on 15 Burt Road.

Granted - the proposed alteration does not exceed 50% of the combined floor area and will not be more detrimental to the neighborhood.

Case 60-2003 Charles & July Benson Map 36 Parcel 37

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning Bylaw that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, frontage, width, front and side yard setback-proposing a second story addition on the existing dwelling) for property located on 26 Fairmeadow Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 61-2003 Charlene F. Connors, Tr. Map 36 Parcel 136

Seeking to modify variance 62-93 to convert a hammerhead lot to a conforming lot for property located on 12 Kansas Road.

Withdrawn - without prejudice.

Case 62-2003 Michael H. Leighton Map 36 Parcel 13A

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structures does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, width, depth, frontage, front and side yard setbacks-proposing an addition to the rear meeting the setback requirements) for property located on 22 Fairmeadow Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 63-2003 Denco Builders Map 43 Parcel 17

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient side yard setback-proposing a porch meeting the setback requirements) for property located on 62 Washington Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 64-2003 Eric Albanese Map 44 Parcel 33A

Seeking a determination by the Board under §6.1.2.2 of the Wilmington Zoning By-law to increase a nonconforming structure (existing lot has insufficient frontage and width-proposing a deck 13.1 feet from the rear yard lot line when 15 feet is required, but will not exceed 50% of the combined floor area) for property located on 14A Hobson Avenue. Amended to §6.1.2.1.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 65-2003 Francis E. Hughes Map 84 Parcel 21

Seeking a determination by the Board under §6.1.2.2 of the Wilmington Zoning By-law to increase a nonconforming structure (existing lot has insufficient area, width, depth and front yard setback-proposing to demolish the existing front steps and replacing with a shorter, covered landing and stairs) for property located on 3 Royal Street.

Granted - the proposed alteration does not exceed 50% of the combined floor area and will not be more detrimental to the neighborhood.

Case 66-2003 Northeastern Development Map 81 Parcel 6

Seeking a Comprehensive Permit to construct 48 garden-style condominium units in an age-restricted community in accordance with MGL Chapter 40B under the State's Local Initiative Program for property located on 195 Salem Street.

Pending

Case 67-2003 Robert & Darlene Mauriello Map 55 Parcel 146

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law to increase the nonconforming nature of the structure (existing lot has insufficient area, width, frontage, front and side yard setbacks-proposing to lift existing dwelling and construct a basement) for property located on 5 Fairfield Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 68-2003 William R. Caperci Map 81 Parcel 25

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling has insufficient front yard setback-proposing an addition no closer to the front than the existing dwelling) for property located on 40 Birchwood Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 69-2003 Paul F. Sferrazza Map 33 Parcel 34A

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.4 for an addition to be 20 feet from the front yard setback on Hardin Street when 40 feet is required for property located on 16 Houghton Road.

Granted - no closer than 20 feet from the front yard lot line on Hardin Street.

Case 70-2003 Kneeland Construction Map 34 Parcel 110

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, side and front yard setbacks-proposing a second floor addition) for property located on 22 Burnap Street.

Withdrawn - without prejudice.

Case 71-2003 Biagio & Josephine Pavone Map 45 Parcel 79

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is 10 feet from the side lot line-proposing to demolish the existing dwelling and rebuilding a new dwelling 16 feet from the side yard lot line) for property located on 34 Cottage Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 72-2003 Joseph F. McCarthy Map 81 Parcel 75A

To acquire a Special Permit in accordance with §4.2 for a second floor addition Accessory Apartment for property located on 14 Birchwood Road.

Granted - meets the requirements of the By-law.

Case 73-2003 Robert & Debra Donoghue Map 41 Parcel 20

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is 13 feet from the front yard lot line on Belmont Avenue and 9.8 feet from the front yard lot line on Hanover Street-proposing a porch meeting the setback requirements) for property located on 24 Belmont Avenue

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 74-2003 Pandolfo Company Inc. Map 41 Parcel 130

To acquire a Special Permit in accordance with §6.6.7.6 and §6.6.7.7 Ground Water Protection District for property located on 520 Main Street.

Granted - meets the requirements of the By-law.

Case 75-2003 Dunmore Realty Trust Map 31 Parcel 61

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing to demolish the existing dwelling and rebuilding a new dwelling 25 feet from the front yard lot line and meeting the side and rear yard setbacks) for property located on 18 Dunmore Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 76-2003 Frederick D. Shaw Map 67 Parcel 21

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning Bylaw that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setbacks-proposing a second floor addition) for property located on 14 Dobson Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 77-2003 Christian Botte Map 18 Parcel 2

Seeking a determination by the Board under §6.1.2.2 of the Wilmington Zoning By-law to increase the nonconforming nature of the structure (existing dwelling is within the side yard setback-proposing a front porch 25 feet from the front yard lot line) for property located on 12 Boutwell Street.

Granted - the proposed alteration does not exceed 50% of the combined floor area and will not be more detrimental to the neighborhood.

Case 78-2003 Scott Peacock Map 21 Parcel 5-29

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is 38 feet from the front lot line-proposing a garage no closer to the front yard lot line than the existing dwelling) for property located on 11 Bond Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 79-2003 Tom & Jennifer Sheerin Map 76 Parcel 4

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area and front yard setback-proposing a two-story addition 26.3 feet from the front yard lot line) for property located on 507 Woburn Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 80-2003 Marie Normoyle Map 70 Parcel 76

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area-proposing an addition meeting the setback requirements) for property located on 37 Lloyd Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 81-2003 Roger & Kathy Kindred Map 35 Parcel 4

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, side and front yard setbacks-proposing an addition meeting the setback requirements) for property located on 2 South Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 82-2003 David Newhouse, Jr. Map 20 Parcel 11

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is 38 feet from the front yard lot line when 40 feet is required-proposing a two-story addition meeting the setback requirements) for property located on 18 Kendall Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 83-2003 William Savosik Map 88 Parcel 26T

To acquire a Special Permit in accordance with §4.2 for an Accessory Apartment addition for property located on 30 Marcia Road.

Granted - meets the requirements of the By-law.

Case 84-2003 Better Living Sunrooms Map 94 Parcel 86

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setbacks-proposing an addition meeting the setback requirements) for property located on 4 Coolidge Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 85-2003 Robert Frasca Map 58 Parcel 14

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has no frontage on Woburn Street-proposing an addition meeting the setback requirements) for property located on 602 Woburn Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 86-2003 David Newhouse Jr. Map 70 Parcel 46

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, frontage, width and front yard setback-proposing to demolish existing dwelling and rebuild a dwelling 29 feet from the front yard lot line and meeting the side and rear yard setbacks) for property located on 5 West Jamaica Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 87-2003 Richard Stuart Jr., c/o D. Brown Map 32 Parcel 5

Seeking a determination by the Board under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient frontage, area, width, front and side yard setbacks-proposing to reconstruct a new dwelling 10 feet from the side yard lot lines and 30 feet from the front lot line) for property located on 12 Nassau Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 88-2003 Richard Stuart, Jr., c/o D. Brown Map 32 Parcel 6

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.1, 5.2.2, 5.2.3, 5.2.4 and 5.2.5 to construct a single family dwelling on a lot having insufficient frontage, area, width, front and side yard setbacks for property located on Nassau Avenue.

Withdrawn - without prejudice.

Case 89-2003 Richard Stuart, Jr., c/o D. Brown Map 32 Parcel 4 & 5

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.1, 5.2.2, 5.2.3, 5.2.4 and 5.2.5 to construct a single family dwelling on a lot having insufficient frontage, area, width, front and side yard setbacks for property located on 12 Nassau Avenue.

Withdrawn - without prejudice.

Case 90-2003 David & Tina Bavota Map 63 Parcel 12

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setbacks-proposing a second floor addition) for property located on 34 Adams Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 91-2003 KARD, Inc. Map 38 Parcel 1D

To acquire a Special Permit in accordance with §6.6.7.2 Ground Water Protection District for property located on 760 Main Street.

Granted - meets the requirements of the By-law.

Case 92-2003 Stephen Phillips Map 87 Parcel 6B

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5 for an existing dwelling to remain 16.84 feet from the side yard lot line when 20 feet is required for property located on 55 High Street.

Withdrawn - without prejudice.

Case 93-2003 Stephen Phillips Map 87 Parcel 6B

To acquire a Special Permit in accordance with §5.3.4 for a hammerhead lot for property located on 55 High Street.

Granted - meets the requirements of the By-law.

Case 94-2003 Joseph C. Medeiros Map 17 Parcel 2E

To acquire a Special Permit under §6.1.2.2 of the Wilmington Zoning By-law to increase the nonconforming nature of the structure (existing dwelling is within the front yard setback-proposing a garage 27 feet from the front yard lot line and 16 feet from the side yard lot line) for property located on 15 Marion Street. Amended to §6.1.2.1.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 95-2003 John & Bonnie Davy Map 44 Parcel 56

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setbacks-proposing a two-story addition no closer to the side than the existing dwelling) for property located on 46 Brand Avenue.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 96-2003 Douglas R. Ware Map 69 Parcel 74D

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing garage is within the rear and side yard setbacks-proposing to demolish the existing garage and replace it with a two-car garage no closer than the existing garage to the side and rear yard lot lines) for property located on 21 Cunningham Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 97-2003 Donna Legro Map 30 Parcel 21

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front and side yard setbacks-proposing an addition and deck meeting the setback requirements) for property located on 6 Cedar Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 98-2003 Presidential Development Corp. Map 35 Parcel 56E

To appeal the decision of the Inspector of Buildings and direct him to issue a building permit for property located on 18 New Hampshire Road.

Denied - based on the opinion of Town Counsel.

Case 99-2003 Robert G. Grady, Jr. Map 55 Parcel 205

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is within the front yard setback-proposing to demolish existing deck and rebuilding an enclosed porch and deck meeting the setback requirements) for property located on 37-39 Main Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 100-2003 Patrick McCarthy Map 20 Parcel 32

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, depth, front and side yard setback-proposing an addition meeting the side and rear yard setbacks) for property located on 1 Kendall Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 101-2003 Maurice Brule Map 36 Parcel 14

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area and front yard setback-proposing a second floor addition) for property located on 2 Jere Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 102-2003 David & Kellie Balestrieri Map 47 Parcel 19

A. Seeking a determination under §6.1.2.1 of the Wilmington Zoning Bylaw that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing dwelling is in a General Industrial Zone and has insufficient front yard setback-proposing an addition meeting the side and rear yard setbacks)

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

and

B. A Special Permit in accordance with §4.2 for an Accessory Apartment for property located on 124 Eames Street.

Granted - meets the requirements of the By-law.

Case 103-2003 William & Deborah McGondel Map 30 Parcel 42

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, width, depth, front and side yard setbacks-proposing a second floor addition) for property located on 20 Burt Road.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 104-2003 Edmund & Gloria Corcoran Map 58 Parcel 10

Seeking a determination under §6.1.2.1 of the Wilmington Zoning By-law that a proposed alteration to a nonconforming structure does not increase any portion of the nonconforming nature of the existing structure (existing lot has insufficient area, depth, and front yard setback-proposing an addition meeting the setback requirements) for property located on 615 Woburn Street.

Finding - the proposed alteration does not increase any portion of the nonconforming nature of the structure and would not be more detrimental to the neighborhood.

Case 105-2003 JohnSons Rlty Trust c/o R. Peterson Map 73 Parcels 2,53,53B

To acquire a variance from Standard Dimensional Regulations (Table II) to subdivide a parcel of land and to allow the existing building to remain 2.3 feet from the side yard lot line when 20 feet is required for property located on 316-322 Lowell Street.

Granted - allow the existing buildings to remain as situated on the lots.

TOWN MEETINGS & ELECTIONS

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Annual Town Meeting and Town Election	March 13, 2003
Special Town Meeting	May 16, 2003

Veterans' Day Ceremonies at Town Common.

WARRANT ANNUAL TOWN ELECTION – APRIL 19, 2003 WITH ACTION TAKEN THEREON

TO: CONSTABLE OF THE TOWN OF WILMINGTON:

GREETINGS: In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said town, you are hereby directed to notify and warn the inhabitants of the town qualified to vote in town affairs to meet and assemble at the West Intermediate School (Precincts 1 and 2), the Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Saturday the nineteenth day of April, A.D. 2003 at 9:45 o'clock in the forenoon, the polls to be opened at 10:00 a.m. and shall be closed at 8:00 p.m. for the election of town officers:

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: One Selectman for the term of Three Years; One Selectman for the term of One Year (unexpired term); One Moderator for the term of Three Years; Two Members of the School Committee for the term of Three Years; Two Members of the School Committee for the term of Two Years (unexpired terms); One Member of the Housing Authority for the term of Five Years; One Member of the Redevelopment Authority for the term of Five Years; and one member of the Regional Vocational Technical School Committee for the term of Three Years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote on elections and town affairs therein to assemble subsequently and meet in the Town Meeting at the High School Gymnasium, Church Street, in said Town of Wilmington, on Saturday the twenty-sixth day of April, A.D. 2003 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Kathleen M. Scanlon at the Town Hall, Priscilla "Pat" Ward, former Town Clerk, at the West Intermediate School and the Assistant Town Clerk, Carolyn M. Kenney at the Wildwood School.

All voting machines were opened and the zero sheets were posted so that the candidates could examine them before the polls were opened. The checkers were prepared with their voting lists and voter identification cards and everything was in readiness at 10:00 a.m. and the polls were declared open.

The results were as follows:

SELECTMEN for three years (vote for one)			Voted
Robert J. Cain	39	Arlene Avenue	655
Gerald R. Duggan	76	Butters Row	875
Karl I. Sagal	7	Lawrence Court	266
Frank West	2	Birchwood Road	1,575
Ann L. Yurek	448	Shawsheen Avenue	331
Blanks			92
Total			3,794

Selectmen for one year (vote for one)			
Suzanne Sullivan	60	Lawrence Street	2,600
Daniel C. Wandell, Jr.	889	Main Street	1,104
Blanks			90
Total			3,794

SCHOOL COMMITTEE for three years (vote for two)			
Michael R. Baker	39	Burnap Street	1,288
Mark DiGiovanni	12	Chapman Avenue	2,510
Anthony Quincy Vale	46	Middlesex Avenue	773
Blanks			3,017
Total			7,588

SCHOOL COMMITTEE for two years (vote for two)			
Theresa Buonopane	14	Everett Avenue	1,866
Marilyn Lamson	7	Frederick Drive	2,001
Blanks			3,721
Total			7,588

MODERATOR for three years (vote for one)			
James C. Stewart	16	Stonehedge Drive	2,629
Blanks			1,165
Total			3,794

HOUSING AUTHORITY for five years (vote for one)			
Robert C. DiPasquale	9	Englewood Drive	2,532
Blanks			1,262
Total			3,794

REDEVELOPMENT AUTHORITY for five years (vote for one)			
Jason Tildsley	7	Lorin Drive	2,491
Blanks			1,303
Total			3,794

SHAWSHEEN REGIONAL VOCATIONAL SCHOOL COMMITTEE for three years (vote for one)			
James M. Gillis	120	Federal Street	2,506
Blanks			1,288
Total			3,794

The final results of this election were ready at 10:15 p.m. and the elected officers present were sworn to the faithful performance of their duties by Town Clerk Kathleen M. Scanlon. The total number of votes cast was 3,794, which included 222 absentee ballots. Wilmington now has 14,290 registered voters and 27% voted in this election.

ANNUAL TOWN MEETING
APRIL 26, 2003
WITH ACTION TAKEN THEREON

With a quorum present at 10:55 a.m. (150) James Stewart, Town Moderator, opened the meeting with the Pledge of Allegiance. He then read the names of departed town workers, members of committees and boards who had passed away during the past year. Also a remembrance of the members of our armed forces who have given their life in the line of duty and honoring all who serve in the armed forces. He then introduced our newly elected and re-elected town officials and thanked previous office holders.

Long may She Wave!

The Moderator began to read the warrant and was interrupted by Selectman Michael V. McCoy, "I move that the Moderator dispense with further reading of the warrant and take up and make reference to each article by number." Motion seconded and so voted.

ARTICLE 2. To hear reports of committees and act thereon. Motion by Michael A. Caira, "I move to pass over this article." Motion seconded and so voted to pass over.

ARTICLE 3. To see if the town will vote to raise and appropriate a sum of money for the purpose of paying unpaid bills of previous years; or do anything in relation thereto. Motion by Michael A. Caira, "I move to pass over this article." Motion seconded and so voted to pass over.

ARTICLE 4. To see if the town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2004 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or do anything in relation thereto.

> Motion by Frank J. West, "I move that the town vote authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2004 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services." Finance Committee recommended approval. Motion seconded and so voted, unanimously.

ARTICLE 5. To see how much money the town will appropriate for the expenses of the town and the salaries of several town officers and departments and determine how the same shall be raised, whether by taxation, transfer from available funds or otherwise; or do anything in relation thereto.

> Motion by Barry J. Mulholland, Chairman of the Finance Committee, "I move that the several and respective sums as recommended and presented by the Finance Committee be raised by taxation or by transfer from available funds and appropriated for the purpose set forth in Article 5, each department's budget to be taken up and voted on in the order they appear, subject to amendment and each department's budget not open for reconsideration until the entire budget is voted." Motion seconded and so voted, unanimously.

GENERAL GOVERNMENT	Voted
Selectmen - Legislative	
Salaries	$ 3,600
Expenses	14,050
Total	17,650
Selectmen - Elections	
Salaries	20,719
Expenses	3,750
Total	24,469

Registrars of Voters	
Salaries	1,825
Expenses	5,250
Total	7,075
Finance Committee	
Salaries	1,200
Expenses	7,695
Total	8,895
Town Manager	
Salary - Town Manager	105,754
Other Salaries	266,498
Expenses	66,388
Furnishings & Equipment	1,000
Total	439,640
Town Accountant	
Salary - Town Accountant	76,048
Other Salaries	175,060
Expenses	2,450
Total	253,558
Treasurer/Collector	
Salary - Treasurer/Collector	62,021
Other Salaries	130,715
Expenses	20,525
Amt. Cert. Tax Title	20,000
Furnishings & Equipment	1,500
Total	234,761
Town Clerk	
Salary - Town Clerk	63,694
Other Salaries	83,805
Expenses	2,635
Total	150,134
Board of Assessors	
Salary - Principal Assessor	79,873
Other Salaries	83,621
Expenses	52,700
Appraisals & Inventories	45,000
ATB Costs	25,000
Furnishings & Equipment	0
Total	286,194
Town Counsel	
Legal Services	112,800
Permanent Building Committee	
Salaries	650
Expenses	100
Total	750
TOTAL GENERAL GOVERNMENT	1,535,926

PUBLIC SAFETY	
Police	
Salary - Chief	93,586
Salary - Deputy Chief	74,292
Salary - Lieutenants	124,756
Salary - Sergeants	321,347
Salary - Patrolmen	1,513,689
Salary - Clerical	63,372
Salary - Part Time	10,400
Salary - Overtime	296,010
Salary - Paid Holidays	93,691
Salary - Specialists	10,500
Salary - Night Differential	39,780
Salary - Incentive	303,596
Sick Leave Buyback	16,142
Expenses	191,217
Total	3,152,378
Fire	
Salary - Chief	93,586
Salary - Deputy Chief	71,318
Salary - Lieutenants	304,545
Salary - Privates	1,463,418
Salary - Clerk	40,919
Salary - Part Time	13,455
Salary - Overtime	281,700
Salary - Paid Holidays	102,189
Salary - EMT & Incentive Pay	11,225
Salary - Fire Alarm	16,000
Sick Leave Buyback	17,400
Expenses	104,320
Furnishings & Equipment	0
Total	2,520,075
Public Safety Central Dispatch	
Personnel Services	426,647
Contractual Services	11,000
Materials & Supplies	5,000
Furnishings & Equipment	0
Total	442,647
Animal Control	
Salaries	29,380
Expenses	4,325
Total	33,705
TOTAL PUBLIC SAFETY	6,148,805
PUBLIC WORKS	
Personnel Services	
Superintendent	83,820
Engineer - Full Time	178,667
Engineer - Part Time	7,200
Highway - Full Time	975,961
Highway - Overtime	53,700
Highway - Part Time	11,596
Highway - Seasonal	14,880
Stream Maintenance - Seasonal	16,740
Tree - Full Time	148,919

Tree - Overtime	5,880
Parks/Grounds - Full Time	267,873
Parks/Grounds - Overtime	16,560
Cemetery - Full Time	126,010
Cemetery - Overtime	9,110
Snow & Ice-Ex. Help/O.T.	144,465
Total	2,061,381
Contractual Services	
Engineer	3,200
Engineer - Training & Conference	2,000
Highway	68,200
Highway - Repair Town Vehicles	96,400
Highway - Training & Conference	3,100
Tree	3,000
Parks/Grounds	24,000
Cemetery	4,100
Road Machinery - Repair	68,000
Public Street Lights	206,500
Rubbish Collection & Disposal	2,029,600
Snow & Ice - Repairs	16,245
Snow & Ice - Misc. Services	125,000
Total	2,649,345
Materials & Supplies	
Engineer	3,500
Highway	39,000
Highway - Const. Supplies & Road Improvements	77,000
Highway - Gas, Oil, Tires (Other)	91,390
Highway - Gas, Oil, Tires (DPW)	70,590
Stream Maintenance - Expenses	1,000
Tree	6,395
Parks/Grounds	17,900
Cemetery	13,650
Drainage Projects	33,000
Snow & Ice - Sand & Salt	96,870
Snow & Ice - Tools & Equipment	4,000
Total	454,295
Furnishings & Equipment	31,100
Total	5,196,121
SEWER	
Personnel Services	61,278
Maintenance & Operations	111,870
Total	173,148
TOTAL PUBLIC WORKS	5,369,269

Article 5A. Motion by Barry J. Mulholland, "I move that the sum of $5,369,269 be appropriated for the Department of Public Works; the sum of $35,000 to be raised by transfer from the Sale of Cemetery Lots Account and the sum of $15,000 to be raised by transfer from the Interest Cemetery Trust Funds and that both amounts be applied to line item Personnel Services Cemetery - Full Time and that the balance of $5,319,269 be raised by taxation." Motion seconded and so voted.

COMMUNITY DEVELOPMENT	
Board of Health	
Salary - Director	65,199
Other Salaries	137,655
Expenses	10,285
Mental Health	30,700
Total	243,839
Sealer of Weights & Measures	
Salaries	4,800
Expenses	100
Total	4,900
Planning & Conservation	
Salary - Director	68,478
Other Salaries	165,152
Expenses	15,175
Furnishings & Equipment	400
Total	249,205
Building Inspector/Board of Appeals	
Salary - Building Inspector	61,610
Other Salaries	93,611
Expenses	5,065
Furnishings & Equipment	800
Total	161,086
TOTAL COMMUNITY DEVELOPMENT	659,030
PUBLIC BUILDINGS	
Salary - Superintendent	93,586
Other Salaries	1,929,926
Overtime	40,000
Part Time - Seasonal	14,880
Heating Fuel	365,000
Electricity	160,000
Utilities	82,000
Expenses	341,585
TOTAL PUBLIC BUILDINGS	3,026,977
HUMAN SERVICES	
Veterans Aid & Benefits	
Salary - Part Time Agent	7,500
Expenses	2,050
Assistance - Veterans	15,000
Total	24,550
Library	
Salary - Director	65,648
Other Salaries	480,905
Merrimack Valley Library Consortium	31,920
Expenses	123,351
Furnishings & Equipment	0
Total	701,824

Recreation	
Salary - Director	53,096
Other - Salaries	51,962
Expenses	3,300
Furnishings & Equipment	0
Total	108,358
Elderly Services	
Salary - Director	52,821
Other Salaries	72,286
Expenses	35,677
Total	160,784
Historical Commission	
Salaries	23,100
Expenses	4,000
Total	27,100
Commission on Disabilities	
Salaries	200
Expenses	300
Total	500
TOTAL HUMAN SERVICES	1,023,116
SCHOOLS	
Wilmington School Department	23,753,860
Shawsheen Valley Regional Vocational Technical High School District	2,812,178
TOTAL SCHOOLS	26,566,038

ARTICLE 5B. Motion by Barry J. Mulholland, "I move that the sum of $23,753,860 be appropriated for Wilmington School Department of which $750,000 be raised by transfer from Available Funds - Free Cash and that the remaining balance of $23,003,860 be raised by taxation." Motion seconded and so voted.

ARTICLE 5C. Motion by Barry J. Mulholland, "I move that the sum of $2,812,178 be appropriated to the Shawsheen Valley Regional Vocational Technical High School District of which the sum of $100,000 be raised by transfer from Available Funds - Free Cash and that the remaining balance of $2,712,178 be raised by taxation." Motion seconded and so voted.

MATURING DEBT & INTEREST	
Schools	3,517,275
Public Safety	1,113,300
General Government	0
Sewer	212,000
Water	0
Interest on Anticipation Notes & Authorization Fees & Misc. Debt	125,500
TOTAL MATURING DEBT & INTEREST	4,968,075

UNCLASSIFIED & RESERVE	
Insurance	685,200
Employee Health & Life Insurance	4,996,220
Veteran's Retirement	13,399
Employee Retirement - Unused Sick Leave	25,000
Medicare Employer's Contribution	370,000
Salary Adjust. & Additional Costs	125,000
Local Trans./Training Conferences	5,000
Out-of-State Travel	0
Computer Maintenance & Expenses	48,512
Records Storage	0
Annual Audit	18,000
Ambulance Billing	30,000
Town Report	12,000
Professional & Technical Services	25,000
Reserve Fund	250,000
TOTAL UNCLASSIFIED & RESERVE	6,603,331

ARTICLE 5D. Motion by Barry J. Mulholland, "I move that the sum of $4,968,075 be appropriated for Maturing Debt and Interest of which the sum of $135,769 be raised by transfer from Available Funds - Free Cash and be applied to the line item Maturing Debt and Interest, Schools and that the sum of $278,500 be raised by transfer from Available Funds - Free Cash and be applied to the line item Maturing Debt and Interest, Public Safety and that the balance of $4,553,806 be raised by taxation." Motion seconded and so voted.

ARTICLE 5E. Motion by Barry Mulholland, "I move that the sum of $6,603,331 be appropriated for Unclassified and Reserve of which the sum of $64,287 be raised by transfer from Water Department Available Funds and be applied to the Unclassified and Reserve - Insurance Account; and that the sum of $253,136 be raised by transfer from Water Department Available Funds and the sum of $750,000 be raised by transfer from Available Funds - Free Cash, the total of which $1,003,136 be applied to Unclassified and Reserve - Employee Health and Life Insurance Account and the sum of $12,617 be raised by transfer from Water Department Available Funds and applied to Unclassified and Reserve - Medicare Employees' Contribution Account and that the remaining balance of $5,523,291 be raised by taxation." Motion seconded and so voted.

TOTAL MUNICIPAL GOVERNMENT 29,334,529

ARTICLE 6. To see if the town will vote to raise and appropriate a sum of money for the purchase of new and replacement capital equipment, including but not limited to the following items, and further to authorize the sale or turn-in, if any, and for the use of the department so designated and to determine how the same shall be raised, whether by taxation, transfer, borrowing or any combination thereof:

(a) Police Department
Purchase of two (2) replacement police cruisers.

Motion by Robert P. Palmer, "I move that the town vote to raise by taxation and appropriate the sum of $47,600 for the purchase of two (2) replacement police cruisers for the Police Department, and further to authorize the sale or turn-in, if any, of said replaced vehicles." Finance Committee recommends approval. Motion seconded and so voted, $47,600.

(b) Fire Department
Purchase of one (1) replacement ambulance.

Motion by Raymond N. Lepore, "I move that the town vote to raise by transfer from Available Funds - Free Cash the sum of $145,000 for the purchase of one (1) Ambulance for the Fire Department." Finance Committee recommends approval. Motion seconded and so voted, $145,000.

(c) Public Works Department
Purchase of one (1) one-ton dump truck.

Motion by Michael V. McCoy, "I move that the town vote to raise by taxation and appropriate the sum of $45,000 for the purchase of one (1) one-ton dump truck for the Department of Public Works, and further to authorize the sale or turn-in, if any, of said replaced vehicle." Finance Committee recommends approval. Motion seconded and so voted, $45,000.

(d) Public Works Department
Purchase of one (1) replacement tractor with front bucket and 3-point hitch.

Motion by Suzanne M. Sullivan, "I move that the town vote to raise and appropriate the sum of $25,000 for the purchase of one (1) one-ton tractor with front bucket and 3-point hitch for the Department of Public Works, and further to authorize the sale or turn-in, if any, of said replaced vehicle." Finance Committee recommends approval. Motion seconded and so voted, $25,000.

(e) Elderly Services Department
Purchase of one (1) replacement handicapped accessible van.

Motion by Frank West, "I move that the town vote to raise by taxation and appropriate the sum of $48,000 for the purchase of one handicapped accessible van for the Elderly Services Department, and further to authorize the sale or turn-in, if any, of said replaced vehicle." Finance Committee recommends approval. Motion seconded and so voted, $48,000.

ARTICLE 7. To see if the town will vote to raise and appropriate a sum of money to purchase a replacement brush chipper for the Department of Public Works and to determine how the same shall be raised, whether by taxation, transfer, borrowing or any combination thereof; or do anything in relation thereto.

Motion by Robert P. Palmer, "I move that the town vote to raise by taxation and appropriate the sum of $29,000 to purchase a replacement brush chipper for the Department of Public Works and further to authorize the sale or turn-in, if any, of said replaced equipment." Finance Committee recommends approval. Motion seconded and so voted, $29,000.

ARTICLE 8. To see if the town will vote to raise and appropriate a sum of money for the purchase of a tractor mounted Verti-drain for the Department of Public Works and to determine how the same shall be raised, whether by taxation, transfer, borrowing or any combination thereof; or do anything in relation thereto.

Motion by Raymond N. Lepore, "I move that the town vote to raise by taxation and appropriate the sum of $20,000 for the purchase of a tractor mounted Verti-drain for the Department of Public Works". Finance Committee recommends approval. Motion seconded and so voted, $20,000.

ARTICLE 9. To see if the town will vote to raise and appropriate a sum of money for the replacement of approximately 10,314 square feet of roof area at the Woburn Street School and to determine how the same shall be raised, whether by taxation, transfer, borrowing or any combination thereof; or do anything in relation thereto.

Motion by Michael V. McCoy, "I move that the town vote to raise by taxation and appropriate the sum of $99,000 for the replacement of approximately 10,314 square feet of roof area at the Woburn Street School." Finance Committee recommends approval. Motion seconded and so voted, $99,000.

ARTICLE 10. To see if the town will vote to raise and appropriate a sum of money to determine the scope of work needed to clean-up lead contamination at the town's former firing range and to determine how the same shall be raised, whether by taxation, transfer, borrowing or any combination thereof; or do anything in relation thereto.

Motion by Suzanne M. Sullivan, "I move that the town vote to raise by taxation and appropriate the sum of $25,000 to conduct a feasibility analysis and formulate the scope of work needed to clean-up lead contamination at the town's former firing range." Finance Committee recommends approval. Motion seconded and so voted, $25,000.

ARTICLE 11. To see if the town will vote to transfer from available funds in the Fiscal Year 2003 budget, a sum or sums of money for the operation of various town departments and expenses; or do anything in relation thereto.

Motion by Michael A. Caira, "I move that the Town vote to transfer from the Fiscal Year 2003 budget, the sum of $1,067,000 from the following accounts:

Fire, Salary - Privates	27,000
Public Safety Central Dispatch-	
Personnel Services	15,000
Public Works, Personnel Services -	
Engineer - Full Time	28,000
Engineer - Part Time	5,000
Highway, Full Time	55,000
Highway, Overtime	4,000
Tree, Full Time	20,000
Parks and Grounds, Full Time	75,000
Public Works, Contractual Services -	
Public Street Lights	40,000
Rubbish Collection and Disposal	700,000
Planning and Conservation, Other Salaries	20,000
Public Buildings, Other Salaries	50,000
Library, Other Salaries	28,000

And further to transfer the sum of $580,317 from Available Funds - Free Cash; the entire amount of available funds being $1,647,317 to the following fiscal year 2003 accounts:

Police, Salary - Incentive	10,000
Fire, Salary - Lieutenants	7,800
Public Works, Personnel Services -	
Snow and Ice, Extra Help Overtime	95,000
Public Works, Contractual Services -	
Snow and Ice Repairs	1,500
Snow and Ice Miscellaneous Services	32,000
Public Works, Materials and Supplies -	
Snow and Ice Sand and Salt	41,500
Public Buildings -	
Heating Fuel	60,000
Utilities	20,000
Expenses	48,000
Recreation, Salary - Director	10,000
Schools, Shawsheen Valley Regional	
Technical High School	21,517
Unclassified and Reserve - Insurance	100,000
Employee Health and Life Insurance	1,200,000
	$1,647,317

ARTICLE 12. To see if the town will vote to raise and appropriate a sum of money from available funds for the Department of Public Works, Chapter 90 Construction Fund Account; or do anything in relation thereto.

Motion by Frank West, "I move that the town vote to raise and appropriate from Chapter 90 Construction Funds the sum of $403,708 to the Department of Public Works, Chapter 90 Construction Fund Account." Finance Committee recommends approval. Motion seconded and so voted, $403,708.

Random selection of articles began at Article 13.

ARTICLE 13. (drawn as #2) To see if the town will vote to raise and appropriate a sum of money for the purpose of providing senior citizen work opportunities for services rendered to the town in accordance with the Town's Senior Citizen Tax Work-Off Program; or do anything in relation thereto.

Motion by Michael A. Caira, "I move that the town vote to raise by taxation and appropriate a sum of $10,000 for the purpose of providing senior citizen work opportunities for services rendered to the town in accordance with the Town's Senior Citizen Tax Work-Off Program." Finance Committee recommends approval. Motion seconded and so voted, $10,000.

ARTICLE 14. (drawn as #3) To see if the town will vote to raise and appropriate the sum of $5,000 for the observance of Memorial Day and Veterans' Day, and that the Moderator appoint a committee which shall arrange and have charge of said observances; or do anything in relation thereto.

Motion by Raymond N. Lepore, "I move that the town vote to raise by taxation and appropriate the sum of $5,000 for the observance of Memorial Day and Veterans' Day, and that the Moderator appoint a committee which shall arrange and have charge of said observances." Finance Committee recommends approval. Motion seconded and so voted, $5,000.

ARTICLE 15. (drawn as #25) To see if the town will vote to raise and appropriate the sum of $750.00 each (a total of $2,250) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;

b. Marine Corp League in Wilmington for the purpose of providing suitable headquarters for the Wilmington Chapter;

c. American Legion Clubhouse, Inc., in Wilmington for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion; or do anything in relation thereto.

Motion by Michael V. McCoy reads the same as above. Finance Committee recommends approval. Motion seconded and so voted, $2,250.

ARTICLE 16. (drawn as #28) To see if the town will vote to authorize the Town Treasurer to continue in force the Revolving Fund as established at the Special Town Meeting of December 4, 1995 in accordance with Massachusetts General Law Chapter 44, Section 53E ½ for a Compost Bin Recycling Program and further to establish a spending limit for said account; or do anything in relation thereto.

Motion by Frank J. West, "I move that the town vote to authorize the Town Treasurer to continue in force the Revolving Fund as established at the Special Town Meeting of December 4, 1995 in accordance with Massachusetts General Law Chapter 44, Section 53E ½ for a Compost Bin Recycling Program and further to establish a spending limit of not more than $4,500 for said account." Finance Committee recommends approval. Motion seconded and so voted.

ARTICLE 17. (drawn as #33) To see if the town will vote to authorize the Town Treasurer to continue in force the Revolving Fund as established at the Annual Town Meeting of April 22, 1995 in accordance with Massachusetts General Law Chapter 44, Section 53E½ for the purpose of receiving monies from the Environmental Trust or the Department of Environmental Protection to be used for the repair and upgrade of subsurface sewage disposal systems under Title 5; and additionally, to receive monies from betterments and other loan repayments to the town from property owners participating in said program and further to establish a spending limit for said account; or do anything in relation thereto.

Motion by Frank J. West, "I move that the town vote to authorize the Town Treasurer to continue in force the Revolving Fund as established at the Annual Town Meeting of April 22, 1995 in accordance with Massachusetts General Law Chapter 44, Section 53E½ for the purpose of receiving monies from the Environmental Trust or the Department of Environmental Protection to be used for the repair and upgrade of subsurface sewage disposal systems under Title 5; and additionally, to receive monies from betterments and other loan repayments to the town from property owners participating in said program and further to establish a spending limit of not more than $200,000 for said account". Finance Committee recommends approval. Motion seconded and so voted.

ARTICLE 18. (drawn as #16) To see if the town will vote to raise and appropriate a sum of money to undertake an evaluation of the data, assumptions, judgments and conclusions contained in documents which address contaminants found on properties located in the vicinity of the Maple Meadow Aquifer and to determine how the same shall be raised, whether by taxation, transfer, borrowing, gift or any combination thereof; or do anything in relation thereto.

Motion by Michael A. Caira, "I move that the town vote to undertake an evaluation of the data, assumptions, judgments and conclusions contained in documents which address contaminants found on properties located in the vicinity of the Maple Meadow Aquifer." This study has been requested by the Citizens Advisory Panel, interested citizens and town officials. The amount needed for the study is $70,300. $25,000 will be from this year's budget and Finance Committee has supplied $45,300 from its reserve fund. The consultant will follow the dictates of the Citizen Advisory Panel. Mr. MacDonald made a motion to add language to include actual soil sampling and testing. Motion defeated. There was much discussion on this article. Finance Committee recommends approval. Motion seconded and so voted.

ARTICLE 19. (drawn as #10) To see if the town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds, without further appropriation, allotted to Wilmington by the United States Federal Government under any Federal Grant Program and the Commonwealth of Massachusetts under any State Grant Program; or do anything in relation thereto.

Motion by Raymond N. Lepore, "I move that the town vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds, without further appropriation, allotted to Wilmington by the United States Federal Government under any Federal Grant Program and the Commonwealth of Massachusetts under any State Grant Program." Finance Committee recommends approval. Motion seconded and so voted.

ARTICLE 20. (drawn as #6) To see if the town will vote to accept as a town way, the layout of the following described street, as recommended by the Planning Board and laid out by the Selectmen (M.G.L. Ch. 41 and Ch. 82 as amended) and shown on Definitive Subdivision plans approved in accordance with the "Rules and Regulations Governing the Subdivision of Land in the Town of Wilmington, Massachusetts," and which plans are recorded at the Middlesex North Registry of Deeds (M.N.R.D.), copies of which are on file in the office of the Town Clerk and to authorize the Selectmen to take by right of eminent domain or accept as a gift such land, slope and drainage or other easements as may be necessary to effect the purpose of this Article, and to determine how an appropriation shall be raised, whether by taxation or by transfer from available funds, by borrowing or otherwise for the purpose of constructing said ways and for the payment of any damages from the taking of land and slope easements and other easements or other related costs therefore:

a. Mill Road - Beginning at a point at the northwesterly intersection of Chestnut Street and Mill Road street lines as shown on the plan titled "Mill Road, Street Layout Acceptance", prepared by the Town of Wilmington and dated February 8, 2003; thence S72°-38'-10"W, fifty-nine and fourteen hundredths (59.14') feet to a point; thence southwesterly along a curve of forty-eight and forty-four hundredths (48.44') feet,

having a radius of one hundred ten (110.00') feet, to a point; thence S47°-24'-10"W, seventy-two and fourteen hundredths (72.14') feet to a point; thence S52°-58'-37"W, twenty-three and five hundredths (23.05') feet to a point; thence S42°-24'-50"W, twenty-two and ninety-seven hundredths (22.97') feet to a stone bound with drill hole; thence S36°-40'-46"W, one hundred five and seventy-seven hundredths (105.77') feet to a stone bound with drill hole; thence S25°-23'-15"W, twenty-six and twenty-eight hundredths (26.28') feet to a point; thence S37°-29'-25"W, fifty and thirty-one hundredths (50.31') feet to a point; thence S32°-29'-10"W, sixty-two and two hundredths (62.02') feet to a point; thence S36°-45'-31"W, four and twenty-four hundredths (4.24') feet to a point; thence S32°-45'-31"W, forty-three and forty hundredths (43.40') feet to a point; thence S56°-25'-00"E, five and thirty-eight hundredths (5.38') feet to a point; thence S33°-35'-00"W, fifty-four and twenty-two hundredths (54.22') feet to a point; thence southwesterly along a curve of one hundred forty-three and eighty-one hundredths (143.81') feet, having a radius of four hundred twenty-nine and sixty-four hundredths (429.64') feet, to a point; thence southwesterly along a curve of two hundred seventeen and three hundredths (217.03') feet, having a radius of one hundred seventy-five (175.00') feet, to a point; thence S85°-27'-46"W, three hundred four and forty-seven hundredths (304.47') feet to a point; thence westerly along a curve of one hundred fourteen and twelve hundredths (114.12') feet, having a radius of one thousand one hundred ten and eighty-eight hundredths (1110.88') feet, to a point; thence northwesterly along a curve of twenty-three and nine tenths (23.90') feet, having a radius of thirty (30.00') feet, to a point; thence northwesterly along a curve of one hundred eighty-five and one tenth (185.10') feet, having a radius of sixty (60.00') feet, to a point; thence S10°-53'-47"E, thirty-four and sixty-two hundredths (34.62') feet to a point; thence S19°-08'-42"E, twenty-six and fifty-five hundredths (26.55') feet to a point; thence N59°-10'-00"E, thirteen and two hundredths (13.02') feet to a point; thence N89°-45'-45"E, sixty-six and twenty-four hundredths (66.24') feet to a point; thence S88°-39'-05"E, one hundred twenty-two and nine tenths (122.90') feet to a point; thence N88°-55'-55"E, fifty-eight and one tenth (58.10') feet to a point; thence N82°-39'-06"E, ninety-one and seventy-eight hundredths (91.78') feet to a point; thence N85°-27'-46"E, two hundred seventy five (275.00') feet to a stone bound with drill hole; thence N83°-36'-46"E, seventy-eight and fifteen hundredths (78.15') feet to a point; thence N66°-09'-10"E, forty-six and eighty-six hundredths (46.86') feet to a point; thence N08°-30'-31"E, one hundred ninety two and eighteen hundredths (192.18') feet to a point; thence northeasterly along a curve of sixty-eight and one tenth (68.10') feet, having a radius of three hundred seventy-nine and sixty-four hundredths (379.64') feet to a point; thence N33°-35'-00"E, two hundred sixty-six and one hundredth (266.01') feet to a point; thence northeasterly along a curve of two hundred thirty-four and sixteen hundredths (234.16') feet, having a radius of four hundred thirty (430.00') feet to a point; thence southeasterly along a curve of thirty-eight and thirty-eight hundredths (38.38') feet, having a radius of twenty-five (25.00') feet to a point; thence N9°-53'-37"W, seventy-three and seventy-two hundredths (73.72') feet to the point of beginning. The area defined encompasses about 89,199 square feet and is the portion of Mill Road from Chestnut Street approximately 1,515 feet to the cul-de-sac at its end by Lot 96A as shown on Map 3 of the Town of Wilmington Assessor's Maps; or do anything in relation thereto.

Motion by Michael V. McCoy reads the same as the above article with the addition of an amount of $300. Planning Board recommends acceptance of Mill Road as a public way because it will serve as the access to Kylie Estates subdivision. Finance Committee recommends approval of this article based upon Planning Board recommendations. Motion seconded and approved as amended, $300.

ARTICLE 21. (drawn as #13) To see if the town will vote to raise and appropriate a sum of money for the purpose of acquiring the following described parcel of land for the Lowell Street roadway reconstruction and to determine how said appropriation shall be raised, whether by taxation, by transfer from available funds, by borrowing under the provisions of Massachusetts General Law Chapter 44, or by any combination thereof, and further to see if the town will vote to authorize the Selectmen to purchase, take by eminent domain, receive as a gift or execute an option for said purposes, a portion of the land being shown as Parcel 5 on Wilmington Assessor's Map 40. Said portion is also shown as Parcel 1 on a plan entitled "Main Street & Lowell Street, Route 129 Improvements Taking, 8/22/02. Scale: 1:250, drawn by Town of Wilmington Department of Public Works Engineering Division, 121 Glen Road, Wilmington, MA 01887, and contains 168.9 square meters of land, more or less, according to said plan, which plan may be seen in the office of the Town Engineer; or do anything in relation thereto.

Motion by Suzanne M. Sullivan, "I move that the town vote to authorize the Selectmen to acquire by eminent domain or receive as a gift a parcel of land for the Lowell Street roadway reconstruction being a portion of land shown as Parcel 5 on Wilmington Assessor's Map 40. Said portion is also shown as Parcel 1 on a plan entitled "Main Street & Lowell Street, Route 129 Improvements Taking, 8/22/02. Scale: 1:250, prepared by Town of Wilmington Department of Public Works Engineering Division, 121 Glen Road, Wilmington, MA 01887, and contains 168.9 square meters of land, more or less, according to said plan, which plan may be seen in the office of the Town Engineer." Planning Board recommends approval of this article. Support of this article is necessary to enable the Lowell Street reconstruction project to proceed. Finance Committee recommends approval based on Planning Board recommendations.

ARTICLE 22. (drawn as #30) To see if the town will vote to amend the Town of Wilmington Master Plan 2001 as adopted at the 2002 Annual Town Meeting as follows:

1. By adding the protection of historic resources to the six main goals as follows: Amend Goal #1 to read, "Protect and preserve open space and natural and historic resources."

2. Adding the following paragraph to page ix of the Master Plan 2001 after the section *Preserve Open Space:* "The Open Space Survey determined strong support for the preservation of historical buildings, sites and farmlands. The preservation of these resources is vital to retaining Wilmington's New England character. The town should continue to designate historic areas, establish design guidelines and a review board, and require advisory review for new construction and large modifications in historic areas to better protect and enhance historic buildings, sites and farmlands. A Historic Preservation Plan should be developed to plan for the preservation of historical resources in Wilmington," or do anything in relation thereto.

Motion by Michael Sorrentino, "I move that the town vote to amend the Town of Wilmington Master Plan as accepted at the 2002 Annual Town Meeting as follows". The motion reads the same as listed above in Section 1 and Section 2. Planning Board recommends approval of this article. This article is sponsored by the Planning Board. The purpose of this Article is to explicitly incorporate protection of the town's historic resources as part of the Master Plan goals. Finance Committee recommends approval of this article based upon Planning Board recommendations. Motion seconded and so voted.

ARTICLE 23. (drawn as #17) To see if the town will vote to amend the Zoning By-law and associated Zoning Map by creating a new Light Industrial/Office (LI/O) District and by taking the following actions:

1. Amend Section 2.1 Classification by adding the text "Light Industrial/Office (LI/O)" under Industrial District and deleting the text "Industrial Park (IP)".

2. Amend (Section 3) Table 1 Principal Use Regulations by adding the following column under the term Industrial Districts:

Principal Uses	**Industrial Districts** LI/O
3.2 Extensive Uses	
3.2.1 Agriculture	Yes
3.2.2 Greenhouse	Yes
3.2.3 Conservation	Yes
3.2.4 Recreation	Yes
3.2.5 Earth Removal	No
3.3 Residential Uses	
3.3.1 Single Family Dwelling	No
3.3.2 Accessory Apartments	No
3.3.3 Community Housing Facility	No
3.3.4 Municipal Building Reuse	No
3.3.5 Multi-Family Housing	No
3.4 Governmental, Institutional and Public Service Uses	
3.4.1 Municipal Use	Yes
3.4.2 Educational	Yes
3.4.3 Religious	Yes
3.4.4 Philanthropic	Yes
3.4.5 Nursery School	No
3.4.6 Hospital and Nursing Home	No
3.4.7 Public Service Utility	Yes
3.4.8 Wireless Communications Facility	SP
3.5 Business Uses	
3.5.1 Retail Store	SP
3.5.2 Business and Professional Office	Yes
3.5.3 Bank	Yes
3.5.4 Limited Service Restaurant	SP
3.5.5 General Service Restaurant	No
3.5.6 Hotel or Motel	SP
3.5.7 Lodge and Club	Yes
3.5.8 Funeral Home	No
3.5.9 Veterinary Care	SP
3.5.10 Personal Service Shop	No
3.5.11 Craft Shop and Building Trade	Yes
3.5.12 Commercial and Trade School	Yes

3.5.13 Amusement Facility	Yes
3.5.14 Auto Service Station and Car Wash	No
3.5.15 Auto Body and Repair Shop	No
3.5.16 Vehicular Dealership	No
3.5.17 Parking Facility	Yes
3.6 Industrial Uses	
3.6.1 Warehouse	Yes
3.6.2 Bulk Material Storage and Sales	No
3.6.3 Heavy Vehicular Dealership and Repair Garage	No
3.6.4 Light Industrial	Yes
3.6.5 Limited Manufacturing	SP
3.6.6 General Manufacturing	No
3.7 Prohibited Uses	
3.7.1 Prohibited Uses	No

3. Amend Section 3.6 Classification of Uses by deleting the existing section 3.6.4 Light Manufacturing and substituting the following provision:

3.6.4 Light Industrial - Warehouse and distribution; assembly of finished products, including building systems and components, electronic components, precision instruments, or other high technology products; printing or publishing plant; and other like uses; provided that all smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise, and vibration are effectively confined to the premises or disposed in a manner so as not to pose a present or potential hazard to human health, safety, welfare or the environment. Facilities that release large amounts of process water or facilities that generate, treat, store or dispose of hazardous materials or hazardous waste, except in quantities associated with normal household use, are excluded from this classification.

4. Amend Section 3.6.5 by deleting the existing Section 3.6.5 Limited Manufacturing and substituting the following provision:

3.6.5 Limited Manufacturing - Fabrication or processing employing only electric or other substantially noiseless and inoffensive motor power, hand labor, or quiet machinery; and packaging of food and dairy products; provided that all smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise, and vibration are effectively confined to the premises or disposed in a manner so as not to pose a present or potential hazard to human health, safety, welfare or the environment. Facilities that generate, treat, store or dispose of hazardous materials or hazardous waste are excluded from this classification, except for very small quantity generators as defined under 310 C.M.R.30.000 that meet the requirements of Section 3.8.12 of this By-law.

5. Amend Section 3.6.6 by deleting the existing Section 3.6.6 and substituting the following provision:

3.6.6 General Manufacturing - Manufacturing operations, including but not limited to, bottling works; laundry or dry cleaning plant; indoor breeding laboratory for medical or scientific research; monument works; concrete mixing and block plants; manufacturing of textile products; welding shops; manufacture of paper products, light metal products, hardware and office supplies; fabrication of electronic components, precision instruments, or other high technology products; establishments devoted to research and development activities; trucking

terminal; or other similar general manufacturing plants and facilities; provided that all smoke, odor particulate matter, toxic matter, fire or explosive hazard, glare, noise and vibration are effectively confined to the premises or disposed in a manner so as not to pose a present or potential hazard to human health, safety, welfare or the environment.

6. Amend Section 3.8 Minimum Special Permit Criteria by adding the following subsection:

Subsection 3.8.12 - Very small quantity generators as defined under 310 C.M.R.30.000 in the Light Industrial/Office (LI/O) District are subject to the following minimum special permit criteria:

Approval of the Fire Chief
Approval of the Health Director

7. Amend Table II Standard Dimensional Regulations by adding the following row after General Industrial:

Zoning District	Min. Lot Area in sq. Ft.	Min. lot Frontage in Feet	Min. Lot Width in Ft.	Min. Front Yard in Ft.	Min. Side and Rear Yard in Ft.
Light Industrial/ Office	20,000	125	125	50	20' side and rear yard in all cases provided that where such use abuts a residential district the yard shall be increased to 50'

Minimum Open Space in %	Max. Bldg Cover. In %	Max. Height in Feet	Max. Height in Stories
30% in all cases and where a business or industrial use abuts a residential district, a landscaped buffer shall be provided.	35%	40	3

8. Delete Section 6.4.4.2 (a) Industrial Park District Site Standards.

9. Rezone from General Industrial (GI) to Light Industrial/Office (LI/O) the following parcels of land: Map 30 Parcel 13; Map 29 Parcels 1 and 4; Map 29 Parcel 11S; or do anything in relation thereto.

Motion by Michael Sorrentino reads the same as above with the following amendment. Rezone from General Industrial (GI) to Light Industrial/Office (LI/O) portions of the following parcels of land: Map 30 Parcel 13; Map 29 Parcel 1; Map 29 Parcel 11S. Finance Committee recommends approval of this Article based upon Planning Board recommendations. Planning Board recommends approval of this article. This article is sponsored by the Planning Board. It is one of the recommendations of Wilmington's Master Plan, and was a high priority of the Master Plan Committee

last year. The purpose is to discourage inappropriate heavy industrial uses (general manufacturing, heavy vehicle repair, earth removal, etc.) where they are likely to have negative effects on sensitive environmental resources or nearby residential neighborhoods. The three parcels proposed for rezoning are the former Sweetheart Plastics site, the former Diamond Crystal site, and the XPEDX site on Main Street. The zoning will not have a detrimental effect on the existing businesses because the existing uses are in conformity with the proposed zoning. Much discussion by residents on this article. Opponents of the article argued that it did not do enough to protect the area. Mr. Longo made a motion to move the question. So voted. Main motion seconded and so voted. 2/3rds vote required. Yes 145 No 4. So voted.

ARTICLE 24. (drawn as #14) To see if the town will vote to authorize the transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 18, Parcel 30 (John Street) and Map 18, Parcels 34, 35, 36 and 36A (Pitman Street); or do anything in relation thereto.

Motion by Michael A. Caira, "I move that the town vote to authorize the transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen for a sum of not less than $300,000 all in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 18, Parcel 30 (John Street) and Map 18, Parcels 34, 35, 36 and 36A (Pitman St.)" Finance Committee recommends disapproval of this article based upon Planning Board recommendations. Planning Board recommends disapproval of this article because it supports maintaining these parcels as open space. John and Kathaleen Gray would like to have the opportunity to bid on this land. Town Manager has identified this as a source of revenue. Catherine Woodbury stated land should be used for affordable housing. Jim Rooney stated the town at times has put properties up for sale and the highest bidder is able to purchase. The Town could use the money and we could support our young people to be able to stay in town. Motion seconded and voted. Needs 2/3rds vote. Yes 127 No 96. Motion fails.

ARTICLE 25. To see if the town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 18, Parcel 36; or do anything in relation thereto.

Articles 25-29 were drawn as number 8. Letter was received from petitioners requesting article to be withdrawn. So voted.

ARTICLE 26. To see if the town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 18, Parcel 30; or do anything in relation thereto.

Letter was received from petitioners requesting article to be withdrawn. So voted.

ARTICLE 27. To see if the town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 18, Parcel 35; or do anything in relation thereto.

Letter was received from petitioners requesting article to be withdrawn. So voted.

ARTICLE 28. To see if the town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 18, Parcel 34; or do anything in relation thereto.

Letter was received from petitioners requesting article to be withdrawn.

ARTICLE 29. To see if the town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 18, Parcel 36A; or do anything in relation thereto.

Letter was received from petitioners requesting article to be withdrawn.

ARTICLE 30. (drawn as #9) To see if the town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 40, Parcel 86; or do anything in relation thereto.

Motion by Thomas Serino reads the same as above. Mr. Serino, 3 Plymouth Avenue stated this is a small parcel beside his property, which he has maintained. He would like to put a pool in his yard and needs the additional land. Town Manager declared surplus to needs of Town. $5,300 is price declared by Assessor as value of property. Finance Committee recommends approval of this article. Planning Board recommends approval of this article. This is a small parcel between two dwellings. The Planning Board recommends approval. Conservation Commission recommends Board of Selectmen put a condition on sale that another structure could not be put on this land. Town Manager stated will be a condition of disposal, no structure on this property. Motion seconded and so voted, unanimously.

ARTICLE 31. (drawn as #23) To see if the town will vote to allow an option for a company or an individual the right to choose between their own flag man or a police traffic detail; or do anything in relation thereto.

Motion by Kevin MacDonald, 140 Andover Street reads as above. Chief Bernard Nally discussed article and disagreed with petitioner. He stated that these details enable more officers to be available in the community at no cost to the town. He cited examples of arrests being made and also the extra benefit of an officer being available to a victim in a recent emergency. Finance Committee recommends disapproval. Motion seconded and article defeated.

ARTICLE 32. (drawn as #12) To see if the town will vote to remove all employee beds from the Wilmington Public Safety Building and issue an order that there shall be no more sleeping while on duty; or do anything in relation thereto.

Motion by Kevin MacDonald reads the same as above. Motion was not seconded. Motion made to pass over. So voted. Finance Committee recommended disapproval of this article.

ARTICLE 33. (drawn as #18) To see if the town will vote to eliminate the dispatcher employees and issue an order that Fire Department and Police Department employees shall handle the phones and dispatch calls. No new or additional employees shall be hired to do this; or do anything in relation thereto.

Motion by Kevin MacDonald reads the same as above. This article would have had to reconsider a line item on dispatchers' salaries. Moderator declared such motion out of order. Motion to pass over so voted. Finance Committee recommended disapproval of this article.

ARTICLE 34. (drawn as #19) To see if the town will vote to raise and appropriate $200,000 for severance pay for dispatchers being laid off in the Town of Wilmington. This shall be appropriated from a 15% decrease in pay for all Wilmington town salaried employees making $70,000 a year or more. Any remaining balance needed to make up the $200,000 shall be taken from the Town of Wilmington reserve and/or general fund and/or free cash fund; or do anything in relation thereto.

Motion to pass over since Article 33 was not considered. Motion so voted.

ARTICLE 35. (drawn as #7) To see if the town will vote to add an elective survey exploratory bible course in the Wilmington High School curriculum. Bibles shall be purchased from the free cash account or donations accepted; or do anything in relation thereto.

Motion by Kevin MacDonald reads the same as above with the addition of to be $65,000 appropriated from free cash. Motion seconded. Mr. MacDonald stated he wished to place bible course in schools with a qualified teacher to instruct. School Committee is sole body regarding setting of the curriculum in the schools. There is nothing binding about this article. Moderator allowed discussion until Mr. MacDonald started to quote from Bible. School Committee members recommend disapproval. Finance Committee recommends disapproval of this article. After discussion, Mrs. Harris made a motion to move the question. So voted. Article was defeated.

Article 36. (drawn as #4) To see if the town will vote to dredge the swamp behind the library and create a skating pond with walking trail around it. The project shall be performed by the Town of Wilmington D.P.W. workers. The project shall be done in phases (if necessary) with materials and labor not to exceed $100,000 per fiscal year. The funds shall be appropriated from the free cash account; or do anything in relation thereto.

Motion by Kevin MacDonald amended to appropriate the $100,000 from free cash. Moderator informed Mr. MacDonald he must strike the language per fiscal year, as funds cannot be appropriated for future years. Town Manager is the only one with power to mandate the DPW to do work. Finance Committee recommends disapproval. This expenditure is questionable with no plans submitted. Mr. Morris, Conservation Commission strongly opposed this article. This is a valuable wetland with a vernal pool and bog. Conservation Commission is investigating the possibility of improving the area. We need to protect this natural resource. Mr. West made a motion to move the question. Article defeated by voice vote.

ARTICLE 37. (drawn as #2) To see if the town will vote to approve a change to the Town Charter or any other pertinent legal instrument governing hiring to state and order that town employee management contracts shall not be entered into for more than one year and done so by the voted in only members of the Board of Selectmen. "Voted in only members" shall be interpreted as members voted in by town wide elections. This vote shall be retroactive to one-year prior; or do anything in relation thereto.

Motion by Kevin MacDonald, "I move to authorize the Board of Selectmen to petition the State Legislature to enact special legislation pertaining to the Town of Wilmington, amending Section 7 of Chapter 592 of the Acts and Resolves of 1950, which act is entitled "An Act Establishing a Town Manager Form of Government" by deleting part of the sentence that reads, "The Selectmen elected as provided herein shall appoint, as soon as practicable, for a term of three years, a Town Manager," and replace it with "The Selectmen elected by Town wide elections shall appoint, as soon as practicable for a term of one year, a Town Manager". This amendment shall be submitted to the voters of the Town of Wilmington at the next annual election in the form of the following question, which shall be placed on the ballot: "Shall an act providing for the limitation of Town employee management contracts."

Motion by Mr. MacDonald amended as above. Town Counsel stated article is flawed procedurally. Wording must be deleted retroactive to one-year prior. Also amendment must be added stating, this amendment shall be submitted to the voters of the Town of Wilmington at the next annual election in the form of a question, which shall be placed on the ballot. Finance Committee recommended disapproval of this Article. Mr. Longo raised question, should Town Counsel be helping petitioner with this article? Mr. Cain recommended that this be referred to a Charter Commission. After much discussion article was defeated by voice vote.

ARTICLE 38. (drawn as #3) To see if the town will vote to amend and revise Chapter 592, Section 3, Election of Selectmen, on Page 38 of the present Town Charter and By-laws of the Inhabitants of the Town of Wilmington to read as follows:

Section 3. Election of Selectmen. Delete the sentence that reads, *"When a vacancy occurs among the selectmen by reason of death, resignation, change of residence from the town, or other disability, the remaining selectmen shall have the power to fill the vacancy until the next town election, at which the voters shall elect a selectmen for the remainder of the unexpired term." and replace it with, "When a*

vacancy occurs among the selectmen by reason of death, resignation, change of residence from the town or another disability, the remaining Board of Selectmen shall order a special election to be held not more than 45 days following notification of the vacancy at which the voters shall elect a selectmen for the remainder of the unexpired term." or do anything in relation thereto.

Motion by Daniel Woodbury, "I move to authorize the Board of Selectmen to petition the state legislature to enact special legislation pertaining to the Town of Wilmington, amending Section 3 of Chapter 592 of the Acts and Resolves of 1950, which act is entitled, "An Act Establishing a Town Manager Form of Government", by deleting the sentence that reads, *"When a vacancy occurs among the selectmen by reason of death, resignation, change of residence from the town, or other disability, the remaining selectmen shall have the power to fill the vacancy until the next town election, at which the voters shall elect a selectman for the remainder of the unexpired term." and replace it with, "When a vacancy occurs among the selectmen by reason of death, resignation, change of residence from the town, or another disability, the remaining Board of Selectmen shall order a special election to be held not more than 45 days following notification of the vacancy at which the voters shall elect a selectmen for the remainder of the unexpired term."*

This amendment shall be submitted to the voters of the Town of Wilmington at the next annual election, in the form of the following question, which shall be placed on the ballot: *"Shall an act providing for a special election to fill a vacancy on the Board of Selectmen be accepted?"* If the majority of votes cast in answer to said question is in the affirmative this act shall take effect but not otherwise. Town Counsel Michael Newhouse assisted Mr. Woodbury in the wording contained in his motion. Motion seconded. Many residents that were unhappy with the procedure that took place regarding recent vacancies on the Board of Selectmen spoke in favor of this article. Town Manager suggested making the time frame longer because of possible conflict with Annual Town Election. Finance Committee recommends disapproval of this article. 2/3rds required. Yes 188 No 67. Article is approved.

ARTICLE 39. (drawn as #20) To see if the town will vote to appropriate from available funds a sum of money for the purpose of acquiring technical assistance to evaluate potential impacts to the town's largest drinking water resource, Maple Meadow Brook Aquifer, from principal suspected contaminant sources in South Wilmington; or do anything in relation thereto.

Mrs. Betty Bigwood the petitioner, "I make a motion to withdraw this article." The appropriation was completed in Article 18 and this article is no longer necessary. Motion to withdraw so voted.

ARTICLE 40. (drawn as #34) To see if the town will vote to raise and appropriate a sum of money, the amount being $3.5 million dollars, for the purpose of purchasing and developing the Yentile Farm, on Cross Street, Wilmington into a cemetery. Said funds shall be raised by transfer, borrowing or any combination thereof; or do anything in relation thereto.

Letter was received from petitioner requesting article be withdrawn. Motion made and seconded and so voted to withdraw.

ARTICLE 41. (drawn as #22) To see if the town will vote to accept as a Town Way, the layout of Curtis Street as recommended by the Planning Board and laid out by the Selectmen under the provisions of the law relating to the assessment of betterments and Massachusetts General Law Chapter 44, Section 7 as shown on a plan recorded at the Middlesex North Registry of Deeds in Plan Book 26, Plan 37 and fronting on lots 1009, 1005, 1004, 1003, 1002, 1001, 1000, 999, 998, 997, 996, 995 and 994 of said plan and to authorize the Selectmen to take by Right of Eminent Domain such land, slope and drainage or other easements for cul-de-sac as may be necessary to effect the purpose of this article; or do anything in relation thereto.

Petitioner was not present. Motion made and seconded to pass over this article. So voted.

ARTICLE 42. (drawn as #31) To see if the town will vote to amend the Wilmington Zoning Ordinance with respect to that portion of land located at 282 Shawsheen Avenue, and presently zoned Residence 60 (R-60), by changing it to Residence 20 (R-20); or do anything in relation thereto.

Letter was received from petitioner requesting article to be withdrawn. Motion made and seconded to withdraw. So voted.

ARTICLE 43. (drawn as #5) To see if the town will vote to amend the Wilmington Zoning Ordinance with respect to that portion of land located at 278 Shawsheen Avenue, and presently zoned Residence 60 (R-60), by changing it to Residence 20 (R-20); or do anything in relation thereto.

Letter was received from petitioner requesting article to be withdrawn. Motion made and seconded to withdraw. So voted.

ARTICLE 44. (drawn as #11) To see if the town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 20 (R20) the following described parcel of land:

A certain parcel of land together with the buildings thereon, situated at 28 Butters Row, in Wilmington, Middlesex County, Massachusetts being shown as Lots 50A and 50B on a plan of 94 lots of land, belonging to the New City of Wilmington on the Boston & Lowell Railroad belonging to Daniel Ayer and surveyed by J.G. Chase and G.W. Butterfield, Engineers, said plan being recorded in the Middlesex North District Registry of Deeds Book of Plans 5, Plan 4 of the Southern Copies, and being bounded and described as follows:

NORTHEASTERLY	by Factory Street, Two hundred seventy-four and fifty hundredths (274.50) feet;
SOUTHEASTERLY	by Lots 46A and 46B, One hundred eighty-seven (187) feet;
SOUTHWESTERLY	by Lot 51A, Two hundred sixty-five (265) feet;
NORTHWESTERLY	by Town Road, now known as Butters Row, One hundred sixty-eight and fifty hundredths (168.50) feet.

Containing in all, according to said plan, forty-five thousand, seven hundred forty-eight (45,748) square feet. For Petitioner's title, see Deed recorded at the Middlesex North District Registry of Deeds in Book 2006, Page 109. The above referenced property is also known as Parcel 4 on Assessor's Map 27; or do anything in relation thereto.

Mr. Daniel Halliday, owner of this property, seeks to rezone to build a home for his son and daughter-in-law. He is a long time resident of the town. Finance Committee recommends approval of this article based upon Planning Board recommendations. Planning Board recommends approval of this article. Town Meeting has rezoned other parcels in this area from R60 to R20 at past Town Meetings. The character of the existing neighborhood would not be negatively impacted. Motion seconded and so voted. 2/3rds vote needed. Yes 352 No 1. Moderator declared so voted.

ARTICLE 45. (drawn as #27) To see if the town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 20 (R20) the following described parcel of land located in northern Wilmington as listed on the Assessor's legal file of Map R3, Parcel 8A, 405 Andover Street; or do anything in relation thereto.

Motion by Joel and Jan Schreibman, 405 Andover Street would like to rezone to build a home for their daughter. Most of the neighborhood has been rezoned. Sonja Carlson, 404 Andover Street also spoke in favor of this article. Finance Committee recommends approval of this Article based upon Planning Board recommendations. Planning Board recommends approval of this Article for the following reasons:

(1) Other parcels on Andover Street have been rezoned by Town Meeting, including Andover Heights and Whitefield Elm subdivisions and several smaller parcels on the westerly side of Andover Street, as well as one parcel on the easterly side of Andover Street.

(2) The rezoning of this parcel would create one additional lot and would not detract from the character of the neighborhood.

Motion seconded and voted. Needs 2/3rds vote. Yes 145 No 2, so voted.

ARTICLE 46. (drawn as #24) To see if the town will vote to amend the Zoning Map and Associated Zoning By-laws of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 20 (R20) the following described parcels of land as listed on the Assessor's legal file Map 10, Parcel 23 and Parcel 31 for the construction of one single family dwelling; or do anything in relation thereto.

Motion by Tim Penney, 7 Revere Avenue, reads the same as above. Mr. Penney wishes to rezone this property. This would allow my family to build another home should the need arise. Mrs. Semmler, 8 Revere Avenue, a neighbor had concerns about the effect this would have on her septic system. James Morris, Conservation Commission, stated this proposal came before a Special Town Meeting a few years ago, and applicant has never come to Conservation with any plans. Planning Board recommends disapproval of this article. Parcel 31 is environmentally sensitive as it is adjacent to Lubber Brook and contains wetland and riverfront area. Finance Committee recommends disapproval of this article based upon Planning Board recommendations. Motion seconded and so voted. 2/3rds vote needed. Yes 61 No 84. Article fails.

ARTICLE 47. (drawn as #1) To see if the town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 20 (R20) and Residential 60 (R60) to General Industrial (GI) the following described parcel of land:

A certain parcel of land together with the buildings thereon, situated in said Wilmington, Middlesex County, Massachusetts and bounded and described as follows:

SOUTHEASTERLY	by Main Street by two courses totaling two hundred fifty-five and 49/100 (255.49) feet;
SOUTHWESTERLY	by land now or formerly of Farrell as shown on plan hereinafter referred to, two hundred forty-four and 16/100 (244.16) feet;
SOUTHEASTERLY again	by land now or formerly of said Farrell, one hundred twenty-three and 93/100 (123.93) feet;
SOUTHWESTERLY again	by land now or formerly of N.E. Livestock Co., by two courses as shown on said plan, one hundred two and 78/100 (102.78) feet and one hundred eighty-one and 05/100 (181.05) feet, respectively;
NORTHWESTERLY	by land of owners unknown, one hundred eighty-nine and 28/100 (189.28) feet;
NORTHEASTERLY	by land now or formerly of Reilly, five hundred thirty-three (533) feet.

Said parcel contains 3 acres, more or less, according to plan entitled "Plan of Land in Wilmington, Mass," dated March 1925, Dana F. Perkins, C.E. and Surveyor, recorded with Middlesex North District Registry of Deeds, Plan Book, 53, Plan 32B. For Petitioner's title, see Deed recorded at the Middlesex North District Registry of Deeds in Book 4751, Page 110. The above referenced property is also shown as Parcel 4 on Assessor's Map 25; or do anything in relation thereto.

Letter was received from petitioner Mr. Robert Autenzio asking that this article be withdrawn. So voted to withdraw.

ARTICLE 48. (drawn as #6) To see if the town will vote to amend the Zoning By-laws by inserting in Section 5.2.8 the following:

Landfill Height Limit. The vertical distance above the mean level of the ground within ten feet of the horizontal limit of a landfill to the top surface of the landfill, including any final landfill cap or covering material, shall not exceed forty feet; or do anything in relation thereto.

Motion by Betty Bigwood, "I move to amend the Zoning By-laws by inserting in Section 5.2.8 the following:

Landfill Height Limit. The vertical distance above the mean level of the ground within ten feet of the horizontal limit of a landfill to the top surface of the landfill, including any final landfill cap or covering material, shall not exceed forty feet; or do anything in relation thereto.

Mrs. Bigwood explained the purpose of this article is to protect our water supply. She stated contaminated soil is being brought into our town and being used to cap the landfill. This by-law would limit the height. The town of Cohasset has recently passed a similar by-law and it was approved by the Attorney General. Selectmen Michael McCoy, Suzanne Sullivan and Frank West all urged support of this article. Many residents in attendance also spoke in favor of this article. Mr. Greg Erickson, Board of Health, spoke against height limitation. He wants to see the landfill capped properly no matter what the height. Planning Board and Finance Committee recommend disapproval because they also do not want to limit the height. Libby Sabounjian, Board of Heath Chairman, stated we agree with everything but the height. After much discussion, Mrs. Linehan made a motion to move the question. So voted. Change in zoning by-law requires a 2/3rds vote. Yes 271 No. 15. Article approved.

ARTICLE 49. (drawn as #15) To see if the town will vote to amend the Zoning By-law and the associated Zoning Map of the Town of Wilmington by establishing an Over 55 Housing District and by taking the following actions:

1) Amend Section 2 Establishment of Districts by adding the phrase "Over 55 Housing District O55H" under Section 2.1 Classification Residential Districts;

2) Amend Section 2.3 Zoning Map Interpretation by adding a new subsection 2.3.6 as follows:

2.3.6 The Over 55 Housing District is an overlay district whose boundaries and regulations are superimposed on the residential, business and industrial districts established by this By-law.

3) Amend Section 3.3 Classification of Residential Uses by adding a new subsection 3.3.6 as follows:

Section 3.3.6 Over 55 Housing - An Over 55 Housing development shall constitute housing intended for persons of age fifty-five or over within the meaning of Massachusetts General Law Chapter 151B, Sections 4, 16 and 42 USC S3607(b)(2)(c), and in accordance with the same, one hundred percent (100%) of the dwelling units in an Over 55 Housing development shall each be owned and occupied by at least one person fifty-five years of age or older per dwelling unit, and such development shall be operated and maintained in all other respects in compliance with the requirements of said statutes and regulations promulgated pursuant thereto.

4) Amend Table I Principal Use Regulations by adding the district O55H under Residential Districts; adding the use 3.3.6 Over 55 Housing under Residential Uses; and, adding the following row:

Residential Uses	Residential Districts										
	R10	R20	R60	O55H	NB	GB	CB	GI	IP	SPR	GWPD
3.3.6 Over 55 Housing	No	No	No	SP	No	No	No	No	No	R	*

5) Amend Table II Standard Dimensional Regulations by inserting the term Over 55 Housing after the term Residence 60 and assign the following criteria.

Min. Lot Area	5 acres
Min. Lot Frontage in feet	50
Min. Lot Width in feet	50
Min. Lot Yard in feet	50
Min. Side and Rear Yard in feet	50
Minimum Open Space %	35
Max. Bldg. Coverage %	--
Max. Height in feet	36
Max. Height in stories	2 ½

6) Renumber the existing Section 9 Administration and Enforcement to Section 10.

7) Add a new Section 9 Over 55 Housing District to read as follows; and create a citation in the Table of Contents:

SECTION 9. Over 55 Housing District

9.1 Purpose

The purpose of Over 55 Housing is to enhance the public welfare by encouraging the development of choices of independent living accommodations for persons over the age of 55; and encouraging the development of housing that is suitable for persons over the age of 55 with low and moderate-income. It is further intended to promote the goals of the Master Plan; preserve land for conservation, open space, and recreation; preserve significant land and water resources, natural areas, scenic views, and historic sites; protect and enhance Wilmington's New England character; and reduce the typical costs of providing municipal services to residential developments.

9.2 Age qualification

An Over 55 Housing development shall constitute housing intended for persons of age fifty-five or over within the meaning of Massachusetts General Law Chapter 151B, Sections 4, 16 and 42 USC S3607(b)(2)(c), and in accordance with the same, one hundred percent (100%) of the dwelling units in an Over 55 housing development shall each be owned and occupied by at least one person fifty-five years of age or older per dwelling unit, and such development shall be operated and maintained in all other respects in compliance with the requirements of said statutes and regulations promulgated pursuant thereto.

9.3 Boundaries

The Over 55 Housing District is herein established as an overlay district and shall be superimposed on the other districts established by this By-law. Over 55 Housing is prohibited at any other location in town. Boundaries are shown on the Zoning Map and include the following parcel:

A certain tract of land situated in Wilmington, Middlesex County, Massachusetts, shown as Lot 5 on the Town Assessor's Map No. 39, bounded as follows:

Beginning at the Northeasterly corner thereof, at a point along the Southerly location line of Cross Street,

Thence running Northeasterly along said location line about four hundred sixty-three and 83/100 (463.83) feet, more or less to a point,

Thence turning and running Southeasterly along land of Garrant, Yentile and Deharo approximately three hundred forty (340) feet, more or less, to a point,

Thence turning and running Southwesterly, Southerly and Southeasterly along land of Armoian, Gottchalk and AVCO Manufacturing Corp., seven courses about seven hundred thirty-eight and 17/100 (738.17) feet, more or less, to a point,

Thence turning and running Southeasterly along land of AVCO Manufacturing Corp., seven courses approximately six hundred seventy-one and 1/100 (671.01) feet, more or less, to Maple Meadow Brook,

Thence turning and running Southwesterly by said Maple Meadow Brook approximately one thousand sixty (1,060) feet, more or less, to a point on the Easterly location line of Main Street,

Thence turning and running Northwesterly along said location line of Main Street, eight courses approximately eight hundred fifty (850) feet, more or less, to a point,

Thence turning and running Southeasterly along land of PAC Properties, Inc. approximately two hundred eighty-one (281) feet, more or less, to a point,

Thence turning and running Northwesterly along land of said PAC Properties, Inc. two courses, approximately four hundred three (403) feet, more or less, to the point of beginning.

Said tract of land containing twenty and 47/100 (20.47) acres, more or less.

9.4 Special Permit

9.4.1 The Planning Board may authorize an Over 55 Housing development pursuant to the granting of a Special Permit if the development is in accordance with all provisions below and in harmony with the purpose and intent of this by-law.

9.4.2 The Planning Board may require changes to the Over 55 housing site plan and impose additional conditions, safeguards, and limitation as it deems necessary to achieve the objectives of this by-law.

9.4.3 The Planning Board may adopt, and from time to time, amend rules and regulations consistent with the provisions of this by-law. Such rules and regulations shall prescribe the size, form, content, and number of copies of plans and specifications; the procedure for submission and approval of an Over 55 Housing special permit; and other specifications as deemed necessary by the Planning Board.

9.5 Permitted Uses

a) Single family dwellings
b) Duplex structures
c) Multi-family structures

9.6 Dimensional Regulations

9.6.1 Minimum tract of land is five (5) acres on one parcel or contiguous parcels of land.

9.6.2 Maximum density: Eight (8) units per acre, excluding all but 25% of wetland and floodplain as defined in Massachusetts General Law Chapter 131 Section 40.

9.6.3 Minimum setbacks:

9.6.3.1 Perimeter buffer: All buildings must be located a minimum of fifty feet from side and rear lot lines. The perimeter buffer shall remain in a natural state to preserve the visual character of the parcel being developed. If the Planning Board deems such existing buffering insufficient, it shall be supplemented with additional planting.

9.6.3.2 All buildings must be located twenty (20) feet from a street or driveway within the site.

9.6.3.3 All buildings must be located fifty (50) feet from any existing street.

9.6.3.4 Upon a finding by the Planning Board that a setback of lesser width would be sufficient to visually screen and/or separate the development from adjacent property, the setback may be reduced. The Board may require "no disturb" easements, conservation restrictions or the like where the setback has been reduced.

9.6.4 Minimum separation of buildings: 20 feet

9.6.5 Maximum height of buildings and structures: 36 feet, and 2 ½ stories.

9.6.6 Frontage - Minimum lot frontage to be fifty (50) feet.

9.6.7 The Planning Board may impose other dimensional requirements, as it deems appropriate to enhance the purpose and intent of this by-law.

9.7 Parking requirements - 2.25 off-street parking spaces per dwelling unit

9.8 Affordable Housing Density Bonus

9.8.1 For all Over 55 Housing Developments, the total number of allowable dwelling units may be increased by 25% if the applicant designates at least 10% of the total number of units for use as affordable housing.

9.8.2 Subject to Planning Board approval, an applicant for an Over 55 Housing special permit may utilize an available state or federal assistance program, or may choose to meet the affordable housing requirements by utilizing income and asset standards, and by establishing sales prices, entry fees, condominium fees and other costs that are consistent with available affordable housing assistance programs.

9.8.3 Over 55 Affordable Housing Units shall be maintained as affordable housing units for the life of the Over 55 Housing Development. Each Affordable Housing Unit shall be sold to its initial and all subsequent buyers subject to deed riders, restrictive covenants, contractual agreements or other mechanisms restricting the use and occupancy, sales prices, resale prices

and other cost factors to ensure their long term affordability. These restrictions shall be in place for such maximum time as may be permitted under applicable state laws governing such restrictions. They shall be enforceable and renewable by the Town of Wilmington through standard procedures provided by applicable law.

9.8.3.1 The restrictions shall contain a right of first refusal to the Town of Wilmington or its designees at the restricted resale value, and a requirement that the owner provides notice of such right of refusal to the Town of Wilmington or its designee prior to selling the affordable unit. The town or its designee shall have 90 days to exercise the right of first refusal.

9.8.3.2 Nothing in this section shall be construed to cause eviction of an owner due to loss of his/her income status during the time of ownership. Rather the restrictions governing an affordable unit shall be enforced upon resale of the affordable unit. The mechanisms and remedies to enforce the restrictions governing an affordable unit shall be set forth in its deed restrictions.

9.8.3.3 All contractual agreements with the Town of Wilmington and other documents necessary to ensure the long term affordability of an affordable housing unit shall be executed prior to the issuance of any building permit for it.

9.8.4 Location

Affordable units shall be dispersed throughout the development to ensure a true mix of market-rate and affordable units. The exterior of affordable units shall be generally indistinguishable from market-rate units.

9.8.5 Local preference

Unless otherwise regulated by an applicable federal or state agency or law, at least 70% of the affordable units shall be initially offered to Wilmington residents. For the purposes of this section, "Wilmington residents" shall be defined as an employee of the Town of Wilmington, a current Wilmington resident, or the parent, child, sibling, spouse, aunt, uncle, nephew, niece, grandparent or great grandparent of a current Wilmington resident.

9.8.5.1 Residency shall be established through Town Clerk certification based on the Town Census, voter registration, or other acceptable evidence.

9.8.5.2 These restrictions shall be in force for 120 days from the date of the first offering of the sale of a particular affordable housing unit.

9.8.5.3 The developer shall submit a marketing plan to the Planning Board or its designee for approval to ensure a diligent effort is made to locate eligible purchasers for the affordable units who meet the local preference criteria and the applicable income requirements.

9.9 Stormwater Management

The development shall meet the Massachusetts Department of Environmental Protection (DEP) Stormwater Management Policies regardless of whether it is subject to the Wetlands Protection Act.

9.10 Private Roads

Road and driveways within an Over 55 development shall meet the grades, width, curvature, and construction standards as the Planning Board shall determine, based upon the standards provided in the regulations governing subdivisions, as the same may be waived or modified by the Planning Board to meet site conditions and design requirements.

9.11 Environmental Protection

The Planning Board, in granting a Special Permit for Over 55 Housing, may impose reasonable conditions to protect the environment and health, safety and welfare of the neighborhood, of the residents in the proposed development, and the general public.

9.12 Open Space Standards

9.12.1 A minimum of thirty-five percent (35%) of the tract shown on the development plan shall be open space.

9.12.2 Any proposed open space, unless conveyed to the Wilmington Conservation Commission, or a local or regional conservation land trust, shall be subject to a permanent recorded deed restriction enforceable by the town, providing that such be perpetually kept in an open state, that it shall be preserved exclusively for the purposes set forth herein, and that it shall be maintained in a manner which will ensure its suitability for its intended purposes.

9.12.3 The percentage of the open space that is wetland shall be proportionate to, and shall not exceed, the percentage of the entire tract which is wetland. However, the Planning Board may waive this requirement if it determines that such waiver would promote the purposes of this by-law.

9.12.4 The open space shall be contiguous. For the purposes of this subsection, open space shall be considered "contiguous" if it is separated by a roadway, driveway, pathway, or accessory amenity. The Planning Board may waive this requirement for all or part of the required open space where it is determined that allowing non-contiguous open space will promote the goals of this by-law and/or protect identified conservation areas.

9.12.5 The bulk of the open space shall not be in buffer strips, undeveloped "fingers" between structures, or other narrow linear forms.

9.12.6 The open space shall be used primarily for wildlife habitat, conservation and passive recreation. The Planning Board shall also permit where it deems appropriate the following uses: historic preservation, outdoor education, active recreation, parks, agriculture, horticulture, or a combination of these uses. The open space shall be served by suitable access for all stated purposes. If the open space is conveyed to the Conservation Commission or a local regional land trust, provisions for public access shall be

made, including signage. The Planning Board may permit up to 10% of the open space to be paved or built upon for structures accessory to the dedicated use or uses of such open space (i.e., pedestrian walks, bike paths, and parking for public visitors to the open space).

9.13 Design Criteria

9.13.1 All buildings in an Over 55 development to be compatible in style, building materials, and colors with those in Wilmington, and to provide variations of facade and roof lines to enhance the architectural character.

9.13.2 Site design to provide an inter-relationship between the buildings so as to provide a sense of community, adequate light, circulation, privacy, and separation between buildings.

9.13.3 The Planning Board may impose appropriate standards for all outdoor lighting within an Over 55 development.

9.13.4 Maintenance responsibilities - Maintenance of the premises, including, but not limited to, roadway maintenance and repair, snowplowing, trash removal/recycling pick-up and any other amenities of the project is the responsibility of the owner/condominium association.

9.14 Performance Guarantee

Before the issuance of any building permits for Over 55 Housing, the applicant shall secure the required improvements for streets, ways, drainage, and other items specified by the Planning Board with a performance guarantee.

9.15 Revisions and Amendments

Following the approval of an Over 55 housing development, any change in the layout of streets and ways; in the configuration or ownership of the open space; or any change which would alter the character of the development, shall require the written approval of the Planning Board. The Planning Board may, upon its own determination, require a public hearing pursuant to special permit requirements if it finds that the proposed changes are substantial in nature and of public concern; or do anything in relation thereto.

Finance Committee recommends approval. Planning Board recommends approval. This article would enable a diversity of housing over "55" households and is proposed in a suitable location. Motion by Sam Yentile, Cross Street reads the same as is in the above article. Mr. Yentile then yielded his time to his Attorney Robert Scarano. Mr. Scarano stated with this article we are seeking approval to create this district to create over 55 housing. This type of senior/mature housing is in great demand in many communities. This proposal would still need a special permit, approval from the Planning Board and all other pertinent town boards.

Amendment by Suzanne Sullivan, "I move to amend Section 9.6.1 to replace 5 acres with 10 acres." Motion seconded and so voted. This also changes 5 to 10 acres in the Table II Standard Dimensional Regulations, Min. Lot area from 5 acres 10 acres.

Amendment by Karl Sagal, "I move to amend Section 9.6.2 and add all over 55 developments shall include 10% affordable housing units." Motion seconded and so voted.

Amendment by Karl Sagal, "I move to amend Section 9.8.1 to change 10% to 25%.

Ray Forest, Chairman of Housing Partnership approves of amendments. Planning Board in favor of amendments. Motion seconded and so voted.

Amendment by Elizabeth Sabounjian, "I move to amend Section 9.6.2 to change wording from wetland and floodplain to wetland resource areas." Motion seconded and so voted. Motion as amended seconded and Moderator declared voted with 2/3rds required. Article approved.

Total attendance at Town Meeting was as follows and the meeting adjourned at 7:00 p.m.

10:55 a.m.	- 162	1:00 p.m. - 328	
12:00 noon	- 317	2:30 p.m. - 353	Non-voters - 39

TOTAL APPROPRIATIONS FY 2003

Total Appropriation	By Transfer	By Taxation
1,647,317	1,647,317	
	*(580,317) - Free Cash	0

TOTAL APPROPRIATIONS FY 2004

	Total Appropriation	By Transfer	By Taxation
SCHOOL BUDGET	26,566,038	850,000	25,716,038
MUNICIPAL BUDGET	29,334,529	1,544,309	27,790,220
CAPITAL OUTLAY	458,600	145,000	313,600
WARRANT ARTICLES	42,550	0	42,500
SUB BUDGET	56,401,717	2,539,309	53,862,408
STATUTORY CHARGES	5,122,393	938,504	4,183,889
TOTAL	61,524,110	3,477,813	58,046,297
CEMETERY SALES		35,000	
CEMETERY INTEREST		15,000	
WATER ANTICIPATED REVENUE		470,523	
FREE CASH		2,957,290	
TOTAL		3,477,813	

SPECIAL TOWN MEETING - JUNE 9, 2003
WITH ACTION TAKEN THEREON

GREETINGS: In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said town, you are hereby directed to notify and warn the inhabitants of the town qualified to vote in town affairs to meet and assemble at the Lawrence H. Cushing Gymnasium, Wilmington High School, Church Street, in said Town of Wilmington, on Monday, the ninth day of June 2003, at 7:00 p.m., then and there to act on the following articles:

Town Moderator James Stewart informed Town Meeting that the meeting would be late starting because of the many voters that were still waiting to enter the gym. He declared that when the last voter who was in line at 7:00 p.m. was checked in, the meeting would begin. This was accomplished at 7:40 p.m.

> Motion by Michael V. McCoy, "I move that the Moderator dispense with further reading of the warrant and take up and make reference to each article by number." Motion seconded and so voted.

ARTICLE 1. (drawn as #1) To see if the town will vote to amend the Zoning By-laws by inserting a new Section 10, under Town of Wilmington Table of Contents, entitled Building Moratorium, as follows:

Section 10.1 Purpose:

> The purpose of this By-law is to place a temporary moratorium on new construction to provide in a planned and rational manner adequate public services and facilities to meet the needs of its current and future population without overburdening the town's natural resources or the capacities of existing and planned public facilities, particularly with respect to provision of potable water, wastewater disposal and solid waste disposal. The regulations provided in this Article are designed to effectuate the purposes of zoning in:
>
> - facilitating adequate provision of water, drainage, sewerage and other public health safety and welfare requirements;
> - protecting and enhancing the character of the community and its historical and natural resources; and
> - ensuring that development does not overly burden the capacity of the town to absorb the costs of meeting water, sewerage and waste disposal service demands in light of both fiscal constraints and limited availability of natural resources.
>
> This By-law furthers the goals of the town's Master Plan approved at the 2002 Annual Town Meeting, which recognized the need of the town to temporarily restrict development in order to allow sufficient time for the town to conduct hydrologic studies and tests in order to identify alternative sources of potable water.

Section 10.2 Applicability

1. This By-law shall apply to all new construction. This By-law shall not apply to the alteration or expansion of any structure lawfully in existence as of the effective date of this By-law.
2. This By-law shall not apply to municipal uses.

Section 10.3 Moratorium

No building permit shall be issued for any new construction for a period of two years from the effective date of this By-law.

Section 10.4 Scope and Validity of the By-law

Nothing in this By-law shall nullify or exempt any property or use from any other provisions of these By-laws or other town regulations.

The invalidity of any section or provision of this By-law shall not invalidate any other section or provision hereof, nor shall it invalidate any building permit, occupancy permit or special permit issued in reliance on said section or provision prior to the determination of its invalidity; or do anything in relation thereto.

Motion by Michael V. McCoy reads the same as the above article. He stated this is an emotional issue. I propose a two-year moratorium on new residential and commercial development. The Attorney General has approved moratoriums that are temporary in nature to control growth. The main issue is the water supply, five wells have been shut down and the town now is purchasing water from Burlington and Woburn. The moratorium will not prohibit adding on or alterations to existing structures. Many residents spoke against this article. Planning Board, Conservation Commission and town employees have all been working for smart growth stated Michael Carter. Town officials estimate the ban could result in a $1.4 million revenue loss over two years and, baring new construction, would not affect the town's water supply. Finance Committee recommends disapproval. Planning Board recommends disapproval. The majority of the Board was opposed to this Article for many reasons: (1) there are many fewer building permits being issued today for new construction of single family homes so that the moratorium is unwarranted; (2) there is no value to the moratorium; (3) a moratorium is not the solution to the water supply issues facing the town; (4) potential legal challenges could be costly to the town. After about a ninety minute discussion, a motion to move the question was made by Mark West. Vote by 2/3rds necessary. Vote was then taken on Article 1, and results were Yes 143 No 704. Article defeated.

Motion by James Tighe, 117 Glen Road, "I move to reconsider Article 1." Motion seconded and so voted. Motion defeated by voice vote, declared by Moderator.

ARTICLE 2. (drawn as 4) To see if the town will vote to authorize the transfer from the free cash account, when said funds become available and is authorized by the Massachusetts Department of Revenue, for the amount of $3.5 million for the purpose of design and full construction including all costs, incidental and related to the purpose of constructing a facility for the senior citizens of Wilmington, an affordable housing center. Said affordable housing center shall be under ownership and control of the Town of Wilmington, MA. Said town shall be the owner and keeper of building and land, and shall rent out units to inhabitants. Rent, utilities, rules and regulations of tenants shall be determined by the Wilmington Board of Selectmen. Also, location of said facility of senior affordable housing shall be determined by the Wilmington Board of Selectmen. Occupancy by said tenants shall be determined by lottery or whatever deemed by the Wilmington Board of Selectmen; or do anything in relation thereto.

Motion by Michael McCoy, "I respectfully request to withdraw Article 2 of the Special Town Meeting, dated June 9, 2003 without prejudice." Motion seconded and so voted to withdraw.

ARTICLE 3. (drawn as #3) To see if the Town of Wilmington will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 20 (R-20) and Residential 60 (R-60) to Light Industrial/Office (LI/O) the following described parcel of land:

A certain parcel of land together with the buildings thereon, situated in said Wilmington, Middlesex County, Massachusetts bounded and described as follows:

Southeasterly;	by Main Street by two courses totaling two hundred fifty-five and 49/100 (255.49) feet;
Southwesterly;	by land now or formerly of Farrell as shown on plan hereinafter referred to, two hundred forty-four and 16/100 (244.16) feet;
Southeasterly, again;	by land now or formerly of said Farrell, one hundred twenty-three and 93/100 (123.93) feet;
Southwesterly, again;	by land now or formerly of N.E. Livestock, Co., by two courses as shown on said plan, one hundred two and 78/100 (102.78) feet and one hundred eighty-one and 05/100 (181.05) feet, respectively;
Northwesterly;	by land of owners unknown, one hundred eighty-nine and 28/100 (189.28) feet;
Northeasterly;	by land now or formerly of Reilly, five hundred thirty-three (533) feet.

Said parcel contains 3 acres, more or less, according to plan entitled "Plan of Land in Wilmington, Mass" dated March 1925, Dana F. Perkins, C.E. and Surveyor, recorded with Middlesex North District Registry of Deeds, Plan Book 53, Plan 32B.

For Petitioner's title, see deed recorded at the Middlesex North District Registry of Deeds in Book 4751, Page 110.

The above-referenced property is also shown as Parcel 4 on Assessor's Map 25; or do anything in relation thereto.

Motion by Robert Autenzio, 911 Main Street, reads the same as above article. Mr. Autenzio planned to bring this rezoning before the Annual Town Meeting but was advised by town officials to wait until light industrial district was approved. This new district was approved in Article 23 of April 26, 2003. Mr. Autenzio's business is the design of residential and commercial landscaping. There would be no outward storage of supplies on the site. There was discussion about whether this use was allowed in Light Industrial District. Building Inspector Dan Paret stated it was not. Mr. Autenzio said he has not had time to speak to Mr. Paret but felt it could fit within the scope of the zoning. Some residents of the area spoke in opposition. Finance Committee recommends approval. Planning Board recommends unanimous approval. The Board supports the rezoning for the following reasons: (1) Light industrial/office would be the best use of the land, (2) given the general industrial use of the adjacent parcel of land, residential use is not a viable

use; and (3) the light industrial/office would be a good transitional use between the general industrial use of the southerly boundary and the residential use to the north. Mrs. Anne Linehan made a motion to move the question. Voted with 2/3rds required, declared by Moderator. Main motion seconded and so voted. Yes 497 No 47. Voted with 2/3rds required.

ARTICLE 4. (drawn as #7) To see if the Town of Wilmington will vote to amend the Zoning By-laws by inserting in Section 6.6, Groundwater Protection District, the following new subsections:

6.6.5.9 Land application, deposition, dumping, landfilling, storage, processing, or use as material for the shaping, grading or closure of a landfill or former landfill of construction and demolition debris and residue or fines from processing of construction and demolition debris.

6.6.5.10 Transfer station for construction and demolition debris or municipal solid waste; or do anything in relation thereto.

Motion by Betty Bigwood reads the same as contained in the warrant article. This article is about protecting our Zone II water recharge area, about preserving our water supply. This capping of the landfill to the degree it has happened has not been necessary. Large amounts of contaminated fill have been brought into the landfill, this has become a revenue dump. The people operating it have made huge amounts of money. Debbie Duggan stated our community is at risk. We need to start making strong laws. I urge you to vote yes on this article. William Wallace asked if this article would close our recycling center. Town Counsel, Michael Newhouse answered that Recycling Center would be able to continue. Town Manager, Michael Caira spoke in favor of this article. Finance Committee recommends disapproval. Planning Board recommends approval. The Board has a concern with the materials that could be included under the broad description of construction and demolition debris and believes that these materials should not be allowed in the groundwater protection district. Zoning By-law change requires a 2/3rds vote. Motion seconded and so voted. Yes 214 No 1, voice vote declared by Moderator. Article 4 is approved.

ARTICLE 5. (drawn as #9) To see if the Town of Wilmington will vote to amend the Town of Wilmington Inhabitant By-laws by inserting in Chapter 5, Public Regulations, the following new section:

Section 46 Contaminated Soil
Section 46.1 Authority

This by-law is adopted by the Town of Wilmington pursuant to its police powers to protect the public health, safety and welfare, and the Home Rule Amendment of the Massachusetts Constitution, Article 89 of the Articles of Amendment, independent of the provisions of Section 150A of Chapter 111 of the General Laws and regulations promulgated thereto.

Section 46.2 Zone II Prohibition

Contaminated soil which results from a release to the environment is prohibited from being brought into the Town of Wilmington to be disposed of, stored, stockpiled, spread onto the ground surface for any purpose, used for shaping, grading, or closure of a landfill or former landfill area, or used as fill material for any and all purposes within any Zone II aquifer protection area which has been approved by the Department of Environmental Protection; or do anything in relation thereto.

Motion by Betty Bigwood reads the same as contained in warrant article. This article seeks to prohibit the importation of any contaminated soil for the purpose of capping a landfill, or former landfill, within a Zone II aquifer protection area. Mrs. Bigwood stated we estimate 1.3 million tons of contaminated soil has been brought into the landfill. We have tried to fight this for years and have not been successful. We hope to be this evening. George Lingenfelter stated the report by GeoInsights is a complete vindication of what citizens have been saying. Board of Health Director, Greg Erickson spoke against this article. He informed voters that correspondence between Department of Environmental Protection and the Secretary of Environmental Affairs indicate that Wilmington will be left to pay expenses for the capping of the landfill if this article is passed. Mr. Erickson stated costs could range from $5 million to $16 million. Mrs. Sullivan contested some of these figures. The DEP and the State of Massachusetts also could be a responsible party since they have deposited millions of tons of contaminated media in our Zone II. Finance Committee recommends disapproval. Mr. Mulholland, Chairman stated they did not have GeoInsights report available to them. Mr. Hayden of Finance Committee also cautioned voters to the unknown financial impact of this article. Mrs. Duggan made a motion to move the question. So voted, declared by Moderator Yes 214 No 1. Majority vote needed for change to Inhabitant By-law. Main motion seconded and so voted, Yes 146 No 72. Article 5 is approved.

ARTICLE 6. (drawn as #6) To see if the Town of Wilmington will vote to impose a moratorium on the sale of town-owned land, not including the sale of land already approved by town meeting, to be effective immediately, for 3 years; or do anything in relation thereto.

Motion by Daniel Woodbury, "I move to see if the Town of Wilmington will vote to impose a moratorium on the sale of town-owned land, not including the sale of land already approved by town meeting, to be effective immediately for 3 years; or do anything in relation thereto." Finance Committee recommends disapproval. John Walsh from Finance Committee believes we have checks and balances in place to guard against the inappropriate selling of town-owned land. Mrs. Sullivan supports this article. Planning Board believes that the process for disposition of town-owned land is working well. The Board supports the review of specific parcels on a case-by-case basis, according to the individual merits. The process includes sufficient checks and balances, and there is no reason to impose a three-year moratorium. Motion by Anne Linehan to move the question. So voted Yes 261 No 29. Main motion seconded and so voted, Yes 99 No 208. Article fails.

ARTICLE 7. (drawn as #5) To see if the town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 18, Parcel 30 (John Street) and Map 18, Parcels 34, 35, 36 and 36A (Pitman Street); or do anything in relation thereto.

Motion by Christopher Gray reads the same as the warrant article. Christopher and Kathaleen Gray, petitioners of the article would like to purchase this land to build two homes, one they would live in. Town Manager declared land surplus to the needs of the town. Assessor Skip Moynihan set a fair market value of $300,000. Finance Committee recommends approval. Planning Board recommends disapproval. The Board supports maintaining these parcels as open space. Mrs. Gray stated this article won majority vote at Town Meeting in April, but not 2/3rds necessary. Mr. Ray Forest, Chairman Housing Partnership would like to be given opportunity to build affordable housing. Jim Rooney asked how much land was town-owned. Mr. Moynihan answered five hundred (500) acres. Mr. Rooney stated this is an opportunity to put the land up for bid to benefit two young people from Wilmington. Mr. Downs asked if a developer had purchased any abutting land. Town Manager stated this is an opportunity to put $300,000 in the stabilization account. He considers this a proper investment for the town. Motion by Mr. Longo to move the question. Voted with 2/3rds, declared by Moderator. Vote on main motion Yes 266 No 188. Article fails.

ARTICLE 8. (drawn as #2) To see if the town will vote to amend the Zoning Map and associated Zoning By-laws of the Town of Wilmington by voting to rezone from Residential 60 (R-60) to Residential 20 (R-20) the following described parcel of land as listed on the Assessor's legal file Map 10 Parcel 23 and Parcel 31; or do anything in relation thereto, for the construction of one single family dwelling.

Motion by Tim Penney, "I move to withdraw this article." Motion seconded and so voted to withdraw.

ARTICLE 9. (drawn as #8) To see if the town will vote to accept the provisions of G.L. Chapter 184 of the Acts of 2002 (Amending G.L. 59, Section 5(41C), effective July 1, 2003, in order to adjust the age, income and asset requirements seniors must meet to qualify for the Clause 41C exemption; or do anything in relation thereto.

Motion by Raymond Lepore, "I move to withdraw this article." Motion seconded and so voted to withdraw.

Motion by Kevin MacDonald to reconsider Article 4, which was the last article of the evening. Moderator declared a motion had already been made for adjournment.

Meeting adjourned at 12 midnight. Attendance at the meeting was eight hundred eighty-eight (888) voters and forty-four (44) non-voters.

Directory of Officials - January 1, 2004

Board of Selectmen	Michael V. McCoy, Chairman	2005
	Robert P. Palmer	2004
	Suzanne M. Sullivan	2004
	Raymond N. Lepore	2005
	Frank J. West	2006
Town Manager	Michael A. Caira	
Moderator	James C. Stewart	2006
School Committee	Stephen P. Peterson, Chairman	2004
	Suzanne S. Cushing, Vice Chairman	2004
	Joan M. Duffy	2004
	Theresa L. Buonopane	2005
	Marilyn J. Lamson	2005
	Michael R. Baker	2006
	Mark DiGiovanni	2006
Superintendent of Schools	William H. McAlduff, Jr.	
Finance Committee	Barry J. Mulholland, Chairman	2005
	John F. Doherty, III, Vice Chairman	2005
	John M. Walsh, Secretary	2004
	William A. Cole	2004
	William J. Dowd	2005
	Richard K. Hayden	2006
	William J. Wallace	2006
	Daniel C. Wandell	2006

Boards, Committees & Commissions 2003

Appeals, Board of

	Term Expires
Charles E. Boyle, Chairman	2005
Daniel C. Wandell, Jr.	2004
Robert L. Doucette	2006
Edward P. Loud, Associate	2004
Karl I. Sagal, Associate	2004
Joseph M. Steen, Associate	2004

Assessors, Board of

Humphrey J. Moynihan, Principal Assessor
Anthony E. Krzeminski
Roger J. Lessard

By-Law Study Committee

Robert H. Spencer, Chairman
James F. Banda
Robert J. Cain
Scott C. Garrant
William G. Hooper, Jr.
Walter J. Kaminski
M. Ronald Mendes
Joan D. Searfoss
Robert P. Palmer, Sel. Liaison
Frank J. West, Sel. Liaison
Kathleen M. Scanlon, Ex-Officio

Cable TV Advisory Task Force

Jeffrey M. Hull, Chairman
Ruth Kennedy
A. Quincy Vale

Carter Lecture Fund Committee

H. Elizabeth White, Chairperson	2004
Adele C. Passmore, Publicity	2004
Andrea B. Houser, Corr. Sec.	2005
Ann H. Berghaus, Rec. Sec.	2006
Dorothy V. Lafionatis, Treasurer	2006

Cemetery Commission

Marjorie E. MacDonald, Chairman	2005
Cynthia A. McCue	2004
Judith A. Simmons	2006

Community Advisory Panel

Jeffrey M. Hull, Chairman
Joseph J. Balliro, Jr.
Kathleen M. Barry
Betty M. Bigwood
Dennis B. Cataldo
John Ciriello
Robert J. Douglas
Deborah L. Duggan
Gregory P. Erickson
George G. Lingenfelter, III
Linda Raymond
Michael Raymond
Vera M. Scolastico
Suzanne M. Sullivan
Daniel C. Wandell, Jr.
Judith A. Waterhouse
Jane A. Williams Vale
Michael J. Woods

Conservation Commission

James H. Morris, Chairman	2004
Judith A. Waterhouse, V. Chmn.	2004
Richard J. Patterson	2004
Lisa A. Brothers	2005
Beverly A. Shea	2005
Jolene S. Lewis	2006
Jason R. Tildsley	2006

Disabilities, Commission on

Phyllis P. Genetti, Chairman	2005
Frank A. Botte	2004
Joseph P. Franceschi, Jr.	2004
George B. O'Connell	2006
Robert P. Palmer, Sel. Liaison	

Elderly Services Commission

John J. King, Chairman	2004
Rosemary K. Cross, V. Chmn.	2005
Joseph C. Filipowicz	2004
Henry C. Latta	2004
Joseph A. Paglia	2005
Albert J. LaValle	2006
Frank J. Ratto	2006

Emergency Management Committee

Michael A. Caira
Jeffrey M. Hull
Gregory P. Erickson
Roger J. Lessard
Michael Morris
Bernard P. Nally, Jr.
Donald N. Onusseit
Daniel W. Paret
Daniel R. Stewart
Michael J. Woods

Boards, Committees & Commissions 2003

	Term Expires
Health, Board of	
Elizabeth E. Sabounjian, Chair.	2005
Jane A. Williams-Vale, V. Chair.	2006
James A. Ficociello	2004
Historical Commission	
Carolyn R. Harris, Chairman	2005
Dorothy V. Lafionatis, Treasurer	2004
Audrey E. Riddle	2004
Gerald R. Duggan	2005
James T. Murray	2005
Theresa A. McDermott	2006
William J. Campbell	2006
Housing Authority	
Robert C. DiPasquale, Chairman	2008
Charles Fiore, Jr., V. Chairman	2006
Alfred Meegan, Sec./St. Appt.	2008
Arthur Hicks, Asst. Treasurer	2005
Marilyn A. Cox	2007
Housing Partnership	
Raymond G. Forest, Chairman	2005
Charles E. Boyle, V. Chairman	2005
Marilyn A. Cox	2005
Gregory P. Erickson	2005
Cynthia A. McCue	2005
Alfred N. Meegan, Jr.	2005
Kathleen M. Scanlon	2005
Lester E. White	2005
Lynn G. Duncan, Director	
Michael A. Caira, Town Manager	
Suzanne Sullivan, Sel. Liason	
Library Trustees	
Margaret A. Kane, Chairman	2004
Joan S. Grady, Vice Chairman	2006
Mary J. Deislinger	2004
James F. Banda	2005
Edward H. Jones	2005
Karen E. Campbell	2006
Anne Buzzell, Trustee Emeritus	
Master Plan Committee	
Raymond G. Forest, Chairman	
Kenneth J. Lifton, Vice Chairman	
Michael R. Baker	
Karen E. Campbell	
Susanne L. Clarkin	
Stephen J. Costa	
Rosemary K. Cross	
Robert C. DiPasquale	
James A. Ficociello	

	Term Expires
Master Plan Committee (continued)	
William F. C. Gately	
Carolyn R. Harris	
Arthur Hayden, Sr.	
Randi R. Holland	
William G. Hooper, Jr.	
Jeffrey M. Hull	
Sidney R. Kaizer	
Margaret A. Kane	
Joseph A. Langone	
Vincent Licciardi	
James T. Murray	
Kathleen A. Reynolds	
James J. Rooney	
Frederick W. Russell, Jr.	
Debra L. Russo	
Karl I. Sagal	
Beverly A. Shea	
Michael A. Sorrentino	
Martha K. Stevenson	
Barbara Sullivan	
Suzanne M. Sullivan	
James D. Tighe	
Ernest M. Wallent	
Jane A. Williams-Vale	
Daniel E. Woodbury	
Ann L. Yurek	
Open Space Committee	
James H. Morris, Chairman	
Betty M. Bigwood	
Leland B. Chisholm	
Deborah E. Cipriani	
Robert J. Douglas	
Richard H. Grinder, Jr.	
William G. Hooper, Jr.	
Jeffrey M. Hull	
Joseph M. Kennedy	
Kenneth J. Lifton	
Barry J. Mulholland	
Iva Marie Rideout	
Beverly A. Shea	
Martha K. Stevenson	
Barbara Sullivan	
Suzanne M. Sullivan	
Permanent Building Committee	
Roger J. Lessard, Chairman	2005
Joseph J. Parrella, Jr.	2004
John C. Holloway	2005
Joseph A. Langone	2006
Paul J. Melaragni	2006

Boards, Committees & Commissions 2003

	Term Expires
Planning Board	
Michael A. Sorrentino, Chairman	2007
Ann L. Yurek, Clerk	2004
Randi R. Holland	2005
David G. Shedd	2006
James F. Banda, Jr.	2008
Recreation Commission	
Jeannette M. Savage, Chairman	2006
Larry G. Noel	2004
James D. Tighe	2004
C. Michael Burns	2005
Maribeth Crupi	2006
Redevelopment Authority	
Charles N. Gilbert, Chairman	2006
Christopher P. Barry	2004
Edward P. Loud, Sr.	2007
Jason R. Tildsley	2008
Regional Vocational Technical School Committee	
Robert G. Peterson, Chairman	2004
James M. Gillis, Secretary	2006
Registrars, Board of	
Alice M. Hooper, Chairman	2006
Barbara J. Buck	2004
Edward L. Sousa	2005
Kathleen M. Scanlon, Clerk	
Scholarship Fund Committee	
William H. McAlduff, Jr, Chmn.	2005
Florence J. Athanasia	2005
Barry R. Cahill	2005
John J. DeMarco	2005
Robert G. Peterson	2005
Town Forest Committee	
Forrest G. Downs	2005

	Term Expires
Trustees of Trust Funds	
Michael Morris	2006
Lorraine P. Dineen	2006
M. Ronald Mendes	2006
275th Anniversary Celebration Committee	
John P. Cushing, Chairman	
Robert A. Brown	
C. Michael Burns	
Robert J. Cain	
Sandra S. Curtin	
Dianna DiGregorio	
George W. Hooper, Sr.	
Joan L. Maga	
Adele C. Passmore	
Kathleen A. Black Reynolds	
Joan D. Searfoss	
James C. Stewart	
Water and Sewer Commissioners	
Frederick W. Russell, Jr., Chmn	2005
Joseph J. Balliro, Jr.	2004
Matthew J. Kane	2006
Wilmington Arts Council	
Jane M. Crane, Chairman	2004
H. Elizabeth White, V. Chmn.	2005
Anne Buzzell, Treasurer	2005
Annette Campbell	2004
Frances D. Keough	2004
David J. Maison, Programming	2004
Marguerite Elia	2005
Evelyn Choate Gibbs	2005
Tracey A. MacNeill	2005
Lucina Roark	2005
Carolyn L. Stanhope	2005

* Advisory Board members

Wilmington Recreation Basketball League. 3rd Grade Boys.

Boards, Committees & Commissions 2003

Wilmington Election Officers - Term Expires Annually

Precinct 1

Mary D'Eon, Warden
Edith Ann Graham, Dep. Warden
Sandra S. Volpe, Clerk
Phyllis M. Flaherty, Dep. Clerk
Clarice J. Ross, Inspector
Helen M. Brady, Dep. Insp.
Priscilla R. Ward, Alternate
Anna Giannotti, Alternate
Mabel G. Maison, Alternate

Precinct 2

Andrea Houser, Warden
Jeanne Buck, Dep. Warden
Helen DelTorto, Dep. Clerk
Eleanor Doyle, Inspector
Linda Berberian, Dep. Insp.
Mary Schultz, Alternate

Precinct 3

Norinne M. Markey, Warden
Loretta R. Caira, Dep. Warden
Minnie Kirby, Inspector
Patricia McKenna, Inspector
Shirley Brush, Inspector
Audrey E. Riddle, Alternate
Terri L. Woods, Alternate
Janice Quandt, Alternate
Ruth Holbrook, Alternate
Anna Simmons, Alternate

Precinct 4

Sarah H. Cosman, Warden
Joan Searfoss, Dep. Warden
Marilyn West, Dep. Clerk
Florence Webster, Inspector
Gail Gass, Dep. Inspector
Lorraine A. Hermann, Alternate
Denise M. Kearns, Alternate
Joanna E. Clayton, Alternate
Phyllis Hailey, Alternate

Precinct 5

Marlene Moran, Warden
Margaret Blonigen, Dep. Warden
Judith A. Simmons, Inspector
Melissa Nobile, Dep. Insp.
Mary Husen, Dep. Clerk
Veronica M. DiOrio, Alternate
Susan Delaney, Alternate
Janice Quandt, Alternate
Beverly Dalton, Alternate

Precinct 6

Evelyn W. Conlin, Warden
Phyllis Vieira, Dep. Warden
Margaret L. Perry, Clerk
Jean M. Draper, Dep. Clerk
Joanne Roberto, Alternate
Donald Armstrong, Alternate
Jean Mazzocca, Alternate

Fourth of July Festivities.

Officers and Department Heads - January 1, 2004

Accountant	Michael Morris	694-2029
Administrative Assistant	Margaret A. Tarantino	658-3311
Animal Control/Inspector	Ellen G. Davis	658-7845
Assistant Town Manager	Jeffrey M. Hull	658-3311
Assessor, Principal	Humphrey J. Moynihan	658-3675
Community Development Program Director	James Chaput	658-9843
Constable	Charles E. Rooney, Jr.	658-6140
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	Daniel R. Stewart	658-3346
Engineering Director	Anthony Pronski	658-4499
Fire Chief	Daniel R. Stewart	658-3346
Housing Authority Exec. Director	Karen DeJoie	658-8531
Inspector of Buildings	Daniel W. Paret	658-4531
Ipswich River Watershed Assoc.	Vacant	658-2024
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Lynn G. Duncan	658-8238
Middlesex Canal Commission	Betty M. Bigwood Michael J. McInnis	657-7870
Museum Curator	Kathleen Black Reynolds	658-5475
Northeast Solid Waste Committee	Michael A. Caira Donald N. Onusseit	658-3311 658-4481
Planning/Conservation Director	Lynn G. Duncan	658-8238
Plumbing and Gas Inspector	William R. Harrison	658-4531
Police Chief	Bernard P. Nally	658-5071
Public Buildings Superintendent	Roger J. Lessard	658-3017
Public Health Director	Gregory P. Erickson	658-4298
Public Health Nurse	Ann V. FitzGerald, R.N.	694-2041
Public Works Superintendent	Donald N. Onusseit	658-4481
Reading Municipal Light Dept. Advisory Board	Roger J. Lessard Roger E. Stevenin	658-3017 658-5600
Recreation Director	Deborah E. Cipriani	658-4270
Sealer of Weights and Measures	James J. Babineau	(781) 665-8301
Town Clerk	Kathleen M. Scanlon	658-2030
Town Counsel	Paul DeRensis	(617) 951-2300
Town Manager	Michael A. Caira	658-3311
Treasurer/Collector	M. Ronald Mendes	658-3531
Veterans' Agent/Grave Officer	Paul A. Farrell	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531

TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates-2nd & 4th Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 658-3311

Michael V. McCoy, Chairman
Raymond N. Lepore
Robert P. Palmer
Suzanne M. Sullivan
Frank J. West

Town Manager - Michael A. Caira - 658-3311

The Town Manager is the Chief Administrative Officer of the town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the town; representing the town in all litigation to which the town is a party; acting as the Chief Fiscal Officer of the town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the town.

Assistant Town Manager - Jeffrey M. Hull - 658-3311

The Assistant Town Manager is responsible for the town's health, workmans' compensation, general liability, property, automobile, etc. insurances; developing the town's recycling program and insuring that the town meets the procurement regulations established by the State. The Assistant Town Manager serves as staff director to the Cable TV Advisory Task Force; assists with the preparation of the annual budget and provides general assistance to the Town Manager in other areas of municipal administration.

Town Clerk - Kathleen M. Scanlon - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, fish and game licenses, dog licenses, etc. The clerk acts as supervisor of all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Town Accountant - Michael Morris - 694-2029

The Accounting Department reviews all requests for payment which involve town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the town. The Accountant maintains the complete official financial records of the town and prepares other financial records and reports as needed. Additionally, this office participates in the preparation of the annual budget.

Principal Assessor - Humphrey J. "Skip" Moynihan - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector - M. Ronald Mendes - 658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director - Lynn G. Duncan - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act - Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the town and State wetlands statutes. In addition, the department manages several pieces of property throughout town which have been placed into the town's custody as conservation land.

Building Inspector - Daniel W. Paret - 658-4531

The Building Inspector interprets and enforces the town's Zoning By-law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health - Gregory P. Erickson - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizen complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the town.

PUBLIC SAFETY

Fire Chief - Daniel R. Stewart - 658-3346 -- Emergency Number - **9-1-1**

The main responsibilities of the Wilmington Fire Department are prevention and extinguishing of fires. Members of the department make regular fire safety inspections of nursing homes, places of public assembly and schools. All outdoor burning is regulated by law. These permits may be obtained from the Fire Department. The department also issues permits for oil burner installations, the storage of flammable liquids such as gasoline and the purchase, storage and/or use of explosives such as dynamite, rockets and gun powder. The Fire Department provides emergency medical services to residents of Wilmington. Fire fighters trained as Emergency Medical Technicians are assigned as ambulance attendants. Two ambulances provide emergency services and urgent care transport.

Police Chief - Bernard P. Nally - 658-5071 -- Emergency Number - **9-1-1**

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

DEPARTMENT OF PUBLIC WORKS

Superintendent - Donald N. Onusseit - 658-4481 or 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of

subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the town's commons, parks and recreation areas. The Tree Division is responsible for the town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for grass and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent - Roger J. Lessard - 658-3017 or 658-8124

The Public Buildings Department is responsible for approximately 516,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the town's municipal buildings. Public Buildings provides for the complete set-up at all town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director - Theresa Marciello - 657-7595

Programs are provided for the elderly in a wide range of areas, both on an individual and group basis. Examples of the types of programs include health information, educational classes, meals on wheels, recreational activities, housing assistance, transportation and counseling. Additional services included assistance with social security and medicaid concerns.

Library Director - Christina A. Stewart - 658-2967

Library services are provided at the Wilmington Memorial Library. The library seeks to provide basic educational, informational and recreational library services. Staff provides reference and reader services to adults and children, furnishing access to the wide spectrum of information available in books and other materials. Technical services utilizes the tools of library technology to provide the means for informational access and retrieval. The library is a member of the Merrimack Valley Library Consortium, a twenty-nine member consortium of towns in the Merrimack Valley area. This membership allows library patrons to access library resources in each of the twenty-nine member towns.

Recreation Director - Deborah E. Cipriani - 658-4270

The Recreation Department provides a wide variety of leisure programs for children and adults. Some of the programs offered through this department include a summer swimming program for children, volleyball for adults, the Tiny Tots program, summer recreation program for children, ladies fitness, day trips to Provincetown and New York City, the Horribles Parade at Halloween and a number of other programs. In addition, the Recreation Department offers resources for travel such as discounts to Walt Disney World.

Veterans' Agent - Paul A. Farrell - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

A salute to those who served.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	1ST & 3RD Monday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	2ND Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	2ND Thursday	2	Town Hall	9:00 a.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed			
COMMUNITY ADVISORY PANEL	2ND Thursday	9	Town Hall	7:00 p.m.
COMMUNITY DEVELOPMENT	4TH Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1ST & 3RD Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed			
ELDERLY SERVICES COMMISSION	3RD Tuesday		Sr. Center	1:30 p.m.
FINANCE COMMITTEE	2ND Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1ST Tuesday	9	Town Hall	6:00 p.m.
HISTORICAL COMMISSION	2ND Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	1ST Tuesday		Deming Way	2:30 p.m.
HOUSING PARTNERSHIP	2ND Wednesday	9	Town Hall	6:00 p.m.
LIBRARY TRUSTEES	3RD Tuesday		Library	7:00 p.m.
MASTER PLAN COMMITTEE	4TH Thursday	AUD	Town Hall	7:30 p.m.
PERMANENT BUILDING COMMITTEE	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1ST & 3RD Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1ST Thursday	8	Town Hall	7:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	2ND Monday	12	Town Hall	7:00 p.m.
SCHOOL COMMITTEE	2ND & 4TH Wednesday	9	Town Hall	7:00 p.m.
SELECTMEN, BOARD OF	2ND & 4TH Monday	9	Town Hall	7:00 p.m.
TOWN FOREST COMMITTEE	As Needed			
WATER & SEWER COMMISSION	3RD Tuesday	9	Town Hall	5:00 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Ave to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover St. thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Rd.	165	1998	
Bailey Road	from Aldrich Rd. southeasterly to Bailey Rd.	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Ave.	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale St.	from Salem Street to Route 125	965	1894	
Ballardvale St.	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Ave.	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Rd. easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960 1971
Brand Avenue	from Bridge Lane	510	1933	1943
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943
Brattle Street	from Massachusetts Avenue to Garden Ave.	1,066	1945	
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938	
Bridge Lane	from Shawsheen Avenue	455	1894	
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Broad Street	from King Street	1,377	1954		
Burlington Avenue	from Main Street to Burlington Line	8,588	1894		
Burnap Street	from Grove Avenue	1,145	1953		
Burnap Street	from Winchell Road	484	1945		
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946	
Butters Row	from Main Street to Chestnut Street	3,577	1894		
Buzzell Drive	from Draper Drive to Evans Drive	600	1971		
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955	
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971	
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961		
Carter Lane	from Shawsheen Ave to beyond Norfolk Ave.	1,411	1957		
Castle Drive	from Burlington Ave left to Burlington Ave	1,325	1997		
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966		
Cedar Street	from Burt Road to Harris Street	687	1945		
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963		
Central Street	from Church Street to Middlesex Avenue	552	1950		
Chandler Road	from Adams Street to Kelley Road	400	1957		
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971	
Charlotte Road	from Gunderson Rd. to beyond Apollo Dr.	859	1971		
Chase Road	from Hathaway Road	297	1953		
Cherokee Lane	from Woburn St easterly thru cul-de-sac	812	1999		
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894		
Church Street	from Main Street to Middlesex Avenue	4,285	1894		
Clark Street	from Main Street to Church Street	2,470	1894	1969	
Clorinda Road	from Agostino Drive	887	1979		
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997		
Cochrane Road	from Forest Street to Wabash Road	800	1947		
Columbia Street	from Church St. to beyond Belmont Avenue	1,150	1908	1933	
Concord Street	from Federal Street to North Reading Line	5,803	1894		
Congress Street	from Forest Street to Burlington Line	977	1939		
Cook Avenue	from Main Street	813	1946		
Coolidge Road	from Hathaway Road	270	1951		
Corey Avenue	from Canal Street to Grand Street	366	1951		
Cornell Place	from Fordham Road	747	1982		
Cottage Street	from Main Street	927	1954		
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998		
Crest Avenue	from Ayotte Street	558	1947		
Cross Street	from Main Street to Lowell Street	697	1894		
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996		
Cunningham St.	from Salem Street to Beeching Ave	2,447	1944	1952	1953
Cushing Drive	from Shawsheen Avenue	990	1993		
Cypress Street	from Glen Road	260	1951		
Dadant Drive	from North Street to North Street	1,760	1964		
Davis Road	from Main Street	500	1952		
Dayton Road	from Hathaway Road	170	1951		
Dell Drive	from Burlington Avenue	1,794	1958	1971	
Dexter Street	from Main Street	480	1979		
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954		
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997		
Dorchester Street	from Billerica Line	1,214	1951		
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960		
Douglas Avenue	from Palmer Way	1,017	1989		
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971	
Drury Lane	from Glen Road to School Street	633	1963		
Dublin Avenue	from Main Street	500	1951		
Dunton Road	from Nassau Avenue	649	1956		

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Eames Street	from Main Street to Woburn Street	3,200	1894	
Earles Row	from Route 62	820	1994	
Edward Road	from Forest Street to beyond Baldwin Rd.	450	1947	
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999	
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978	
Elwood Road	from Forest Street	642	1968	
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951	
Emerald Avenue	from Andover Street westerly thru cul-de-sac	400	2000	
Englewood Drive	from Kenwood Drive	455	1971	
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971	
Everett Avenue	from Faulkner Avenue to Cunningham St.	480	1979	
Fairfield Road	from Main Street	1,299	1946	
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958	
Fairmont Avenue	from Molloy Road	952	1971	
Fairview Avenue	from State Street	648	1933	
Faneuil Drive	from Massachusetts Avenue to beyond Harvard Avenue	790	1950	
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944	1953
Faulkner Avenue	from Faulkner Ave northeasterly to dead end	125	1999	
Fay Street	from Glen Road to Garden Avenue	714	1938	1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894	
Ferguson Road	from Shawsheen Avenue	1,073	1967	
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996	
Flagstaff Road	from Nichols Street	587	1989	
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977	
Floradale Avenue	from Burlington Avenue	627	1970	
Flynn Way	from Federal Street to end of cul-de-sac	680	1996	
Fordham Road	from North Reading Line	3,714	1971	
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894	1976
Fox Run Drive	from High Street	975	1989	
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978	
Frederick Drive	from Salem Street	1,070	1966	
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979	
Gandalf Way	from Glen Road to Agostino Drive	549	1979	
Gatehouse Lane	from Towpath Road	380	1994	
Gearty Street	from Ring Avenue	627	1989	
Glen Road	from Middlesex Avenue to Main Street	6,870	1894	
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952	
Glenview Road	from Suncrest Avenue	365	1959	
Gloria Way	from Broad Street	770	1989	
Gowing Road	from Park Street to Marcus Road	941	1956	
Grace Drive	from Shawsheen Ave. to beyond Melody Lane	2,514	1966	
Grand Avenue	from Corey Avenue	815	1952	
Grant Street	from Federal Street	780	1943	
Great Neck Drive	from Woburn Street	536	1989	
Grove Avenue	from Main Street to Lake Street	4,147	1910	
Grove Street	from Reading Line	120	1957	
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959	1966
Hamlin Lane	from Lawrence Street	540	1962	
Hanover Street	from Atlantic Avenue	574	1988	
Hanson Road	from Woodland Road	838	1969	
Hardin Street	from Aldrich Road to Jaquith Road	428	1951	
Harnden Street	from Main Street to Glen Road	600	1895	
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971	
Harris Street	from Burlington Avenue to Cedar Street	806	1945	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Harvard Avenue	from Main Street to River Street	430	1951		
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953	1959
Hawthorne Road	from Woburn Street	230	1956		
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979		
Henry L. Drive	from Woburn Street	651	1993		
High Street	from Middlesex Avenue to Woburn Street	3,585	1894		
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914		
Hilltop Road	from Suncrest Avenue	364	1959		
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951	1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972	1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985		
Industrial Way	from Woburn Street to West Street	4,430	1974		
Isabella Way	from West Street	385	2001		
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949	1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968		
Jewel Drive	from Eames Street	1,303	1985		
Jones Avenue	from Glen Road	717	1940		
Jonspin Road	from Andover Street	3,800	1993		
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953		
Kajin Way	from Woburn Street	455	1989		
Kelley Road	from Chandler Road	923	1957		
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945		
Kenwood Avenue	from Woburn St. to beyond Englewood Dr.	1,725	1970	1971	
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958		
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894		
King Street	from Glen Road to Broad Street	2,400	1940	1945	
King Street Ext.	from Glen Road	487	1979		
Kirk Street	from Main Street	575	1951		
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894		
Lang Street	from Bancroft Street	409	1952		
Laurel Avenue	from Parker Street to Molloy Road	659	1950		
Lawrence Court	from Lawrence Street	728	1956		
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956		
Ledgewood Road	from Suncrest Avenue	383	1959		
Lexington Street	from Cunningham Street to Morningside Dr.	714	1974		
Liberty Street	from Federal Street	740	1943		
Lincoln Street	from Federal Street	720	1943		
Linda Road	from High Street to beyond Pineridge Road	1,760	1950		
Lloyd Road	from Main Street	1,050	1951		
Lockwood Road	from Ballardvale Street	977	1957		
Longview Road	from Middlesex Avenue	650	1959		
Lorin Drive	from Swain Road	560	1992		
Loumac Road	from Drury Lane	510	1963		
Lowell Street	from Main Street to Reading Line	10,152	1894	1978	
Lowell St. Park	from Lowell Street	580	1908	1957	1958
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979		

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Mackey Road	from Federal Street	250	1943	
Magazine Road	from Wisser Street	320	1973	
Magazine Street	from Taplin Avenue	190	1973	
Main Street	from Tewksbury Line to Woburn Line	21,387	1894	
Marcia Road	from North Street to beyond Carolyn Rd.	2,806	1962	1971
Marcus Road	from Gowing Road	2,315	1958	
Marie Drive	from Woburn St. to beyond Gunderson Road	1,525	1961	1966
Marion Street	from Burlington Avenue to beyond Clifton Street	1,876	1945	
Marion Street	from Marion St. westerly to Marion St.	975	1995	
Marion Street	from Marion St. southeasterly to Marion St.	1,133	2000	
Marion Street	from Marion St. southerly an additional	950	2001	
Marjorie Road	from Main Street	1,392	1951	
Massachusetts Ave.	from Main Street to beyond Brattle St.	810	1945	
McDonald Road	from Salem Street	2,621	1944	
Meadow Lane	from Suncrest Avenue	364	1957	
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997	
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966	
Meadow Brook Rd.	from Factory Rd. southeasterly	204	2001	
Middlesex Avenue	from Main Street to Salem Street	12,140	1894	
Miles Street	from Main Street to Hobson Avenue	380	1945	
Miller Road	from Glen Road	638	1945	
Molloy Road	from Lowell Street	988	2001	
Moore Street	from Shawsheen Avenue to beyond Wedgewood Avenue	1,528	1967	
Moore Street	from Existing Moore Street	630	2001	
Morgan Road	from Kilmarnock Street	653	1977	
Morningside Drive	from Lexington Street to Fairfield Road	693	1974	
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939	
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946	
Nathan Road	from Senpek Road	1,057	1971	
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894	
Nickerson Avenue	from West Street	953	1947	
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954	
North Street	from Middlesex Avenue to Marcia Road	3,515	1945	
N. Washington Ave.	from Agostino Drive	858	1979	
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997	
Nunn Road	from Kelley Road	214	1965	
Oak Street	from Salem Street	355	1951	
Oakdale Road	from Short Street to Judith Road	2,301	1950	
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958	
Oakwood Road	from Main Street to beyond Emerson Street	800	1946	
Olson Street	from Church Street	122	1957	
Oxbow Drive	from Woburn Street	1,751	1994	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Palmer Way	from Middlesex Avenue	1,437	1989	
Park Street	from Woburn Street to No. Reading Line	4,180	1895	
Parker Street	from Lowell Street to Blackstone Street	2,000	1919	
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990	
Patricia Circle	from Dell Drive	595	1958	
Pershing Street	from Federal Street	720	1943	
Phillips Avenue	from Wild Ave. to beyond Baker Street	1,519	1946	1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989	
Pilling Road	from Hathaway Road	954	1959	
Pine Avenue	from Main Street to Hobson Avenue	380	1945	
Pineridge Road	from North St. to Linda Road	914	1960	
Pineview Road	from Cobalt Street to Adelman Road	450	1953	
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954	
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962	
Powder House Cir.	from Middlesex Avenue	710	1954	
Presidential Dr.	from Boutwell Street	826	1977	
Presidential Dr.	from Presidential Dr. thru cul-de-sac	768	1998	
Progress Way	from Industrial Way	630	1974	
Quail Run	from Woburn Street	500	1992	
Radcliff Road	from South Street to Benson Road	355	1971	
Railroad Avenue	from Clark Street	650	1909	
Reading Avenue	from Oakwood Road	215	1979	
Reading Avenue	from Faulkner Ave northwesterly to dead-end	160	1997	
Redwood Terrace	from Kenwood Avenue	645	1970	
Reed Street	from Shawsheen Ave. to beyond Harold Ave.	1,090	1971	
Research Drive	from Ballardvale Street	1,817	1989	
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973	
Ridge Road	from Suncrest Avenue	365	1956	
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975	
River Street	from Massachusetts Avenue to Harvard Ave.	453	1962	
Roberts Road	from Burlington Ave. to Burlington Ave.	1,861	1967	
Rollins Road	from Marion Street to Fenway Street	200	1954	
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946	
Route 62	from Middlesex Avenue to Salem Street	3,343	1958	
Royal Street	from Salem Street	1,043	1951	
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894	
Salem Street	from North Reading Line to beyond Woburn Street	6,475	1894	
Sarafina's Way	from Hopkins St. thru cul-de-sac	450	1995	
Scaltrito Drive	from Salem Street	785	1974	
School Street	from Middlesex Ave. to beyond Drury Lane	1,139	1915	1963
Senpek Road	from Wildwood Street to Nathan Road	280	1971	
Serenoa Lane	from Woburn St. westerly thru cul-de-sac	600	1999	
Sewell Road	from Hathaway Road	300	1955	
Shady Lane Drive	from Middlesex Ave. to Lawrence Street	2,904	1950	1958
Shawsheen Avenue	from beyond Richmond Street to Billerica Line	11,845	1894	
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Silver Lake Ave.	from Lake Street to Dexter Street	455	1954	
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Ave. to Fairview Ave.	315	1933	
Stonehedge Drive	from Castle Dr. northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from No. Reading Line to No. Reading Line	1,105	1954	
Wakefield Avenue	from Buckingham St. easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Ave. southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	

* * For Your Information * *

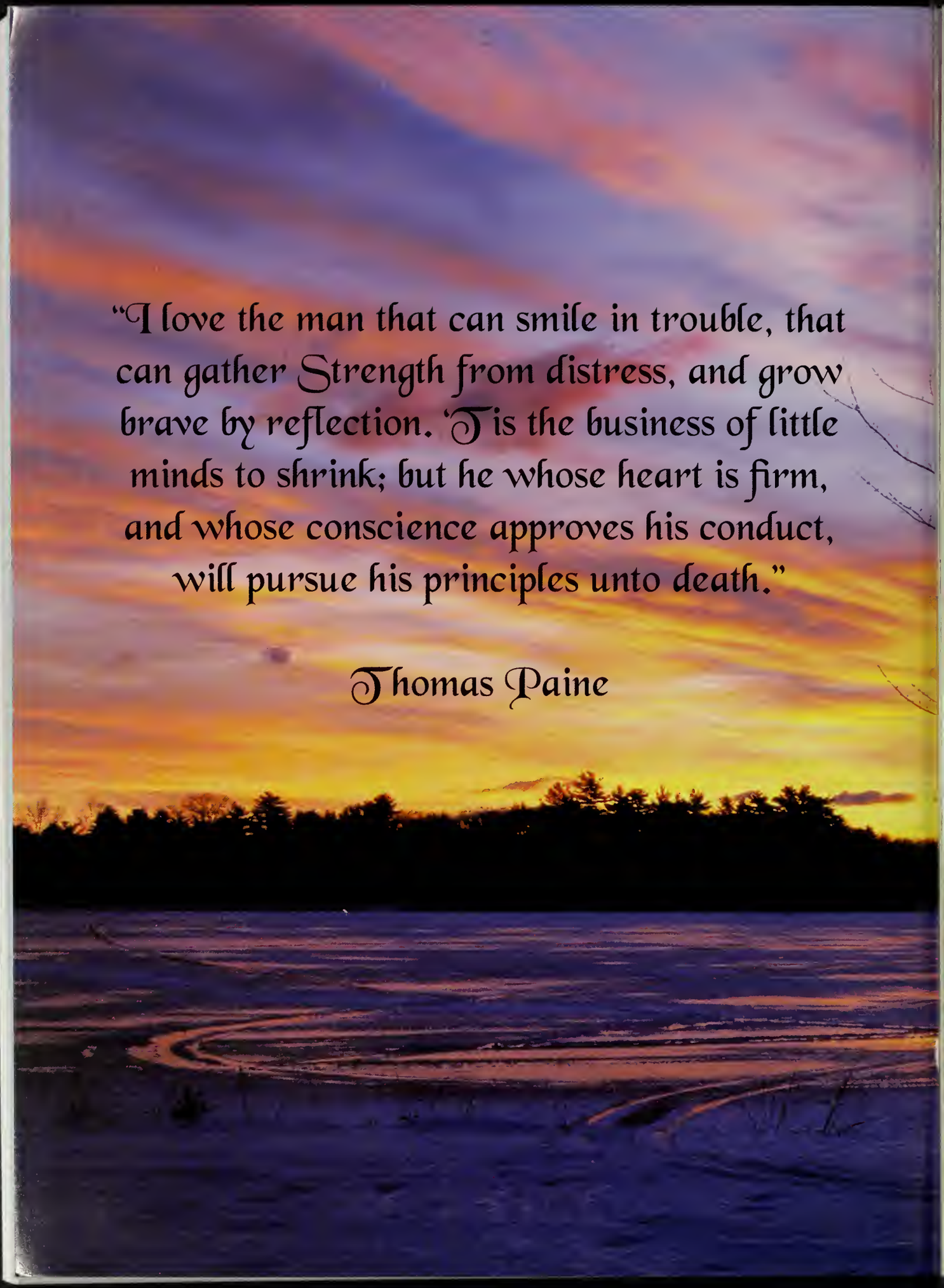
Department Phone Directory

Department	Telephone Number	
Accountant	694-2029	
Animal Control	658-5071	(Complaints)
	658-7845	(Missing/Adoption)
Appeals Board	658-4531	
Arts Center	657-3887	
Assessor	658-3675	
Building Inspector	658-4531	
Cemetery Department	658-3901	
Collector of Taxes	658-3531	
Community Development	658-9843	
Elderly Services	657-7595	
Engineer	658-4499	
Fire Department	658-3346	(Business Phone)
	9-1-1	**(EMERGENCY)**
Fire Prevention	694-2006	
Harnden Tavern Museum	658-5475	
Health, Board of	658-4298	
Housing Authority	658-8531	
Library	658-2967	
	657-4625	(TDD)
Nurse	658-4298	
Planning/Conservation	658-8238	
Plumbing Inspector	658-3223	
Police Department	658-5071	
	9-1-1	**(EMERGENCY)**
	657-8368	(TDD)
Public Buildings Department	658-3017	
Public Works Department	658-4481	
Recreation Department	658-4270	
School Department	694-6000	
Selectmen, Board of	658-3311	
Town Clerk	658-2030	
Town Manager	658-3311	
	694-1417	(TDD)
Treasurer	658-3531	
Tree Department	658-2809	
Veterans' Agent	694-2040	
Water & Sewer	658-4711	
	658-3116	(Billing)
Food Pantry	658-7425	
Shawsheen Tech	667-2111	
WCTV	657-4066	
Comcast	888- 633-4266	
Keyspan	800- 548-8000	
Mosquito Control	508- 393-3055	
Reading Light Dept.	781- 944-1340	
Transitional Services	800- 249-2007	

Please Save for Future Reference

A special "thank you" to all those who contributed photographs for the enhancement of our Annual Report.

3870 005


"I love the man that can smile in trouble, that
can gather Strength from distress, and grow
brave by reflection. 'Tis the business of little
minds to shrink; but he whose heart is firm,
and whose conscience approves his conduct,
will pursue his principles unto death."
Thomas Paine

WILMINGTON MEMORIAL LIBRARY
3 2136 00213 1872

For Reference

Not to be taken from this room